



File Code: 2720
Date: August 5, 2016

Dear Interested Party:

The Allegheny National Forest is pleased to announce the availability of a prospectus for a special-use permit(s) to manage 20 of its developed recreation areas, sites, and campgrounds. This prospectus is being issued to solicit applications for concessioned recreation campground special-use permit(s) to provide high-quality operation and maintenance of government-owned recreation facilities located on the Bradford and Marienville Ranger Districts.

The prospectus is now available for viewing on the Allegheny National Forest's website at <http://www.fs.usda.gov/allegheny/>. Here you will find the main prospectus document, as well as all appendices. Detailed information on this business opportunity, Forest Service concession program and policies, special use permit, application, and post-selection requirements will be available in the prospectus. This website will also serve as the main source for all prospectus-related information and updates throughout this solicitation and selection process. Detailed information on the recreation facilities and historic income will be available in the prospectus.

The sites are grouped together into four (4) separate administrative units (groups) based on locality - Allegheny Reservoir North, Allegheny Reservoir South, Bradford West, and Marienville South.

Applicants must apply for all the groups as one bid item, with the exception of Kelly Pines Campground and Loleta Recreation Area in the Marienville South Group. Kelly Pines Campground and Loleta Recreation Area can be bid on individually, or they must be included with all the groups as one bid.

The ANF will only entertain proposals for optional items on Kelly Pines Campground and Loleta Recreation Area.

The ANF will not entertain proposals for optional items, such as bids on individual campgrounds/sites, or excluding an area, from Allegheny Reservoir North, Allegheny Reservoir South, or Bradford West. Bids on individual campgrounds/sites, or excluding an area from its aforementioned group will fail to meet the requirements and will be deemed nonresponsive and disqualified from the competition.

Depending on the award of the final bid(s):

- One permit could be issued for all the groups advertised in this prospectus to an applicant.
- A permit could be issued for the Allegheny Reservoir North, Allegheny Reservoir South, or Bradford West groups to an applicant, and separate permits could be issued for Kelly Pines Campground and Loleta Recreation Area to other applicants.



The recreation sites in this prospectus (with the exception of Kelly Pines Campground) are currently under concession with five special-use permit(s), which expire at midnight on December 31, 2016. Kelly Pines Campground will be new to concession. A new special-use permit(s) will be issued authorizing this prospectus. The permit(s) term is for 5 years to 2021 and may be extended up to an additional five years to 2026 by amendment at the sole discretion of the authorized officer based on sustained satisfactory performance or administrative need.

Your prospectus proposal must be received by close of business (4:30 p.m. – Eastern Time) on Friday, September 9, 2016, for consideration. Submit your documents to: Sherry Tune, Forest Supervisor (Attention: Bob Monroe), Allegheny National Forest, 4 Farm Colony Drive, Warren, PA 16365. A selection will be made in late November, 2016, with the permit being issued in early January, 2017.

Please review the prospectus carefully. Applicants are strongly encouraged to visit the recreation sites before submitting an application. Each applicant is expected to make an independent assessment of the business opportunity offered in this prospectus.

Applicants must submit three (3) copies of their application package and supporting documents in hardcopy format. Three copies of a business plan must be submitted as a separate document. Unless requested in writing to return proposals, all unsuccessful applicant's proposals and supporting documents will be destroyed after the appropriate appeal period. Please review application procedures carefully as portions of the selected applicant's package will become part of the special-use permit. Also, ensure all requested information is submitted. Missing or incomplete information will result in a lower rating for the corresponding evaluation criteria.

Personnel from the Allegheny National Forest will be available to meet with prospective proponents and provide access into the Recreation Sites. Field visits with Forest Service personnel are scheduled for 9:00 a.m., rain or shine, on August 23 and 24, 2016. We will meet the first day (23rd) at Willow Bay Recreation Area, we will also visit other areas and sites among the Allegheny Reservoir North and South Groups. On the second day (24th) we will meet at Loleta Recreation Area and continue to Kelley Pines Campground (Marienville South Group), continuing also to visit areas in the Bradford West Group. You will need to provide your own transportation for the visits, which will last approximately 6 hours each. It is likely we will not have time to visit all the areas and sites offered in the prospectus.

If you are interested in the field trip or would like further information about the application process, please contact Bob Monroe, Recreation/Lands Program Manager, at (814) 728-6231, or robertmonroe@fs.fed.us.

Sincerely,



SHERRY A. TUNE
Forest Supervisor