



OUTREACH NOTICE

Mark Twain National Forest
Salem, MO

"Caring for the Land and Serving People"

Zone Archeologist

GS-0193-11 - NORTH ZONE

The Mark Twain National Forest will soon be advertising to fill a permanent Zone Archeologist on the North Zone. The incumbent is responsible for inventory, evaluation, and protection of Historic Properties on the Zone.

Develops, coordinates, and implements the Heritage Resource Program on the unit, including the development of policy, immediate and long-range objectives, integration with resource activities, and establishment of priorities. The Heritage Resource Program covers one or more resource area, such as the protection of historic and pre-historic properties and artifacts.

Interested candidates are encouraged to obtain/create a USA Jobs profile and prepare their resume in that format. The vacancy will be advertised at USAJOBS ([website at https://www.usajobs.gov/](https://www.usajobs.gov/)).

Office of Personnel Management Qualifications: Complete qualification requirements for this position can be found in the Office of Personnel Management (OPM) Operating Manual for Qualification Standards for General Schedule Positions, which is available from any Federal Government Personnel Office and OPM ([website at https://www.opm.gov/policy-data-oversight/classification-qualifications/](https://www.opm.gov/policy-data-oversight/classification-qualifications/)).

Time-in-Grade Requirement: If you are a current or former federal employee and applying for a promotion opportunity, you must have 52 weeks of Federal service at the next lower grade in the normal line of progression for the position being filled. This requirement must be met within 30 days of the closing of this announcement.

MAJOR DUTIES:

Serves as the Zone Archeologist, managing and developing the Heritage Program plan of work for the Salem, Potosi and Fredericktown Ranger Districts.

Participates in the Zone's project planning and actively participates on NEPA interdisciplinary teams. Writes the Cultural Resource sections of Zone NEPA documents.

Plans, directs, coordinates, and conducts surveys for Section 106 compliance projects associated with projects on the Zone.

Ensures that scientific and systematic procedures are followed in identifying and evaluating cultural resources.

Is responsible for maintaining Zone spatial data using GIS and GPS. Updates and maintains national databases (Infra). Maintains permanent hard copy records of all reports, site records, and atlas maps.

Conducts condition surveys of Priority Heritage Assets (PHAs) and contributes to the Forest's Heritage Program Managed to Standard (HPMtS) target.

Evaluates and acts upon a wide range of on-site management needs, such as the factual reporting of survey findings, and implements corrective measures within the framework of Heritage Program requirements. Addresses problems and issues that arise in land management/use, vandalism of historic properties (damage assessments), and the identification and preservation of artifacts.

Recommends and carries out required elements for research plans related to studies conducted on the Zone.

Evaluates project effects and makes recommendations for eligibility of Historic Properties for inclusion on the National Register of Historic Places.

Prepares nomination forms for listing of sites and districts on the National Register of Historic Places (NRHP).

Consults with the State Historic Preservation Officer (SHPO) and interested Native American Tribes on Zone projects.

Prepares contract specifications for Phase I surveys and Phase II testing projects. Serves as COR on such contracts.

Provides consultation and advice to Forest personnel on impacts affecting cultural resources associated with Zone projects.

Seeks opportunities for public involvement, education, and interpretation of Heritage resources, using such programs and tools as Passport in Time (PIT), participation in school programs, and partnership agreements.

Prepares interpretive material for formats such as signs, brochures, displays, videos, and other appropriate media.

Supervises a GS-9 Archeologist. Also responsible for overseeing paraprofessionals and volunteers when they work with the Zone Heritage Program.

The incumbent must have the knowledge and ability to provide advice and counsel to Line Officers, develop strategies and appropriate course of actions for all projects,

Position Information:

This position will be located at the Salem Ranger District located in Salem, Missouri. The zone covers approximately 460,500 acres across 11 counties.

At the present time this person supervises (1) employee and serves as a member of the Zone Leadership Team.

The incumbent communicates with and works with contractors, Tribal Liaisons, the State Historical Preservation Office, private land owners and other resource managers such as wildlife, fire, recreation and timber. Good communication skills, along with a positive attitude and strong work ethic, are highly desirable.

Physical Requirements:

A physical capacity for working outdoors in isolated areas is required. The work requires regular and recurring physical exertion related to conservation work requiring walking on rough uneven terrain and climbing steep hills. The work is performed in a forest environment where the terrain may be steep, uneven, rocky, and covered with thick and tangled vegetation. Temperatures may range from very hot and humid or dry, to cool and extremely wet. Wildlife and insects will likely be encountered on a daily basis while in the field. Work requires the use of safety equipment such as boots, gloves, shovel, screen, and hardhats.

About the Zone:

The North Zone encompasses approximately 460,500 acres of pine and oak/hickory forest. Within the Zone boundaries are the Bell Mountain and Rock Pile Mountain Wilderness', 100 + miles of Ozark Trail, 6 developed recreation areas, 3 dispersed recreation areas, numerous manmade lakes, the largest one being 440 acres. Several large, floatable creeks and two small rivers meander through the zone, as well as 45 miles of developed ATV trail near Sutton Bluff Campground, and other features of local, regional and national significance. Active programs include: vegetation management, prescribed fire application and suppression, recreation, trails, TES/NNIS/wildlife and wilderness management.

Recreation on the Zone is primarily hunting/fishing, tubing, canoeing, horseback riding, hiking, and ATV riding. For more about the Mark Twain National Forest, visit [website at http://www.fs.usda.gov/mtnf](http://www.fs.usda.gov/mtnf).

About Salem:

Salem has an elevation of 1,200 feet and the population is 5,000; it's located about 2 hours from St. Louis, Springfield, Columbia and Jefferson City and about 4 hours from Kansas City. The near-by city of Rolla, has a population 14,500, and is located about 30 minutes away. Median prices for houses are in the \$55,000 to \$100,000 range with rentals going for \$300 to \$500 per month. Apartments average \$300 to \$500 per month.

SCHOOLS: There are four county schools: R-1, R-2, R-3, and R-4 teaching grades K-8. For Grades 9–12, the county children attend the City of Salem's Jr. High and High School. Salem city schools (R-80) are comprised of lower elementary (grades K-2), upper elementary (grades 3-6), junior high (grades 7-9), and high (grades 10-12). Southwest Baptist University - Salem Campus is located in Salem, offering two year and four year degrees. Missouri University of Science and Technology (formerly, University of Missouri-Rolla) and two other Junior colleges are within a commuting distance of 25 miles.

Medical: 1 hospital - 5 MD'S, 3 Dentists and 2 chiropractors.

Church: Catholic, Methodist, Christian, Baptist, Church of Christ, Assembly of God, Lutheran, Church of Latter Day Saints and many more.

Entertainment: Things to do include bowling, indoor archery, hunting, fishing, canoeing, FFA, youth soccer and baseball, several cultural and heritage festivals, and service clubs such as Eagles and Rotary.

For more information on the Mark Twain National Forest visit:

[website at http://www.fs.usda.gov/mtnf](http://www.fs.usda.gov/mtnf)

CONTACT FOR MORE INFORMATION:

If you are interested in applying for this position, please complete and return the attached form. Email attached form to tehaines@fs.fed.us, or mail hard copy to USDA Forest Service, Attn: Thomas Haines, District Ranger, 1901 S. Main, Salem, Missouri 65560.



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District/Zone District/Zone Archeologist

GS-0193-11 - NORTH ZONE

If you are interested in this position, please complete this form by April 11th, 2016 and send it to:

E-mail to: Thomas Haines (tehaines@fs.fed.us)

Mail to: USDA Forest Service, Mark Twain National Forest, ATTN: Thomas Haines, 1301 S. Main St., Salem, MO 65560, or

FAX to: 573-729-2867, ATTN: Thomas Haines.

Location: *Eastern Region, Region 9, Mark Twain National Forest, Zone 1*

PERSONAL INFORMATION

Name: _____ Date: _____

Mailing Address

E-Mail Address

Phone: Work _____

Home: _____

Are you currently a Federal employee? Yes _____ No _____

Permanent? _____ Temporary? _____ TERM? _____ VRA? _____ PWD? _____
OTHER _____

Current Title/Series/Grade:

Agency Employed with and location:

Where and how did you learn of this position?:

Thank you for your interest!