

# Allegheny National Forest

## Outreach Notice

Date of this Notice: November 17, 2015

Notice valid through: December 8, 2015

The Allegheny National Forest will soon be advertising a **GS-12 101/401/807 Recreation/Lands Program Manager** Duty location will be **Warren, PA**

Questions regarding the duties of this position please contact: **Jim Seyler** at (814) 728-6239 or [jseyler@fs.fed.us](mailto:jseyler@fs.fed.us)

### ABOUT THIS POSITION:

**MAJOR DUTIES:** The Allegheny National Forest is outreaching for a Recreation/Lands Program Manager. The purpose of this Outreach Notice is to determine the potential applicant pool for this position and to establish the appropriate recruitment method and area of consideration for the advertisement (e.g. technical or professional series, target grade or multi-grade and government-wide or DEMO).

The duties of the Program Manager for this position include:

- The incumbent provides strategic guidance and leadership to the Recreation and Lands program activities, as well as associated program areas such as Wilderness and Trails Management. Responsibilities include formulation and recommendation of operating policies, practices, and procedures; programming and budgeting; and technology transfer.
- Provides expert technical support, and facilitates an interdisciplinary approach to the development of long-range resource management action plans and short-range operating programs for recreation and lands management activities. Identifies need for, analyzes, and recommends schedules and priorities within Forest recreation programs.
- Analyzes and recommends priorities and adjustments based on changing direction from the Region, rate of progress toward goals and objectives, resource capabilities, changing economic conditions, emergency situations, production costs and other impacts which influence short-range programming.
- Evaluates program recommendations and modifications submitted by District Rangers or staff specialists for soundness, conformance and integration with other resource activities. Correlates all such recommendations into annual resource management plan for the Forest, recommending to the Line Officers whether they should adopt in whole or in part.
- Provides predictions on the accomplishment of established goals for recreation and land management activities.



- Inspects resource contracts, special use permits and other contracts and agreements for inclusion of pertinent considerations. Determines special clauses. Approves and/or makes recommendations for changes where protection or improvement of resources is needed after taking into consideration impacts of all Forest resources.
- Provides administrative and technical supervision to subordinate employees. Sets and adjust short-term priorities and schedules and makes decisions on work problems of subordinate supervisors. Work is assigned based on the skills and specialties of staff and priorities of the work. Sets standards for work, does performance ratings, and assures equity of work, performance standards and ratings prepared by subordinate supervisors.

**QUALIFICATION REQUIREMENTS** for this position can be found in the Office of Personnel Management (OPM) Operating Manual for Qualification Standards for General Schedule Positions, which is available from any Federal Government Personnel Office and OPM on their web site (<http://www.opm.gov/qualifications/index.asp>).

### **ALLEGHENY NATIONAL FOREST**

The Allegheny National Forest is headquartered in Warren, Pennsylvania and has two Ranger Districts. The Marienville Ranger District is located in Marienville, PA and the Bradford Ranger District is located in Marshburg, PA. The 513,000-acre Forest is the only national forest in Pennsylvania and lies within a day's drive of 1/3 of the Nation's population. It includes two Wilderness areas, two National Scenic Areas, two National Wild and Scenic Rivers, and the Tionesta Research Natural Area (the largest contiguous tract of old growth forest in Pennsylvania). A variety of recreation activities include boating, camping, hunting, fishing, ATV riding and snowmobiling that result in about 4 million recreation visitor days annually. The 12,000-acre Allegheny Reservoir provides boating, camping, and fishing opportunities. Roughly, 1/3 of the world's supply of black cherry furniture veneer is grown on the Allegheny National Forest, resulting in a profitable timber program. Abundant fish and wildlife provide a variety of hunting, fishing, and viewing opportunities. The changing colors of the hardwood leaves each fall provide spectacular views.



### **COMMUNITY**

Warren and the surrounding communities of Bradford, Kane, Ridgway, Marienville, and Tidioute are located in northwestern Pennsylvania. Main access to Warren is US Route 62 from the north or south and US Route 6 from the east or west. The area's climate provides a classic display of the four distinct seasons. Summers are warm and moderately humid with average temperatures of 75 to 80 degrees. Fall provides panoramic views as the foliage turns spectacular colors of yellow, red and purple. Springtime brings alive the many blooming wild flowers and other natural vegetation. The winters are moderate with average temperatures of 20 to 25 degrees. Annual precipitation is about 40 inches.



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Downtown Warren is currently undergoing a [revitalization effort](#).

Residents of Warren County have access to five public libraries, each reflecting the unique communities they serve. A Public Libraries of Warren County card can be used at the Sheffield Township Library, Sugar Grove Free Library, Tidioute Public Library, Youngsville Public Library, and Warren Public Library. These five libraries cooperate to provide services and programs that benefit all residents of Warren County such as the “One County, One Book” program, a combined web-based public access catalog of all holdings and access to the 45 databases included in the PA POWER Library.

Warren County is home more than 70 religious organizations representing 18 different denominations. Bradford, Kane and Warren have a general hospital, with several medical clinics, ambulance service, physicians of all specialty areas, dentists and nursing homes throughout the region. There are motels, radio stations, city and county offices and local retail businesses. Recreation facilities include baseball and soccer fields, all weather track, tennis courts, health and fitness clubs, an indoor and outdoor swimming pool, four 18-hole golf courses in Warren County alone and several parks. Organized youth and adult sports activities are numerous. In the immediate vicinity trout fishing, hunting, hiking, bicycling, camping and ATV riding are available. The [main industries](#) are manufacturing, social services and retail. The nearest commercial airports are in Bradford, PA (40 minutes), Jamestown, NY (40 minutes), Erie, PA (1.24 hours) and Pittsburgh, PA (3 hours).



The area’s educational opportunities consist of various elementary and high schools (K-12), and several satellite campus curriculums offered through the cooperative efforts of the Warren-Forest County Higher Education Council and Jamestown Community College. Within an hour and a half, you will find other major universities, such as Gannon in Erie, PA; Edinboro University in Edinboro, PA, Clarion University in Clarion, PA; and St. Bonaventure University in nearby Olean, NY. Penn State University in State College, PA, and the State University of Buffalo, located in Buffalo, NY, are both approximately 3 hours away. In addition, the University of Pittsburgh Bradford (UPB) Campus, a four year highly rated smaller eastern college, is located in Bradford, PA. With recent and continuing expansions to UPB, it has become an exceptional facility and a mainstay to the Bradford community.

Housing costs are among the lowest in the nation. There are rentals available ranging between \$300-\$600/month. Rental homes and apartments range from \$300-\$600 per month for an average three bedroom home/apartment. The price of single family homes range from \$40,000 and up, depending on where you live in the county. The average price is \$61,000. Warren County residents are subject to real estate taxes computed by multiplying the property assessment by the millage rate. The total millage rate includes taxes for the county, the school district, and the local municipality. Property is assessed at half the market value.



Special annual events include the Warren Jaycees Fourth of July Parade, Warren County Fair, Wild Wind Arts Festival, Hickory Creek Ranch Wild West Pro Rodeo, American Power Boat Racing Association Power Boat Races, Tour de Forest ATV trail riding event, Music in the Park Concert Series, Annual Ribfest, Farmer’s Market, Annual Santa Parade and Christmas Walk and several theatrical and musical presentations at the [Struthers Library Theatre](#).

[Major employers](#) in Warren County are Blair Corporation, Northwest Saving Bank, United Refining Corporation, Betts Industries, Ellwood Forge, Whirley Industries, Superior Tire and Rubber, Warren General Hospital, Berenfield Container, Lowes and Wal-Mart.

For more information about the Forest and local communities, please visit the following websites.

- [Allegheny National Forest](#).
- For the Bradford Ranger District:
  - [Warren County](#)
  - McKean County - <http://www.mckeancountypa.org/>
- For the Marienville Ranger District:
  - Elk County - <http://www.co.elk.pa.us/>
  - Forest County - <http://forestcounty.com/>

If you have questions, please contact Jim Seyler at (814) 728-6239 (jseyler@fs.fed.us). If you would like to be notified of the Vacancy Announcement when it's available, please complete the enclosed form and send via e-mail or fax. (See information on bottom of form)

# OUTREACH NOTICE FORM

**PLEASE NOTE:** The purpose of this Outreach Notice is to determine the potential applicant pool for this position and to establish the appropriate recruitment method and area of consideration for the advertisement (e.g., target grade or multi-grade and service-wide, region-wide, government-wide, or DEMO). Responses received from this outreach notice will be relied upon to make these determinations.

I am interested in this position and would like to receive a copy of the Vacancy Announcement.

Location: Allegheny National Forest

Position: Recreation/Lands Program  
Manager

Name: \_\_\_\_\_ Email address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone No.: (Work) \_\_\_\_\_ (Home) \_\_\_\_\_

Current Employment: \_\_\_\_\_

Agency Employed with: USFS \_\_\_\_\_ BLM \_\_\_\_\_ Other (Specify) \_\_\_\_\_

Type of Appointment: Permanent \_\_\_\_\_ Temporary \_\_\_\_\_ Term \_\_\_\_\_ VRA \_\_\_\_\_

Other (Specify) \_\_\_\_\_

Current Region/Forest/District: \_\_\_\_\_

Current Series and Grade: \_\_\_\_\_

Current Position/Title: \_\_\_\_\_

**THANK YOU FOR YOUR INTEREST IN OUR VACANCY**  
WITHIN 2 WEEKS OF THE DATE OF THIS NOTICE, please mail this form or fax to:

Name:	
E-Mail Address:	
Fax Number:	