

**SECURE RURAL SCHOOLS AND COMMUNITY SELF-DETERMINATION ACT OF 2000  
PUBLIC LAW 110-343  
TITLE II PROJECT SUBMISSION FORM  
USDA FOREST SERVICE**

**Name of Resource Advisory Committee:**  
**Olympic Peninsula**  
**Project Number** (Assigned by Designated Federal Official):  
**Funding Fiscal Year(s): 2016**

<b>2. Project Name:</b> Hood Canal Ranger District Crew Leader	<b>3a. State:</b> WA <b>3b. County(s):</b> Jefferson, Clallam, Mason, Grays Harbor
<b>4. Project Submitted By:</b> Washington Trails Association	<b>5. Date:</b> 10/30/2015
<b>6. Contact Phone Number:</b> 206-625-1367 – Rebecca Lavigne, Trail Program Director	<b>7. Contact E-mail:</b> rebecca@wta.org

<b>8. Project Location:</b> Olympic National Forest system trails on the Hood Canal Ranger District	
a. National Forest(s): Olympic National Forest	b. Forest Service District: Hood Canal
c. Location (Township-Range-Section): T.28N., R.2W., 33 T.28N., R.3W., 33 T.28N., R.4W., 33 T.29N., R.4W., 33 T.27N., R.2W., 33 T.27N., R.3W., 33 T.27N., R.4W., 33 T.26N., R.2W., 33 T.26N., R.3W., 33 T.26N., R.4W., 33 T.25N., R.2W., 33 T.25N., R.3W., 33 T.25N., R.4W., 33 T.24N., R.5W., 33 T.24N., R.4W., 33 T.23N., R.7W., 33 T.23N., R.6W., 33 T.23N., R.5W., 33 T.22N., R.7W., 33	

**9. Project Goals and Objectives:**  
The goal of this project is to maintain Olympic National Forest system trails to standard by completing 5,000 hours of volunteer trail maintenance in 2016. Washington Trails Association will hire a crew leader who will lead volunteers to complete trail maintenance projects on over a dozen trails on the Hood Canal Ranger District. This work will benefit thousands of trail users and will make an enduring impact on 300 participating volunteers, who will develop hands-on skills and a greater understanding of what it takes to steward our public lands.

## **10. Project Description:**

### **a. Brief:**

This project will hire a crew leader to support 5,000 hours of volunteer trail maintenance; this work will keep more than a dozen of the most popular trails on the Hood Canal Ranger District safe and open for all users.

### **b. Detailed:**

The Olympic National Forest has some 250 miles of trails for hikers, equestrians and other users. The Hood Canal Ranger District has requested continued assistance from Washington Trails Association (WTA) to help maintain their existing trail infrastructure by engaging volunteers to keep trails open and safe for all users. With \$14,000 in RAC funding, WTA will hire a crew leader to support 5,000 hours of volunteer trail maintenance in 2016 on some of the district's most popular trails. This work will benefit Olympic Peninsula residents and visitors who enjoy the district's renowned recreation opportunities. Title II funds will be used to generate one seasonal job and \$112,750 in donated labor to public lands in Jefferson, Clallam and Grays Harbor Counties.

Washington Trails Association will coordinate closely with the Hood Canal Ranger District's trail coordinator to identify and plan projects on more than a dozen trails, ensuring that maintenance activities meet Forest Service standards. Specific trails receiving maintenance will be identified in fall 2015 and winter 2016; potential locations, shown on the attached map, include the Wynoochee Lakeshore, Lower South Fork Skokomish, Duckabush, Upper Big Quilcene, and Upper Dungeness trails. In addition to the trail maintenance work completed, WTA will provide trail scouting reports to Hood Canal Ranger District staff that help them more effectively manage trails on the District.

Most trails will receive two to four days of annual maintenance to clean out or repair drainage structures, remove brush and roots that have encroached on the trail, or remove downed trees. In some cases, WTA may devote more time to a larger project, such as installing a turnpike or puncheon to eliminate a muddy section of trail. Regardless of the task at hand, volunteers will be led by a trained WTA crew leader who ensures a safe, fun and productive day on trail.

Over the course of the 2016 season, 300 individual volunteers will complete trail maintenance activities on one-day or multi-day work parties. Volunteers of all ages gain technical trail skills and build a sense of camaraderie in a team-oriented environment — and benefit from a well-deserved sense of accomplishment at the end of the day.

This project will allow WTA to sustain or increase its current level of volunteer trail maintenance completed annually on the Olympic National Forest. Without Title II funding, WTA would need to significantly scale back its volunteer trail maintenance on Olympic National Forest from a total of more than 11,000 hours in 2015 to closer to 5,800 hours in 2016. Hiring a dedicated Hood Canal Ranger District crew leader allows WTA to complete an additional 5,000 hours of trail maintenance above and beyond the 5,800 hours supported by a multi-forest agreement between WTA and the Forest Service. The crew leader also allows makes better use of the multi-forest agreement funding by ensuring continuity when engaging volunteers and coordinating with Forest Service staff. These combined efforts totaling nearly 11,000 hours of volunteer trail maintenance are essential to the Forest's ability to maintain system trails to standard – and to continue to foster positive community engagement on the Forest.

<b>11. Types of Lands Involved?</b>
State/Private/Other lands involved? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Land Status: Federal</b>
If Yes, specify:

<b>12. How does the proposed project meet purposes of the Legislation?</b> (Check at least 1)
<input checked="" type="checkbox"/> Improves maintenance of existing infrastructure.
<input checked="" type="checkbox"/> Implements stewardship objectives that enhance forest ecosystems.
<input checked="" type="checkbox"/> Restores and improves land health.
<input type="checkbox"/> Restores water quality

<b>13. Project Type</b>	
a. Check all that apply: (check at least 1)	
<input type="checkbox"/> Road Maintenance	<input checked="" type="checkbox"/> Trail Maintenance
<input type="checkbox"/> Road Decommission/Obliteration	<input type="checkbox"/> Trail Obliteration
<input type="checkbox"/> Other Infrastructure Maintenance (specify):	
<input type="checkbox"/> Soil Productivity Improvement	<input checked="" type="checkbox"/> Forest Health Improvement
<input type="checkbox"/> Watershed Restoration & Maintenance	<input type="checkbox"/> Wildlife Habitat Restoration
<input type="checkbox"/> Fish Habitat Restoration	<input type="checkbox"/> Control of Noxious Weeds
<input type="checkbox"/> Reestablish Native Species	<input type="checkbox"/> Fuels Management/Fire Prevention
<input type="checkbox"/> Implement CWPP Project	<input checked="" type="checkbox"/> Other Project Type (specify): General land stewardship, volunteers develop a connection with the trails they work on and are able to go back to their communities and share these experiences. Greater public participation leads to better stewardship over the long run.
b. Primary Purpose (select only 1): Trail Maintenance	

<b>14. Identify What the Project Will Accomplish</b>
Miles of road maintained:
Miles of road decommissioned/obliterated:
Number of structures maintained/improved: A large number of minor trail structures such as: puncheon bridges, minor bridges, curb logs, drainage features, etc. Yearly maintenance of these minor structures is vital to maintaining the integrity of Olympic National Forest trails due to the rugged and wet nature of the terrain.
Acres of soil productivity improved:
Miles of stream/river restored/improved:
Miles of fish habitat restored/improved:
Acres of native species reestablished:

Miles of trail maintained: 50 (estimated)
Miles of trial obliterated:
Acres of forest health improved (including fuels reduction):
Acres of rangeland improved:
Acres of wildlife habitat restored/improved:
Acres of noxious weeds controlled:
Timber volume generated:
Jobs generated in full time equivalents (FTE) to nearest tenth. One FTE is 52 forty hour weeks: 0.39 FTE
People reached (for environmental education projects/fire prevention): 300 The crew leader regularly educates volunteers on the fundamentals of trail maintenance as well as the principles of leave no trace. They make sure that all volunteers are in compliance and are aware of relevant Forest Service regulations (i.e. wilderness regulations).
Direct economic activity benefit: Well-maintained trails allow local communities to benefit from Forest visitors who come to experience Olympic trail systems.
Other: Volunteer trail maintenance hours completed: 5,000

<b>15. Estimated Project Start Date:</b> 5/1/2016	<b>16. Estimated Project Completion Date:</b> 10/31/2016
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**17. List known partnerships or collaborative opportunities.**

This project will support the Olympic National Forest and the Hood Canal Ranger District’s cooperative relationship with Washington Trails Association. A master agreement between WTA and the US Forest Service governs our long-term partnership, which began in 1994, to maintain trails. Knowing that hikers are one of many stakeholders for trails, WTA’s partnerships with the Back Country Horsemen of Washington and other community groups will also benefit this project.

**18. Identify benefits to communities.**

The trails maintained through this project are among the most heavily used in Jefferson, Clallam and Grays Harbor counties. Local residents and visitors alike will benefit from improved access to our public lands and to recreation opportunities that support active, healthy lifestyles. Project volunteers will gain a strong sense of stewardship for public lands that will benefit their communities far into the future.

In addition, this project supports the local outdoor recreation economy. According to a January 2015 report published by the Washington Recreation and Conservation Office, the outdoor industry in Washington state generates \$21.6 billion a year and nearly 200,000 jobs. This economic activity is dependent upon a well-maintained system of trails and recreation infrastructure on public lands.

**19. How does the project benefit federal lands/resources?**

This project will deliver \$112,750 in donated labor to federal lands by completing 5,000 hours of volunteer trail maintenance on the Hood Canal Ranger District. This will allow the Olympic National Forest to continue to meet its target for number of miles of trail maintained to standard. WTA has a 22-year track record of working with federal land managers to minimize both environmental impacts and

maintenance costs over the long term. Federal, state, and local land managers across the state recognize WTA volunteers as an integral part of their long-term trail maintenance and stewardship strategy.

<b>20. What is the Proposed Method(s) of Accomplishment?</b> (check at least 1)	
<input type="checkbox"/> Contract	<input type="checkbox"/> Federal Workforce
<input type="checkbox"/> County Workforce	<input checked="" type="checkbox"/> Volunteers
<input type="checkbox"/> Grant	<input checked="" type="checkbox"/> Agreement
<input type="checkbox"/> Americorps	<input type="checkbox"/> YCC/CCC Crews
<input type="checkbox"/> Job Corps	<input type="checkbox"/> Stewardship Contract
<input type="checkbox"/> Merchantable Timber Pilot	<input checked="" type="checkbox"/> Other (specify): WTA temporary employee

**21. Will the Project Generate Merchantable Materials?**  Yes  No

<b>22. Anticipated Project Costs</b>
a. Title II Funds Requested: \$14,000 (\$3,500 Clallam; \$7,700 Jefferson; \$1,400 Mason; \$1,400 Grays Harbor)
b. Is this a multi-year funding request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**23. Identify Source(s) of Other Funding:**

\$14,975 Individual donors  
 \$12,500 Recreational Trails Program  
 \$11,600 Forest Service Multi-Forest Agreement (Olympic National Forest trails program)

**24. Monitoring Plan:** see attachment

**25. Identify remedies for failure to comply with the terms of the agreement.**

If project cannot be completed under the terms of this agreement:

- Unused funds will be returned to the RAC account.
- Other, please explain:

**Project Recommended By:**

*/s/ (INSERT Signature)*  
**Chairperson**

Resource Advisory Committee

**Project Approved By:**

*/s/ (INSERT Signature)*  
**Forest Supervisor**

National Forest

# Project Cost Analysis Worksheet

## Worksheet 1

Please submit this worksheet with your proposal

Item	Column A Fed. Agency Appropriated Contribution	Column B Requested Title II Contribution	Column C Other Contributions	Column D Total Available Funds
a. Field Work & Site Surveys				
b. NEPA/CEQA				
c. ESA Consultation				
d. Permit Acquisition				
e. Project Design & Engineering				
f. Contract/Grant Preparation				
g. Contract/Grant Administration				
h. Contract/Grant Cost				
i. Salaries		\$14,000	\$22,752	\$36,752
j. Materials & Supplies			\$4,777	\$4,777
k. Monitoring			\$1,250	\$1,250
l. Other (travel, insurance, other project support)			\$10,297	\$10,297
m. Project Sub-Total		\$14,000	\$39,075	\$53,075
n. Indirect Costs				
<b>o. Total Cost Estimate</b>		\$14,000	\$39,075	\$53,075

### NOTES:

- a. Pre-NEPA Costs
- g. Includes Contracting/Grant Officer Representative (COR) costs. Excludes Contracting/Grant Officer costs.
- i. Cost of implementing project
- l. Examples include overhead charges from other partners, vehicles, equipment rentals, travel, etc.
- n. Contracting/Grant Officer costs, if needed, are included as part of Indirect Costs.

## Title II Project: Hood Canal Ranger District Crew Leader

### 24. Monitoring Plan

- a. Provide a plan that describes your process for tracking and explaining the effects of this project on your environmental and community goals outlined above.

WTA will track total volunteer hours and estimated miles of trail maintained to standard and report these figures to the Hood Canal Ranger District at the end of the fiscal year for Forest Service tracking purposes. These figures will be readily available to be viewed by the RAC.

- b. List the name(s) of the person(s) responsible for monitoring:

Alan Carter Mortimer, WTA Field Programs Manager  
Elliott Skopin, WTA Volunteer Coordinator

- c. Identify total funding needed to carry out specified monitoring tasks (Worksheet 1, Item k):

\$1,250 is needed for staffing for monitoring efforts. Funding will be provided by Other Contributions.

# TITLE II Project proposal: WTA Work Sites

