

Pacific Southwest Region

Outreach Notice

Modoc National Forest



Budget Analyst, GS-0560-07/09

The Modoc National Forest is planning to fill a permanent position as a **Budget Analyst, GS-0560-07/09**, with a duty station of Modoc National Forest Supervisor's Office in Alturas, CA. Interested individuals are encouraged to complete the attached voluntary Outreach Response Form and send it to Susan Fisher at skfisher@fs.fed.us by the close of business on **November 27, 2015**. If you have questions or want further information, you can reach Susan Fisher at 530-233-8721.

MAJOR DUTIES:

- Provides support and assists in review, development, preparation, and revision of the budget, and in the preparation of instructions to subunits and staffs regarding fund estimates and project plans for the coming fiscal year.
- Provides required data and assistance to subunit managers and unit staff in developing budget and program planning summaries.
- Performs routine budget analysis functions in assigned areas. Work may be performed in any segment of the normal range of budget administration work performed by the organization including budget formulation, budget presentation-enactment, or budget execution.
- Duties typically performed include the following: assisting in the preparation of budget estimates and justifications; interpreting OMB directives and circulars; providing information and advice to program managers; reviewing bureau and office budget submissions for reasonableness, accuracy, and conformance with procedures and guidelines; monitoring budget; and recommending reprogramming of funds as needed.
- Assists with execution of the current year budget, including analysis of unit needs, recommendation for modifications, and making allotments. Checks the accuracy and adequacy of budget justification data submitted in support of budget estimates or requests for allotments by comparison with source documents (e.g., employment statistics, project reports, payroll records, and supply inventory records).

ABOUT THE FOREST:

The Modoc National Forest, situated in extreme northeastern California, boasts an ecologically diverse landscape. It is a land of contrasts, with ecosystems ranging from pine and fir dominated mountains to high desert plateaus covered with sage brush and juniper. It is one of the largest national forests in California at about 1.68 million acres. Administratively it is managed from the Forest Supervisor's Office in Alturas and two zones encompassing four ranger districts with offices in Adin, Tulelake, Alturas and Cedarville. The climate also exhibits contrasts, with average high temperatures in July being 88 degrees and average lows in January in the teens. With the average annual precipitation being about 12 inches there is an abundance of days with clear blue skies. Elevations range from 9,892 feet at Eagle Peak atop the Warner Mountains to 4,000 feet in the valleys.

The Forest manages a variety of programs, including wildlife, vegetation, range, recreation,

minerals, wilderness, special uses, heritage, watershed, fuels and fire suppression. Specialists working here include botanists, foresters, wildlife and fishery biologists, archaeologists, range conservationists, engineers, fire and fuels managers, business management and public relations professionals. These specialists work on a variety of challenging issues including: sage steppe restoration, wildhorse territory management, the largest rangeland management program in Region 5, managing fire across the landscape, and landscape scale restoration.

The Forest is primarily situated in beautiful Modoc County. With a population of about 10,000 the County is among the most rural in California. It borders Oregon to the north and Nevada to the east. Alturas is the County Seat and location of the Forest Supervisor's Office, and is about 3 ¼ hours (170 miles) from Reno, NV; 2 ¾ hours (145 miles) from Redding, CA; and 1 ¾ hours (98 miles) from Klamath Falls, OR. All these cities offer major shopping opportunities and Reno and Redding offer airport services. There is a medical clinic in Alturas with major medical services available in Reno and Redding.

While the key to real estate is location, location, location; for many who come and stay on the Modoc the key is lifestyle, lifestyle, lifestyle. The Modoc lifestyle has much to offer, being more rural and remote. A slower pace offers a welcome relief from the "hustle and bustle" of urban life. The nights are quiet and peaceful, and with minimal light pollution the sky is full of stars. There are ample recreational opportunities, including fishing and hunting, that are uncrowded. There is strong community support and the local community is interested and involved in Forest programs. If you are looking for a place that offers a low stress lifestyle and safe community, the Modoc is for you.

Information on the Modoc National Forest and community is available on these sites:

- Modoc National Forest website: <http://fs.usda.gov/modoc/>
- Modoc Record (newspaper): <http://www.modocrecord.com/>
- Modoc National Forest Facebook: <https://www.facebook.com/pages/The-Forest-Service-Modoc-National-Forest/624840120965582>
- Modoc schools: <http://www.modoccoe.k12.ca.us/>
- Alturas, CA information: <http://www.city-data.com/city/Alturas-California.html>

Alturas Chamber of Commerce, 522 S. Main Street, Alturas, CA 96101. Telephone is 530-222-4433; and, FAX 530-222-4434, or visit their website at www.alturaschamber.org/

ABOUT THE COMMUNITY:

Alturas:

The Supervisor's office is located in Alturas, CA, which has a population of 3000, and is the county seat of Modoc County. Alturas is a full service community with a hospital, doctors, public schools, businesses, and recreational facilities. The cost of living is reasonable. Home costs range from \$100,000 to \$250,000. Rentals for 2-3 bedrooms are approximately \$300-\$500. The public school system provides instruction for grades K-12 and offers numerous extra-curricular activities. Additionally, the Lassen College Extension Office offers a variety of night courses. Alturas also has various churches representing many denominations.

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OUTREACH RESPONSE FORM



Budget Analyst GS-0560-07/09

Please submit outreach response to Susan Fisher at skfisher@fs.fed.us

On or before November 27, 2015

Modoc National Forest

NAME: _____

E-MAIL ADDRESS: _____

MAILING ADDRESS: _____

TELEPHONE NUMBER: _____

AGENCY EMPLOYED WITH: {USFS {BLM {OTHER

TYPE OF APPOINTMENT: {PERMANENT {TEMPORARY {TERM
 {VRA {PWD {OTHER

CURRENT: {REGION _____ {FOREST
_____ {DISTRICT

CURRENT: _____ {SERIES _____ {GRADE

CURRENT: _____ {POSITION TITLE

HOW DID YOU FIND OUT ABOUT THIS OUTREACH NOTICE?

IF NOT A CURRENT PERMANENT (CAREER OR CAREER CONDITIONAL) EMPLOYEE
ARE YOU ELIGIBLE TO BE HIRED UNDER ANY OF THE FOLLOWING SPECIAL AUTHORITIES:

- PERSON WITH DISABILITIES
- VETERANS RECRUITMENT ACT
- DISABLED VETERANS W/30% COMPENSABLE DISABILITY
- VETERANS EMPLOYMENT OPPORTUNITIES ACT OF 1998
- FORMER PEACE CORPS VOLUNTEER
- PATHWAYS PROGRAM

Thank you for your interest in our Vacancy!

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