

**CHUGACH NATIONAL FOREST
2022 STILL PHOTOGRAPHY & FILMING REQUEST**

I. GENERAL INFORMATION

The Forest Service permits commercial filming & photography on public lands. Like other commercial uses of National Forest System lands (NFS) and resources, commercial filming & photography require a Special Use Permit issued by the District Ranger.

Prior to the issuance of any permit, the Forest Service will determine if there are any or environmental or social concerns for the proposed shoot location(s). The Forest Service may deny permits for filming that depict practices prohibited on NFS lands (i.e. operating motorized or mechanized equipment, maintaining an illegal campfire, littering, etc.). Any filming or photography permit issued must comply with environmental laws (local, state, and federal), as well as all applicable Forest Service management plans and stipulations.

The Forest Service encourages use of environmental messages and depiction of environmentally sound practices in connection with the filming. Staff will work with the film producers on ways to incorporate such messages and practices in a manner consistent with the production.

DUE TO EXISTING WORKLOADS, THE PROCESSING TIME FRAME WILL DEPEND ON THE COMPLEXITY OF THE PROPOSAL. THE MORE LEAD TIME THE BETTER. THE PROPOSAL MUST BE SUBMITTED BY THE PRODUCTION COMPANY, NOT AN INTERMEDIARY.

Alaska State Business License

The production company submit a copy of an Alaska State Business License in the name of the production company listed in the application proposal. The permit will be issued to the name that is listed on the Alaska State Business License. Alaska State Business Licenses may be acquired by applying on the State of Alaska website: <https://www.commerce.alaska.gov/web/cbpl/BusinessLicensing.aspx>.

Obtaining a Permit

The production company should contact the Special Uses Permitting Administrator on the Cordova, Glacier or Seward Ranger District to provide a general description of the proposed filming activities and to obtain a commercial film permit request form.

Insurance

The Special Use Permit may require that the permit holder indemnify the United States against any liability arising from the use or occupancy of NFS lands. The permit may require the holder to have their insurance company name the United States of America as an additionally insured party. The minimum required liability coverage shall be as follows: 1) General liability, each occurrence - \$300,000; 2) Property damage (each occurrence) - \$25,000; 3) Death or injury (to one person) - \$100,000; and 4) Death and injury (to more than one person) - \$300,000.

Indemnification should read as follows:

United States of America

USDA Forest Service

Cordova Ranger District	or	Glacier Ranger District	or	Seward Ranger District
PO Box 280		PO Box 129		33599 Ranger Station Spur
Cordova, AK 99574-0280		Girdwood, AK 99587-0129		Seward, AK 99664-0390

THE INSURANCE MUST BE ISSUED TO THE PRODUCTION COMPANY, NOT AN INTERMEDIARY.

Credits

We require credit be given as follows:

“Filmed Under Special Use Permit on the Chugach National Forest.”

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Stipulations

Depending on where the location for the proposed shoot, there are stipulations to which the holder of the permit must adhere to at all times.

Fees

Fees for land use are based on the number of production employees and dates required for the shoot. All fees are due and payable, by check or money order, prior to filming. There is an option for online payments, with URL information provided on the billing statement. If unable to use the web-based service, we recommend that you *U.S.P.S. Express Mail* or Next Day Air via *UPS, FedEx, Etc.*, a check or money order.

Current Fee Schedule

Still Photography:

1-10 persons \$161.47/day
 11-30 persons \$235.98/day
 over 30 persons \$385.02/day

Motion Picture and TV Filming:

1-10 persons \$235.98/day
 11-30 persons \$310.49/day
 31-60 persons \$782.45/day
 over 60 persons \$856.98/day

Cost Recovery

In order to respond to the needs of the industry, it is necessary for our permit administrators to put aside their normal work to process permit requests and conduct studies that may be needed to facilitate the use of an area.

In some cases, a Forest Officer or a third-party monitor may be assigned to the production as a monitor to insure resource protection and public safety. The monitor will act as the District Ranger’s representative approving or disapproving requests that may occur during filming. The monitor also has the authority to suspend operations for non-compliance.

The production company will pay expenses incurred by the Forest Service through Cost Recovery, depending on the amount of time necessary to process the permit application and monitoring if needed. (Processing and Monitoring are assessed separately.) All Special Use Permits for filming on the National Forest are subject to Cost Recovery. The minimum charge in addition to the permit fees listed above is \$136.

Category	Hours	Processing Fee 2021	Processing Fee Current Year
1	>1 ≤ 8	\$136	See at bottom of page: https://www.fs.usda.gov/special_uses
2	> 8 ≤ 24	\$480	
3	> 24 ≤ 36	\$904	
4	> 36 ≤ 50	\$1,296	
5	Varies	As specified in the agreement.	
6	>50	Full reasonable costs for authorizations issued under authorities other than the MLA. Full actual costs for authorizations issued under the MLA.	

II. STILL PHOTOGRAPHY AND FILM PERMIT PROPOSAL

Production Company Name*	
Authorized Company Representative*	
Title	
Address	
Phone	
Cell Phone	
Email Address	
Fax	
Secondary Contact Title	
Address	
Phone	
Cell Phone	
Email Address	
Fax	

**Required*

Will you be working with local companies or guide services to complete your photography or film work? If so, please provide their contact information _____

Project Title	
Production Dates:	
Number of Days Of Filming:	

Production Activity Information (Please circle all that apply)

- Still Photography
- Commercial
- Television Movie
- Television Episodic
- Feature film
- Music video

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Corporate Video

Documentary

Other _____

Legal Description for Film

Locations (*Latitude/Longitude or
Township/Range/Section*) _____

SPECIFIC MAP INFORMATION DISPLAYING FILM LOCATIONS AND TRAVEL ROUTES MUST BE PROVIDED.

Total number of people on location each day of proposed filming (include actors, crew members, etc.) *If the number of people differs from day to day for a multi-day shoot, please provide this information:* _____

Set up (dates, length of time, time of day): _____

Production (start date/stop date): _____

Breakdown and restoration (start date/stop date): _____

Stunts or special effects proposed (Circle all that apply)

Pyrotechnics

Hazardous Materials

Domestic or Wild Animals

Riparian Area

Aerial Stunts

Other: _____

Specific use areas (Circle all that apply)

Cordova Ranger Districts: _____

Glacier Ranger District: _____

Seward Ranger District: _____

Other: _____

Aircraft

Type _____

Time of Day _____

Flight Route _____

Watercraft

Type _____

Time of Day _____

Travel Route _____

Description of activity

Include any and all proposed ground disturbing activities. Provide story boards of action, with full descriptions. Attach supplemental documents that will help support your description.

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Vehicle Information

Vehicle Type	Vehicle Dimensions	Quantity of Vehicle Type

Proposed parking area(s) to be used during filming

(Please provide specific locations, such as parking lots or roadside areas. Show these locations on the map that you will submit with your permit proposal.)

Staging plan

(Dressing rooms, catering, portable restrooms, etc.)

Motorized equipment to be used during filming (Circle all that apply)

- Generators
- Cars
- Trucks
- RVs
- Other: _____

Please describe the action involving vehicles and equipment to be used during filming

Please describe all proposed props to be used during filming

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Please describe any traffic and safety control/special closures needed*

***Have you obtained permission to use improvements not owned by/under the jurisdiction of the United States Government, i.e., structures, roadways, etc.?)**

Signature of Applicant: _____ **Date:** _____

To be completed by the Forest Service

Fees

Photography/Filming Land Use Fee: _____

Permit Preparation/Monitoring Cost: _____
(See attached financial plan)

Total Amount: _____

Certification of Insurance Received Yes No

Bonding

Required: Yes No Amount: _____
Received: Yes No

Concessionaire/Permittee Coordination Required Yes No

Other Landowner/Agency Coordination Required Yes No