

Decision Tree to determine the appropriate instrument for partnerships

Agreement includes an exchange or expenditure of something of value. (i.e., funds, resources or services.)

1. No?
 - MOU
2. Yes?
 - a. We buy goods or services & pay 100% of costs
 - i. Yes
 - With another federal agency – use Interagency Agreement 1/¹
 - b. We are supporting a nonfederal entity in performing a public good.
 - i. Yes
 - Federal Financial Assistance – use Grant or cooperative Agreement
 - c. There is a mutual non-monetary benefit & we are sharing costs.
 - i. Yes
 - Challenge Cost-Share 2/²
 - Participating Agreement 3/³
 - Joint Venture Agreement 4/⁴
 - d. There is a mutual non-monetary benefit & we are sharing costs.
 - i. No
 - Cost Reimbursable Agreement 5/⁵
 - e. The funds are coming to the FS from a nonfederal entity.
 - i. Yes
 - Collection Agreement 6/⁶
 - f. The agreement deals w/law enforcement, fire protection, or road projects.
 - i. Yes
 - Road Agreement
 - Fire Protection Agreement
 - Road Agreement

1 Agreement can include funds going to or coming from another agency. *Use procurement w/non-federal entity.*

2 Minimum 20% cost share; activity must be part of Forest Service Mission.

3 Specifically for pollution abatement, manpower/job training, publication of forest history materials or forest protection. Minimum 20% cost share.

4 Cooperator must contribute at least 20% of total cost; activities must include agriculture teaching activities at institutions of higher education.

5 Forest Service buys goods/services from a State Cooperative Institution of higher education. Services or goods available in-house for agriculture teaching activities.

6 There must be no conflict of interest; a signed agreement & apportionment authority is needed prior to starting work.