



Grand Mesa, Uncompahgre and Gunnison National Forests

PHOTOGRAPHY & FILMING REQUEST Supplemental Information Requirements (submit along with a complete SF-299)

Date:	Project Title:
Company:	Production Date(s) - Include backup dates (***application must be submitted 30 days out from filming dates***):
Authorized Company Representative:	Primary Contact/Title:
Address:	Phone:
Phone:	Backup Contact/Title & Phone:
Fax:	

I. Production Information:

TYPE:	<input type="checkbox"/> Still Photography	<input type="checkbox"/> Commercial	<input type="checkbox"/> TV Movie	<input type="checkbox"/> TV Episode	<input type="checkbox"/> Feature Film
	<input type="checkbox"/> Music Video	<input type="checkbox"/> Corporate Video	<input type="checkbox"/> Documentary	<input type="checkbox"/> Other	

WHAT WILL THE PRODUCT BE USED FOR?

PROPOSED LOCATION(S) & ROUTES (Including size of area to be used, roads, staging areas, legal description, etc.) **ATTACH A MAP:**

Total number of people on location (include actors, crew members, etc.):

Set Up (date, length of time, time of day)

Production (start/stop):

Breakdown and restoration (start/stop)



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STUNTS/SPECIAL EFFECTS PROPOSED: (check all that apply)

<input type="checkbox"/> Pyrotechnics	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Hazardous Materials	<input type="checkbox"/> Riparian Area	<input type="checkbox"/> Aerial Stunts
<input type="checkbox"/> Domestic or Wild Animals	<input type="checkbox"/> Developed Recreation Site	<input type="checkbox"/> Snow effects	<input type="checkbox"/> Other
Special Request information:			
<input type="checkbox"/> Wilderness	<input type="checkbox"/> Use of aircraft (type, time of day, flight pattern)		
<input type="checkbox"/> Weather	<input type="checkbox"/> Other (describe)_____		

II. Description of Activity:

*(Include map of area, proposed ground disturbing activities, attach narratives and story boards of action in full description needed).

*The following information are the items we need from the applicant if you plan to use drones/aircraft

1. Copy of FAA drone registration
2. Pilots License
3. Pilots drivers license
4. Copy of aircraft registration
5. Flight plan

*Include parking plan (vehicles, equipment, aircraft)

*Include staging plan (dressing rooms, catering, portable restrooms, etc.):



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III. Description of Equipment:

EQUIPMENT DETAIL(numbers):

_____ GENERATORS

_____ CARS

_____ TRUCKS

_____ RVS

_____ OTHER (describe)

*Action involving vehicles and/or equipment:

*Props proposed:

*Provide approval or any permits obtain from county officials where filming will take place. This is required as part of the application. If you received a permit or approval please attach and provide the county contact name, phone, and email:

Name and Title:

Email:

Phone:

County Permit Obtained: _____ Yes _____ No

*Traffic and safety control/special closures measures needed: (have you obtained permission to use improvements not owned by/under the jurisdiction of the United States Government, i.e. structures, roadways, etc.)?

Applicant's Printed Name: _____

Applicants Signature: _____

Date: _____



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Cost Recovery Processing & Monitoring Fees:

Processing and Monitoring Fee Schedule for Applications and Authorizations

Category	Hours	Processing/ Monitoring Fee CY 2023*	Processing/ Monitoring Fee CY 2024*
1. (Minimal Impact)	Estimated staff work hours are $>1 \leq 8$	\$146	\$151
2.	Estimated staff work hours are $> 8 \leq 24$	\$516	\$535
3.	Estimated staff work hours are $> 24 \leq 36$	\$972	\$1,007
4.	Estimated staff work hours are $> 36 \leq 50$	\$1,393	\$1,443
5. (Master Agreements)	Varies	As specified in the Cost Recovery Agreement	As specified in the Cost Recovery Agreement
6. (Major Agreements)	Estimated staff work hours are >50	Full reasonable costs, except MLA Full actual costs (MLA)	Full reasonable costs, except MLA Full actual costs (MLA)

Land Use Fee Schedule (subject to change)

Minimum Special Use Fees (CY2023)

\$157.29 (R2 minimum fees adjusted annually) for still photography \$200.39 for filming and video



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Still Photography Fee Schedule:

Number of people	Daily rate for each location per day
1-3	\$109.14/day
4-10	\$145.52/day
11-30	\$218.28/day
31-49	\$363.80/day
50-100	\$436.57/day
101+	\$436.57/day or by appraisal

Motion Picture and Video Fee Schedule:

Daily rate for number of people	Daily rate for each location per day	Each Staging Area
1-10	\$218.28/day	\$225.27
11-30	\$363.81/day	\$375.45
31-60	\$654.85/day	\$675.81
61-100	\$873.13/day	\$901.07
101+	\$873.13/day or by appraisal	\$901.07

Daily rate for activities over 20 days is 85% of the daily rate

Additional Fees:

Activity	Daily Fee
Traffic Control (road closures, detours, etc.)	\$218.28
Use of Congressional or agency identified areas such as Wilderness, Research Natural areas, etc.	\$218.28
Authorized surface disturbances (grading, removal of rocks, Use of earth moving equipment or animals)	\$145.52
Special Effects (crashes, large pyrotechnics, fire scenes, etc)	\$145.52

A bond may be required for any activity requiring surface reclamation or restoration.

Fees:

The Forest Service collects Cost Recovery fees for time spent processing applications and monitoring authorizations. Cost Recovery and Land Use/Filming fees are indexed annually. Ask for a copy of the current year's fee(s) schedule(s)

To be completed by the Forest Service:

Fees:

Permit Preparation/Monitoring Cost: _____

Photography/Filming Land Use Fee: _____

Total Amount: _____

Certification of Insurance Received: ☐ Yes ☐ No

Concessionaire/Permittee Coordination Required: ☐ Yes ☐ No

Other Landowner/Agency Coordination Required: ☐ Yes ☐ No



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Additional Information:

Insurance Requirements (Reference FSM 2713.32 and FSH 2709.11, -96-1)

The following insurance guidelines are provided to show why insurance requirements are necessary and how the Certificate of Insurance needs to be prepared to meet the manual/handbook direction.

The Special Use Permit requires the Permittee to indemnify the United States against any liability for damage to life or property arising from the occupancy or use of National Forest System Lands.

The Permit requires the Permittee to have the insurance company name the United States Government (Forest Service) as an additionally insured party. Also, the Certificate of Insurance and the insurance policy shall contain a specific provision to the effect that the policy shall not be cancelled or the provisions changed or deleted before thirty (30) days written notification by the insurance company to the U.S. Government, c/o USDA Forest Service.

A Certificate of Insurance must be presented to the Forest Service before a Special Use Permit will be issued. For long term or high risk projects the Authorized Officer may require that a copy of the actual insurance policy be furnished before the permit is issued. The following acceptable additional insured clause shall be shown in verbatim on the face of the Certificate of Insurance or Binder and, as a clause or an endorsement in the insurance policy.

"It is understood and agreed that the United States Government is additional insured solely as respects liability arising from operations of the named insured."

The certificate holder must read on the Acord 25 form as:

United States Government

c/o USDA Forest Service

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Delta, CO 81416

If these clauses are not on the Certificate of Insurance in verbatim, and are not in the insurance policy or on an endorsement as stated above, a Special Use Permit will not be issued.

The amount of insurance required will depend on the degree of risk involved. The Forest Representative administering the special use permit will inform the prospective permittee of the required liability coverage necessary, such as: (coverages shown are minimums)

\$10,000 Property Damage
\$100,000 Death or Injury to One Individual, and
\$300,000 Death or Injury to more than One Individual
\$300,000 Combined Single Limit (CSL)