The Intermountain Region is looking for committed, hardworking, highly skilled, professional individuals to join our workforce in wildfires and working in fuels management on 12 National Forests located in Idaho, Utah, Nevada, Wyoming and California. The fire and aviation management program is very rewarding and requires talented people to work safely as part of a team in a variety of specialized positions including; fire and fuels management, dispatch, engine crews, helitack, handcrews, interagency hotshot crews, wildland fire modules, apprentices, prevention and smokejumpers.

Fire Hire is implemented to streamline the hiring process for permanent fire positions providing consistent hiring around the Region and throughout the agency. This hiring process assists the national forests in the Intermountain Region to fill vacancies in a more efficient and timely manner.

This outreach is for GS-0462-03 through GS-0462-08 current permanent full-time and permanent career seasonal fire and fuels positions. These are positions are advertised as national and regional vacancy announcements with specific opening and closing dates (see process and timeline information below). The vacancy announcements for these positions are posted on the U.S. Government’s official website for employment opportunities at USAJobs.gov.

Applicants interested in applying to vacancies within the Intermountain Region should refer the R4 Fire Hire webpage at https://www.fs.usda.gov/detail/r4/fire-aviation/?cid=STELPRDB5375168. This website contains a list of current known vacant positions; the list will be updated as vacancies occur. Also on the webpage is a list of all positions that have the potential to become vacant during the R4 Fire Hire event (2022 Vacancy Announcement Numbers).

Please respond to this outreach, utilizing the Outreach Notice Reply, if you are interested in filling a position through the Fire Hire process. Your response is important! All responses can be sent to the Region and/or forest contacts listed within the notice reply.
The Process and Timeline

September 1, 2022—Outreach begins. Information is available on the Intermountain Region Fire Hire website.

September 21, 2022—Announcements will be activated in USAJobs. Applicants are encouraged to apply for multiple duty locations (where they would accept a position if offered), even if positions for certain locations which you are interested are not currently listed as vacant. Vacancies may occur during the hiring process and could be filled during Selection Week(s).


November 7, 2022 – November 18, 2022—Supervisory Reference Checks and Subject Matter Expert evaluations will occur during these weeks. Please ensure your references are notified of this and are available at the email address (preferred) or phone number provided on your application.

December 1, 2022 – December 16, 2022 — Recommendations and Selections. Representatives from each forest will make recommendations for hiring. Candidates selected will be notified by a Forest Service representative via phone. It is highly encouraged for all applicants to be available via phone during this time period. Those not selected should check their USAJobs account for status updates.

Note:
In order to qualify for most of these positions, you must meet qualifications requirements as defined by Interagency Fire Program Management (IFPM) and Forest Service – Fire Program Management (FS- FPM) at the time of selection. Because of these qualification requirements, a current copy of your IQCS/IQS Master Record will be required for positions in this outreach. An updated Master Record can be submitted at the time of selection if the IFPM/FS-FPM requirements were not met on the Master Record at the time of application.

You must also meet the eligibility requirements as defined by OPM. For more information on the eligibility requirements for this position, visit the Office of Personnel Management’s General Schedule Qualification Standards. Eligibility requirements must be met at the time of application.

Your application and resume must clearly show that you possess the experience requirements. Transcripts must be provided for qualifications based on education. Provide course descriptions as necessary.

How to Apply
Please read the entire vacancy announcement and all the instructions on USAJobs before you begin.

You must complete the application process and submit all required documents electronically by 11:59 p.m. Eastern Time (ET) on the cut-off date or closing date of the announcement. Applying online is highly encouraged. Assistance is available during business hours (normally 8:00 a.m. - 4:00 p.m., Monday - Friday). If applying online poses a hardship, please contact FS HRM Contact Center Phone: 877-372-7248 Option 2 well before the closing date for an alternate method. All hardship application packages with supporting documents must be received no later than noon on the closing date of the announcement to be entered into the system prior to its closing. This agency provides reasonable accommodation to applicants with disabilities on a case-by-case basis.

1. Create a USAJOBS account
If you do NOT already have one, create an account at https://www.usajobs.gov/. It is recommended that as part
of your profile you set up automatic email notification to be informed when the status of your application changes. If you choose not to set up this automatic notification, then you will have to log into your USAJOBS account to check on the status of your application.

2. Create a Resume with USAJOBS or upload a Resume into your USAJOBS account.
You may want to customize your resume to ensure it documents duties and accomplishments you have completed/achieved that are directly related to the position you are applying to in order to verify that qualifications are met. For additional help with your resume, visit 'Tips for Writing a Federal Resume'.

3. Click "Apply Online"
Follow the prompts to complete the Occupational Questionnaire (you may preview the online questionnaire by clicking on the link at the end of the “How You Will Be Evaluated” section of the job announcement) and attach any additional documents that may be required. You can update your application or documents anytime while the announcement is open. Simply log into your USAJOBS account and click on "Application Status." Click on the position title and then select “Update Application” to continue.

The following documents may be required (where applicable) to be submitted to constitute a complete application package. It is your responsibility to ensure that all required documents are received within the required timeframes. Our office cannot be responsible for incompatible software, delays in the mail service, etc. Failure to submit required, legible documents may result in elimination from consideration.

a. Resume including the following information: 1) job information for which you are applying; 2) personal information; 3) education; 4) work experience; and 5) other qualifications (including all nwcg qualifications).

b. College Transcripts if education is required for meeting basic qualifications and/or you are substituting education for specialized experience. An unofficial copy is sufficient with the application, however, if selected, an official college transcript will be required.

c. SF-50 (if you are a current or former Federal employee) Notification of Personnel Action must verify your federal status, position title, series and grade. Utilize an SF-50 that reflects the highest grade level held on a permanent basis or the full performance level of your current position, whichever is higher. FSA County employees must provide the most recent notification of Personnel Action (Form SF-50-B or FSA-50) that verifies permanent status.

d. Annual Performance Appraisal (if you are a current Federal employee) Submit the most recently completed annual performance appraisal (dated within 18 months) which identifies the employee's official rating of record, signed by the supervisor, or a statement advising why the performance appraisal is unavailable. Do not submit a performance plan.

e. Certification of Disability if you are eligible for appointment based on a disability under the Schedule A hiring authority. This certification can be documented by a counselor from a State Vocational Rehabilitation Agency or the Vocational Rehabilitation and Employment Service of the Department of Veterans Affairs; by a statement or letter on a physician/medical professionals' letterhead stationary; or by statements, records, or letters from a Federal Government agency that issues or provides disability benefits. The certification must verify the applicant has a severe disability, is eligible under a Schedule-A appointment authority, and he or she is able to perform the essential duties of the position. The certification must also describe any needed reasonable accommodation. You can review additional information at: Federal Employment of People with Disabilities.

f. Proof of Eligibility if you are eligible for appointment based on service in the Peace Corps, Vista, Action Cooperative, or another special authority.

g. CTAP/ICTAP documentation if separated from Federal service or pending separation based on a reduction in
force (RIF) or other management workforce reduction action. Proof of eligibility must include a separation notice or Certificate of Expected Separation, SF-50 that documents the RIF separation action or most recent SF-50 (that is not an award), and latest performance appraisal (dated within the last 18 months) or a statement advising why one is unavailable.

h. IQCS/IQS Master Record showing your training and qualifications for the position. If an IQCS/IQS Master Record is not available, some form of documented proof of training and qualifications will be needed for most positions.

**Note:**
If a document is resubmitted, it replaces the previous submission, which means the previous document is no longer available to the Human Resources Office. If you are adding to, rather than replacing a previous submission, you must upload both the old document and the new document.

**Agency Contact Information**

**HRM Contact Center**
Phone: 877-372-7248 Option 2
TDD: 800-877-8339
Email: HRM_Contact_Center@usda.gov

Agency Information: USDA Forest Service

Do not mail in applications. See instructions on How to Apply.

**Things to keep in mind when applying**

Vacancy Announcements on USAJobs will give examples of the specialized experience for each position advertised. Ensure your resume matches the listed specialized experience requirement in plain language. This should be listed under a work experience that shows title, series, grade and time period performed so that HR can properly credit.

Ensure all required documents listed in the vacancy announcement are attached to your application.

Allow yourself plenty of time to apply for positions. The USA staffing system closes all announcements at midnight Eastern on closing date.

Print and read the entire vacancy announcement to ensure you have included all required information and documents.

Ensure you have a current IQCS Master Record (For Fire Positions)

**Other places to have questions answered or get further information**

Resume Building Webinars and other assistance: [USFS Recruitment and Hiring Website](#)
FS Videos: [Welcome to the Forest Service: Applying for a Job](#)
USA Jobs YouTube Videos: [How to Apply for Federal Jobs](#)
# VACANCY ANNOUNCEMENT # | POSITION TITLE | SERIES & GRADE(S)  
---|---|---  
**HANDCREWS**  
23-FIRE-R14P2C-WFMAST-78DH | Forestry Technician (Handcrew) – T1 WFM Asst | GS-0462-7/8  
23-FIRE-R4P2C-HCREW-78DH | Supervisory Forestry Technician (Handcrew) | GS-0462-7/8  
23-FIRE-R4P2C-HCREW-67DH | Forestry Technician (Handcrew) | GS-0462-6/7  
23-FIRE-R146P2C-SHCREW-67DH | Supervisory Forestry Technician (Crew) | GS-0462-6/7  
23-FIRE-R4P2C-HCREW-56DH | Lead Forestry Technician (Hotshot/Handcrew) | GS-0462-5/6  
23-FIRE-R4P2C-HCSRFF-45DH | Forestry Technician (Hotshot/Handcrew) | GS-0462-4/5  
**HOTSHOTS**  
23-FIRE-R146P2C-IHCAST-78DH | Supervisory Forestry Tech (IHC Assistant Sup) | GS-0462-7/8  
23-FIRE-R146P2C-HCSQLR-67DH | Forestry Technician (IHC Squad Leader) | GS-0462-6/7  
23-FIRE-R4P2C-HCREW-56DH | Lead Forestry Technician (Hotshot/Handcrew) | GS-0462-5/6  
23-FIRE-R4P2C-HCSRFF-45DH | Forestry Technician (Hotshot/Handcrew) | GS-0462-4/5  
**AIRTANKER**  
23-FIRE-R146P2C-ATBAST-78DH | Forestry Technician (Airtanker Base) | GS-0462-7/8  
23-FIRE-R146P2C-AIRTNK-67DH | Forestry Technician (Airtanker Base) | GS-0462-6/7  
**SMOKEJUMPER**  
23-FIRE-R146P2C-SMSPTR-78DH | Forestry Technician (Smokejumper Spotter) | GS-0462-7/8  
23-FIRE-R146P2C-SMKSQRLR-7DH | Forestry Technician (Smokejumper Squad Leader) | GS-0462-7  
23-FIRE-R146P2C-SMKJMP-56DH | Forestry Technician (Smokejumper) | GS-0462-5/6  
**HELITACK**  
23-FIRE-R146P2C-HTKAST-78DH | Supervisory Forestry Technician (Helitack) | GS-0462-7/8  
23-FIRE-R146P2C-HKSQRLR-67DH | Forestry Technician (Helitack) | GS-0462-6/7  
23-FIRE-R146P2C-HTKSRF-45DH | Forestry Technician (Helitack) | GS-0462-4/5  
**ENGINES**  
23-FIRE-R4P2C-SFEOH-78DH | Supervisory Forestry Technician (SFEO) | GS-0462-7/8
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<td>GS-0462-6/7</td>
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<td>23-FIRE-R4P2C-AFEO-56DH</td>
<td>Lead Forestry Technician (AFEO)</td>
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