

**2016 Los Padres National Forest Commercial Filming & Photography Request**  
**Application Information**

National Forest	Los Padres National Forest, California
Proposed Production Date(s)	
Date of application	
Film Company Information: <i>Legal business name</i> <i>Address</i> <i>Email</i> <i>Phone, FAX</i> <i>Express mail #</i> <i>Tax id #</i>	
Project Title	
Primary Contact/Producer <i>Name &amp; title</i> <i>Email</i> <i>Cell phone</i> <i>FAX</i>	
Secondary Contact/Agent Information <i>Name &amp; title</i> <i>Email</i> <i>Cell phone</i> <i>FAX</i>	

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### Production Information

Type of Filming/Photography	
Proposed Location(s) <i>Describe filming/staging areas &amp; attach map showing National Forest boundaries. Forest Visitor Map, USGS topographic quad map, or legal description with township/ range/ section information preferred.</i>	
Set Up	Date _____ Start/Stop Time _____ No. People _____
Filming	Date _____ Start/Stop Time _____ No. People _____ Date _____ Start/Stop Time _____ No. People _____
Breakdown & Restoration	Date _____ Start/Stop Time _____ No. People _____
Alternative Filming Date(s)	
Parking <i>Describe situation for vehicles, equipment, aircraft, etc.</i>	
Staging <i>Describe situation for dressing rooms, catering, portable restrooms, etc.</i>	
Proposed Stunts, Special Effects, & Sensitive Sites involved	<input type="checkbox"/> Pyrotechnics <input type="checkbox"/> Aerial Stunts <input type="checkbox"/> Helicopter/Plane Shoot (Plan of Activity & Safety Plan required, tail number, color, make & model, flight path) <input type="checkbox"/> Night shoot (additional monitoring fee may apply) <input type="checkbox"/> Hazardous Materials <input type="checkbox"/> Domestic Animals (list): <input type="checkbox"/> Wild Animals (list): <input type="checkbox"/> Riparian Areas <input type="checkbox"/> Developed Recreation Sites (Visitor Centers, Campgrounds) <input type="checkbox"/> Other (describe):
Additional Details	<input type="checkbox"/> Involves overnight set storage and/or security guard <input type="checkbox"/> Requires special weather effects (describe): <input type="checkbox"/> Involves Wilderness Areas <input type="checkbox"/> Other (describe):

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**Project Information & Description of Equipment**

<p>Describe project &amp; any proposed ground disturbing activities.</p> <p><i>Attach storyboard if applicable.</i></p>	
<p>Equipment detail</p> <p><i>Provide numbers for each of the following:</i></p>	<p>_____ Generators</p> <p>_____ Trucks</p> <p>_____ Motor homes/RVs</p> <p>_____ Vans</p> <p>_____ Buses</p> <p>_____ Portable restrooms / honeywagons</p> <p>_____ Picture vehicles</p> <p>_____ Crew vehicles</p> <p>_____ Catering vehicles</p> <p>_____ Other vehicles</p> <p>_____ Tents</p> <p>_____ Other (describe)</p>
<p>Action involving vehicles and/or equipment</p>	
<p>Proposed large props and/or weapons</p>	
<p>If needed, who is providing traffic control?</p>	

**Additional Requirements**

Attach detailed map with all filming locations and National Forest boundaries identified. Forest Visitor Map, USGS topographic quad map, or legal description with township/ range/ section information preferred.

If part of the shoot is on adjacent non-National Forest System land (private or other government entity) attach copies of other agency permits and/or letter of permission if available.

Attach copies of any required road encroachment permits.

Attach Aviation Safety Plan/POA, if required.

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Los Padres National Forest requests a minimum of 2-4 weeks advance notice to process a complete permit application. Note that the request may be delayed if your application or map lacks sufficient detail, if your insurance doesn't meet listed requirements, or if your plans change.

Complete the permit request information, prepare a map, and present it via fax, email, or in-person to the forest contact (see Los Padres NF list below). The detailed map should show proposed filming locations and staging areas and identify National Forest boundaries. Use of LPNF Forest Visitor Map, USGS topographic quad map, or legal description with township/ range/ section information is preferred. If the request is approved, proof of insurance and payment of fees will be required as described below.

Some Forest locations may have seasonal restrictions. Any proposal involving use of designated Wilderness or cameras on drones are subject to additional regulations, may require longer processing time, and may not be approved.

### **Insurance Requirements**

One (1) Million General Liability is required, submitted on ACORD 25 2010/05 form. If aircraft is involved, the Minimum Coverage Amount is \$5 million.

Two documents are required: 1) Certificate of Insurance (COI) and 2) Insurance Policy Endorsement. These must both show the "United States" (*not* "US Forest Service") as additionally insured. The certificate AND the endorsement page must be submitted to the Forest either with the permit request or immediately upon approval of the request, before activities commence. See samples. The following clause, without alterations, must appear on the face of the certificate and on the endorsement:

"It is understood and agreed that the United States of America, Los Padres National Forest, U.S. Department of Agriculture, is additionally insured solely as respects liability arising from operations of the name insured."

The Certificate Holder for filming occurring on the Los Padres National Forest is:  
United States, USDA Los Padres National Forest, 6750 Navigator Way, Suite 150, Goleta, CA 93117  
The name of the insured party must match the name of the party applying for a film permit.

### **Fee Schedule & Payment**

Commercial filming and photography activities are subject to a per day land use fee, determined by the size of the cast and crew present, and a non-refundable cost recovery fee for Forest Service costs for processing and monitoring. A unique site fee may also be charged per day.

Payment can be made by credit card on-line (instructions are on the bill for collection) or by check (no cash) at the relevant forest office prior to first day of prep or filming. Checks should be payable to USDA Forest Service.

### **Information for Students**

Student filmmakers are required to pay a minimum cost-recovery fee. Land use fees may be waived if students provide a letter on letterhead from the educational institution stating that the film is a class requirement and has no commercial value.

<b>Cost Recovery Fees – Processing Applications and Monitoring Authorizations CY 2016</b>		
<b>Category</b>	<b>Estimated Federal Work Hours</b>	<b>Fee</b>
Minor Cat 1	>1 and up to and including 8	\$122
Minor Cat 2	>8 and up to and including 24	\$428
Minor Cat 3	>24 and up to and including 36	\$806
Minor Cat 4	>36 and up to and including 50	\$1,156
Master Agreement Cat 5	Varies with the agreement	As specified in agreement
Major Cat 6	>50 hours	Full actual costs
<b>Region 5 Land Use Fees for Still Photography and Filming for CY 2016</b>		
<b>Number of People (Cast &amp; Crew)</b>	<b>Still Photography</b>	<b>Filming</b>
1-10 persons	\$84.43/day	\$253.25/day
11-30 persons	\$253.25/day	\$337.64/day
31-60 persons	\$422.07/day	\$844.14/day
Over 60 persons	\$422.07/day	\$1016.20/day

<b>Area of Los Padres National Forest</b>			<b>Contact Person</b>
<b>Lower Santa Ynez Area, Camino Cielo Area</b> Santa Barbara Ranger District 3505 Paradise Road Santa Barbara, CA 93105	<b>Wheeler Gorge, Rose Valley Area</b> Ojai Ranger District 1190 East Ojai Avenue Ojai, CA 93023	<b>Mt. Pinos Area</b> Mount Pinos Ranger District 34580 Lockwood Valley Rd. Frazier Park, CA 93225	<b>Veronica Garza</b> <a href="mailto:vgarza@fs.fed.us">vgarza@fs.fed.us</a> Tel: 805.967.3481 x 213 FAX: 805.967.7312
<b>Big Sur Coast Area</b> Monterey Ranger District 406 South Mildred King City, CA 93930	<b>Figueroa Mountain Area</b> Santa Lucia Ranger District 1616 North Carlotti Dr. Santa Maria, CA 93454	<b>Los Padres National Forest</b> Supervisor's Office 6750 Navigator Way, Suite 150 Goleta, CA 93117 Tel: 805.968.6640 FAX: 805.961.5729	<b>David Betz</b> <a href="mailto:dbetz@fs.fed.us">dbetz@fs.fed.us</a> Tel: 805.925.9538 x 227 FAX: 805.961.5781
<b>Forest Service Application Review</b>		<b>Forest Service Fee Review</b>	
Certificate of Insurance & Endorsement		Cost Recovery Fee (non-refundable)	
Bonding Information		Photography or Film Land Use Fee	
Other Property Owner Permissions		Unique Site or Other Fees	
Road Encroachment Permit		<b>Total Permit Fee</b>	
Fire Safety Plan			
NEPA analysis needed			
FS Reviewer:	Date:	Authorization ID:	