



**COMMERCIAL BUS TOUR APPLICATION**  
**SHELL FALLS VISITOR CENTER**  
Bighorn National Forest

<b>Application Date:</b>	<b>Contact Name:</b>
<b>Tour Company Name:</b>	<b>Contact Title:</b>
<b>Address:</b>	<b>Contact Phone:</b>
<b>City, State, Zip Code</b>	<b>Contact Email:</b>
<b>Phone:</b>	<b>Fax:</b>

**Name of Bus Coach Company, if other than Tour Company:** \_\_\_\_\_

**Operational Season: Memorial Day- Labor Day**

**I. FEE SCHEDULE**

Forest Service Handbook 2709.11 Sec. 37.05

Fees area calculated from rates established by the Regional Forester for situations in which commercial tours and trips involve only very short stops or visits on National Forest System lands of two service days or less.

Rocky Mountain Region Supplement No. 2709.11-2007-1

*Short Stop Fee-* Charge a flat fee of **\$1.00 per client** per service day for each trip (generally 4 hours or less) on National Forest System land.

Fee calculation example: A bus company stops at a National Forest Visitor Center for an average of 30 minutes. The company has 50 buses with 35 paying clients. The Regional Forester has established a short-stop rate of \$1.00 per client.

35 People x 50 Buses x \$1.00 = \$1750 fee for commercial use.

National Minimum Fee Forest Service Handbook 2709.11 Sec. 37.21a

The minimum fee for outfitting and guiding on National Forest System lands is \$70 annually per permit for 1993-1995. Using 1993 as a base year, the Washington Office Director of Recreation and Heritage Resources shall adjust the minimum fee every three years based on the Gross Domestic Product-Implicit Price Deflator Index.

Minimum Fee for 2016= \$105.00

**Fees based on Estimated and Actual Use:** Fees are assessed twice a year, the estimated use as part of this application will be an upfront payment prior to tour dates. Since tours are continuing to be sold up to



### III. INSURANCE REQUIRMENTS:

Proof of additionally insuring the US Government at a minimum amount of \$500,000.00 is a requirement of permit issuance. Attached to this application is an example of how the insurance certificate will need to read to be accepted.

Attach Certificate of Insurance as part of this application.

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**To be completed by the Forest Service:**

Estimated Total Amount: \$ \_\_\_\_\_

Certification of Insurance Received:     Yes     No

Last Update 10/05/2015

Minimum Special Use Fee is **\$105.00**

**\$1.00 per person after \$105.00**

Certificate of Insurance Required  
**See attached insurance requirements**

