



US Forest Service,
Truckee Ranger District
10811 Stockrest Springs Rd
Truckee California 96161
(530) 587-3558

Temporary Outfitter & Guide Permit Application

For USFS Use Only	
Date Received	

Initial	

Fully Complete	
YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

Authority: Federal Lands Recreation Enhancement Act, 16 U.S.C. 6802(h)
(Ref.: FSH 2709.11, section 41.53)

Applicant Information

Applicant Name

Applicant Mailing Address

Applicant Phone #

Applicant Affiliation with Business / School / Non-Profit

Owner		Co-Owner		Main Representative	
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Business / Organization Information

Business / Club / School / Organization Name

Business Mailing Address

Business Physical Address

Main Contact Phone #

Main Email Contact

Business Website

State of Licensure / Incorporation

Please select all activities you are seeking to provide to the public

RECREATION	BOATING	HUNTING
Day Hiking	Rafting (river)	
Backpacking / Camping	Reservoir	
Equestrian trail rides(day use)	Lake	
Horse Packing / Camping		Predators
Lama Packing	FISHING	Birds
Mountain Biking		Other
Recreation Shuttles Services		
	Power Boat Fishing	
Backcountry Skiing (Level 1)	Float Boat Fishing	
Backcountry Skiing (Level 2)	Walk & Wade Fishing	
Snowshoeing	Incidental Fishing	
Avalanche Education Courses	Other	Environmental Education
Rock Climbing		General Field Trip
Winter Mountaineering		
Orienteering	OHV / OSV	
Survival Courses	Dirt Bike /Quad	
Other	4 X 4 Tours	
	Snowmobile (Level 1)	
	Snowmobile (Level 2)	
	Snowcat Operations	

Other

For each activity selected, please list the estimated number of trips, number of clients, and number of guides and percentage of use on public lands. Please note you may only be allocated a maximum of 200 days per compartment. In some cases depending on need, capacity, and demand the Forest Service may allocate less than the maximum number of days per activity and compartment.

ACTIVITY	How many trips (X) Clients per trip (=) Total days requested Client to guide ratio?				Portion of trip on FS land	
	# of Trips	# of Clients	Total # of requested Days	# of GUIDES (guide to client ratio)	Compartment	PERCENTAGE OF USE ON PUBLIC LANDS

ADDITIONAL LICENSURE

Does your activity require additional State or Federal licensure? If yes, please attach copies of supporting licensure. *Your application will be considered incomplete without supporting documentation*

YES		NO	
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QUALIFICATION AND ACCREDITATION

(Applications will be considered incomplete without supporting documentation)

Under FSH2709.11_12.32b /36CFR 251.54(e) (3) *The proponent is required to provide sufficient evidence to satisfy the authorized officer that the proponent has, or prior to commencement of (operation) construction will have, the technical and financial capability to construct, operate, maintain, and terminate the project for which an authorization is requested, and the proponent is otherwise acceptable.*

Does your proposed activity involve technical skills in potentially hazardous terrain? *This includes rafting, rock climbing, backcountry skiing, winter mountaineering, avalanche education, snowmobiling, snowcat operations, heli-ski operations, others activities may apply*

YES		NO	
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**Level 1 backcountry skiing, Level 1 snowmobiling, snowshoeing & similar activities operating in non-technical terrain must show professional level qualifications and ability to recognize hazardous terrain.*

If your proposed activity involves technical skills in potentially hazardous terrain is there a governing organization that provides industry accreditation and qualification standards for the activity?

i.e. - AMGA, IFMGA AIRE, AAA, NSP, ACA

YES		NO	
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If yes, list organization _____

As the main responsible party listed on this permit application (Check all that apply)

- I intend to guide and have provided my qualifications with this application.
- I am a fully qualified guide, accredited through a national recognized governing body
- I am an aspiring guide, actively working towards full accreditation.
- My proposed activity does not require accreditation.
- I will not be guiding but will hire qualified guides and have provided their qualifications with this application.

For proposed activities involving technical skills in potentially hazardous terrain please provide

- Professional resume specific to proposed activities
- Copies of certificates or accreditations for proposed activities

List these attachments

List all guides who will operate under this potential special use authorization, their position within the organization, qualifications and highest level of first aid qualifications

Guide	QUALIFICATION	TAIL	LEAD	Basic 1 st Aid	Advanc. 1 st Aid	WFR	EMT	Paramedic (Nurse)

Clarifications

First Aid Qualifications and Emergency Response Plan

List your organizations highest level of first aid qualification?

Your operating plan must address your organizations protocol’s for the following topics

- Organizations risk mitigation plan
- Activity and site specific emergency response and evacuation plan
- Site specific communication plan for emergency response (cell, radio, satellite phone?) Do you have communication coverage?
- Locations and contact information for emergency medical facilities located nearest to your activities location

ORGANIZATIONAL EXPERIENCE

As the main responsible party listed on this permit application I am (Check all that apply)

Owner	<input type="checkbox"/>	Co-Owner	<input type="checkbox"/>	Main Representative of larger organization	<input type="checkbox"/>
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YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Is this your organizations first special use permit application with the USFS?
<input type="checkbox"/>	<input type="checkbox"/>	Is this your organizations first special use permit application with the Truckee R.D.?
<input type="checkbox"/>	<input type="checkbox"/>	Does your organization hold other current USFS Special Use Permits?
<input type="checkbox"/>	<input type="checkbox"/>	Does your organization hold Special Use Authorizations with any state, county, or city entities?

Please list any other federal/state/county/city special use authorizations your organizations holds

Activity	Permit Granter (Fed/State)	Type (Temp/Perm)	Term (Dates)	Current (Yes/No)	Contact (Agency Rep)
			<input type="text"/>		
			<input type="text"/>		
			<input type="text"/>		
			<input type="text"/>		

Clarifications

If your organization has held, or currently holds any federal or state special use authorizations and you received an evaluation, what is the status of your most recent evaluation?

*Please attach a supporting copy of your most current evaluation.

(READ AND COMPLETE CAREFULLY)

As the main responsible party listed on this permit application, have you or the organization you are representing

YES	NO	
		-Been found in non-compliance with the terms and conditions of an existing or previous permit or Special Use Authorization?
		-Received warning of non-compliance with state or federal regulations relating to your organizations activities?
		-Been convicted or cited for violation of Federal or State Fish & Wildlife laws in <u>ANY</u> state? (Hunting and Fishing applicants only)
		-Had your or your organization's state or federal guide license or special use authorization suspended or revoked for violations of its terms and conditions in <u>ANY</u> state?
		-In default of any fee's owed from a previous or existing special use permit?

As the main responsible party listed on the permit application it is your responsibility to know your organizations history. If you answered yes to any of these questions you must attach clarifying documentation.

List clarifying document attachments

Your application is not complete until the following documents are submitted.

1. Truckee Ranger District Supplemental Outfitter & Guide Application (this form)
2. Insurance for proposed activities listing the US Government USFS Truckee Ranger District as additionally insured. (*See Insurance requirements attachment*)
3. Certificate of good standing for your business, organization, club or school. Non-profits provide a copy of your IRS form 990
4. Operating plan with description of proposed activities
5. Map of area of proposed activities and potential alternative areas listed by compartment on a U.S. Geological Survey quadrangle map or equivalent in electronic format, easily reproducible.
6. Advertising information
7. Client Charges
8. Client Acknowledgement of Risk form
9. Guide credentials
10. Resume of operational experience
11. Risk mitigation & evacuation plan for each proposed activity and site.

12. Emergency Response Plan for each location and proposed activity

Submittal of this application does not imply authorization of your proposed activities. Please refer to the Screening Criteria sheet for questions regarding application review timeline and process. Applications found to be incomplete or lacking critical information will be returned to proponent and will not be considered during the open submittal period.

Printed Name: _____ Signature: _____

Date: _____