

Certificate of Insurance

1. The Certificate Holder must be in the name of the “**United States Government**” only! (Do not cite the name or names of individuals!)
2. If this is a Multi-District permit; use the Supervisor’s Office Address:

**c/o Santa Fe National Forest
11 Forest Lane
Santa Fe, NM 87508**

Note: If you are operating under several National Forests, under separate special-use permits; each Forest should be furnished with a separate Certificate of Insurance with the name and address of that particular Forest.

3. Per Section III, Clause I. INSURANCE, in your special-use permit: The **United States Government** shall be named as “**Additional” Insured.**”
4. Per Section III, Clause I. INSURANCE in your special-use permit: “Such policies shall also specify that the insurance company shall give 30 days prior written notice to the authorized officer of cancellation of or any modification to the policies. Please have your insurance agent change the “10” day cancellation notice to “**30**” days notice.
5. If a special-use permit has been issued and it is found that the Certificate of Insurance contains a Disclaimer Clause/Statement, the special-use permit shall be suspended until the Disclaimer Clause is either deleted or an endorsement is included in the policy that the United States Government is listed as an Additional Insured, and that “30” days notice is provided prior to any cancellation or change being made to the policy. **What the wording in a Disclaimer Clause/Statement is essentially saying is that the policy for the most part is limited or nonexistent, and is in fact, only informational in nature and does not have any binding ability in and of itself.** We (Forest Service personnel) are required to review the insurance policy if such is the case. Wording for an endorsement to a Certificate of Insurance that contains a Disclaimer Clause/Statement reads as follows:

“It is understood and agreed that the coverage provided under this policy will not be changed or its provisions changed or deleted before thirty (30) days written notice to the United States Government, Santa Fe National Forest, 11 Forest Lane, Santa Fe, New Mexico 87508.”
6. If a special-use permit has not been issued, and the Certificate of Insurance contains a Disclaimer Clause/Statement the special-use permit shall not be issued until the Disclaimer Clause is either deleted or an endorsement is included in the policy that the United States Government is listed as an Additional Insured, and that “30” days notice is provided prior to any cancellation or change being made to the policy.