



*****ANNOUNCEMENT NOTICE*****

Open Date: November 1, 2016

Close Date: November 15, 2016

The Dixie National Forest is planning to fill several currently vacant positions at multiple duty locations this spring. This notification is being circulated to inform prospective applicants of this upcoming opportunity. The referral lists will be generated during the Region 4 Fire Hire process that will take place January 30 – February 25, 2017. Information about the process and available positions in the Intermountain Region can be found at http://www.fs.fed.us/r4/fire/r4fire_hire. In order to be considered for these positions applications must be submitted prior to **November 15, 2016** through the US Governments official website, USAJobs (<http://www.usajobs.gov>).

The R4 Fire Hire process includes a backfill process. Employees in current positions may be applying to and potentially accepting new positions, thus positions that are currently filled may become open during the course of selection week and will be filled through the backfill process. Applicants are encouraged to apply for any permanent position that they have an interest in just as if it were a vacant position. These positions could include dispatch, engine, hand-crew, and prevention jobs. If you are interested in working on the Dixie National Forest, please apply to any fire position that you qualify for that have duty locations in Saint George, Cedar City, Panguitch, or Escalante, Utah. Applicants are encouraged to contact the location(s) interested in prior to applying to learn more about the position and location.

For positions on the Pine Valley Ranger District (Saint George): Please Contact Ken Henson, District FMO for additional information at 435-652-3173 or at khenson@fs.fed.us

For positions on the Cedar City Ranger District (Cedar City): Please Contact Robert Lopez, District FMO for additional information at 435-865-3271 or at rrlopez@fs.fed.us

For positions on the Powell Ranger District (Panguitch): Please Contact Chet Hatch, District FMO for additional information at 435-676-9373 or at chatch@fs.fed.us

For positions on the Escalante Ranger District (Escalante): Please Contact Gregg Christensen, District FMO for additional information at 435-826-5471 or at gnchristensen@fs.fed.us

For positions in Dispatch (Color Country Fire Center, Cedar City): Please Contact Bill Roach, Center Manager for additional information at 435-865-4600 or at wroach@fs.fed.us

Current vacancies on the Dixie National Forest are listed in the table below:

Grade/Series	Position	Duty Location	Announcement Number	IFPM/FS-FPM Qualification	CDL Required
GS-0462-06/07 PFT	Forestry Technician (Fire) – Prevention Technician	St. George, Utah	17-FIRESPRING-PREV-567G 17-FIRESPRING-PREV-567DP	None	No
GS-0462-06/07 18/8 PSE	Forestry Technician (Fuels) – District Fuels Technician	St. George, Utah	17-FIRESPRING-DFUEL-67G 17-FIRESPRING-DFUEL-67DP	FFT1 and ICT5	No
GS-0462-07/8 18/8 PSE	Forestry Technician (Fire) - Supervisory Fire Engine Operator SFEO Engine Captain	Cedar City, Utah	17-FIRESPRING-SFEO(H)-78G 17-FIRESPRING-SFEO(H)-78DP	ENGB and ICT4	Yes
GS-0462-03/04/05 13/13 PSE	Forestry Technician (Fire) -Apprentice	Cedar City, Utah (Selectees may be assigned to any of the four districts)	17-FIRESPRING-WFAP-345DP 17-FIRESPRING-WFAP-345FS	None	No

Applicants for all positions must have 90 days on-the-line wildland firefighting experience gained through containment, control, suppression or use of wildland fire. This experience must be documented with specific dates in the Work Experience, Additional Information portion of the application or Resume.

WORK CAPACITY TEST (WCT) for Wildland Firefighters: These positions participate in wildland firefighting activities. Based on the type of work performed, TAKING and PASSING the WCT at the ARDUOUS level is a "condition of employment." The Arduous fitness (Pack) test consists of a three (3) mile hike, within forty-five (45) minutes, while carrying a forty-five (45) pound pack. You are strongly encouraged to consult with your physician and begin training immediately if you are applying for this position. This announcement constitutes the required 30 days advanced notice for testing requirements.

Engine positions require the selectee to obtain or possess a Commercial Driver’s License (CDL) and therefore, are Testing Designated Positions (TDP) under the Department of Transportation (DOT)/Forest Service Alcohol and Controlled Substance Testing Program. Applicants tentatively selected for these positions will be required to submit to urinalysis to screen for illegal drug use unless they currently occupy a TDP under the DOT/Forest Service Alcohol and Controlled Substances Testing Program. Final appointment is conditional on a negative drug test. This announcement constitutes 30 days advance notice.

Other positions on the Dixie National Forest that may become vacant during the FireHire process are listed in the tables below. Interested applicants are encouraged to apply to the announcements to be considered for the position if it becomes vacant.

Pine Valley Ranger District

Position	Grade	Duty Station	
Supervisory Fire Engine Operator (SFEO)	7/8	Saint George	17-FIRESPRING-SFEO(H)-78G 17-FIRESPRING-SFEO(H)-78DP
Assistant Fire Engine Operator (AFEO)	6	Saint George	17-FIRESPRING-AFEO-6G 17-FIRESPRING-AFEO-6DP
Engine Senior Firefighter (SFF)	4/5	Saint George	17-FIRESPRING-ENGSRFF-45G 17-FIRESPRING-ENGSRFF-45DP
Handcrew Squadleader	6	Saint George	17-FIRESPRING-HANDCREW-6G 17-FIRESPRING-HANDCREW-6DP
Handcrew Senior Firefighter	4/5	Saint George	17-FIRESPRING-IHCHCRW-45G 17-FIRESPRING-IHCHCRW-45DP

Cedar City Ranger District

Position	Grade	Duty Station	
Supervisory Fire Engine Operator (SFEO)	7/8	Cedar City	17-FIRESPRING-SFEO(H)-78G 17-FIRESPRING-SFEO(H)-78DP
Assistant Fire Engine Operator (AFEO)	6	Cedar City	17-FIRESPRING-AFEO-6G 17-FIRESPRING-AFEO-6DP
Engine Senior Firefighter (SFF)	4/5	Cedar City	17-FIRESPRING-ENGSRFF-45G 17-FIRESPRING-ENGSRFF-45DP
Handcrew Squadleader	6	Cedar City	17-FIRESPRING-HANDCREW-6G 17-FIRESPRING-HANDCREW-6DP
Handcrew Senior Firefighter	4/5	Cedar City	17-FIRESPRING-IHCHCRW-45G 17-FIRESPRING-IHCHCRW-45DP
Prevention Technician	6/7	Cedar City	17-FIRESPRING-PREV-567G 17-FIRESPRING-PREV-567DP
Forestry Tech (Fuels) District/Zone	6/7	Cedar City	17-FIRESPRING-DFUEL-67G 17-FIRESPRING-DFUEL-67DP
IHC Assistant Superintendent	7/8	Cedar City	17-FIRESPRING-IHCASST-78G 17-FIRESPRING-IHCASST-78DP
IHC Squadleader	6/7	Cedar City	17-FIRESPRING-IHCSQLR-67G 17-FIRESPRING-IHCSQLR-67DP
IHC Senior Firefighter	4/5	Cedar City	17-FIRESPRING-IHCHCRW-45G 17-FIRESPRING-IHCHCRW-45DP

Powell Ranger District

Position	Grade	Duty Station	
Supervisory Fire Engine Operator (SFEO)	7/8	Panguitch	17-FIRESPRING-SFEO(H)-78G 17-FIRESPRING-SFEO(H)-78DP
Assistant Fire Engine Operator (AFEO)	6	Panguitch	17-FIRESPRING-AFEO-6G 17-FIRESPRING-AFEO-6DP
Engine Senior Firefighter (SFF)	4/5	Panguitch	17-FIRESPRING-ENGSRFF-45G 17-FIRESPRING-ENGSRFF-45DP
Handcrew Squadleader	6	Panguitch	17-FIRESPRING-HANDCREW-6G 17-FIRESPRING-HANDCREW-6DP
Handcrew Senior Firefighter	4/5	Panguitch	17-FIRESPRING-IHCHCRW-45G 17-FIRESPRING-IHCHCRW-45DP
Prevention Technician	6/7	Panguitch	17-FIRESPRING-PREV-567G 17-FIRESPRING-PREV-567DP
Forestry Tech (Fuels) District/Zone	6/7	Panguitch	17-FIRESPRING-DFUEL-67G 17-FIRESPRING-DFUEL-67DP

Escalante Ranger District

Position	Grade	Duty Station	
Supervisory Fire Engine Operator (SFEO)	7/8	Escalante	17-FIRESPRING-SFEO(H)-78G 17-FIRESPRING-SFEO(H)-78DP
Assistant Fire Engine Operator (AFEO)	6	Escalante	17-FIRESPRING-AFEO-6G 17-FIRESPRING-AFEO-6DP
Engine Senior Firefighter (SFF)	4/5	Escalante	17-FIRESPRING-ENGSRFF-45G 17-FIRESPRING-ENGSRFF-45DP
Handcrew Squadleader	6	Escalante	17-FIRESPRING-HANDCREW-6G 17-FIRESPRING-HANDCREW-6DP
Handcrew Senior Firefighter	4/5	Escalante	17-FIRESPRING-IHCHCRW-45G 17-FIRESPRING-IHCHCRW-45DP
Prevention Technician	6/7	Escalante	17-FIRESPRING-PREV-567G 17-FIRESPRING-PREV-567DP
Forestry Tech (Fuels) District/Zone	6/7	Escalante	17-FIRESPRING-DFUEL-67G 17-FIRESPRING-DFUEL-67DP

Supervisor's Office

Position	Grade	Duty Station	
IA Dispatcher/ Lead IA Dispatcher	5/6/7	Cedar City	17-FIRESPRING-IADISP-567G 17-FIRESPRING-IADISP-567DP

FOREST INFORMATION

The Dixie National Forest occupies almost two million acres and stretches about 170 miles across southern Utah. The Forest straddles the divide between the Great Basin and the Colorado River. Elevations vary between 2,800 feet near St. George to 11,322 feet at Blue Bell Knoll on Boulder Mountain. Comprising the southern rim of the Great Basin above the Colorado River, the Dixie is loved for its spectacular scenery, from high mountain meadows and lakes to multicolored cliffs and steep-walled gorges. Vegetation on the Dixie changes from sparse, desert plants at the lower elevations to stands of low-growing pinion pine and juniper dominating the mid-elevations. At higher elevations, aspen and conifers such as pine, spruce and fir predominate.



The headquarters of the Dixie National Forest is the Supervisor's Office in Cedar City. The Forest has four Ranger Districts; they are located in St. George, Cedar City, Panguitch, and Escalante. The Dixie employs about 125 permanent employees and between 100 and 150 seasonal employees.

Camping facilities are available across the Forest and in three National Parks and two National Monuments adjacent to the Forest. The scenic beauty for which the national parks were established prevails over much of the Dixie. The Dixie has four designated wilderness areas.

The Forest averages around 100 fires a year in elevations that range from 3,000 ft to over 10,000 ft. Fuel types vary from bristle cone pine, spruce-fir, ponderosa pine, pinyon-juniper to sage-grass and desert shrubs. The fire season generally runs from May through October. The Forest is home to the Cedar City Hotshots, 5 engines, 4 initial attack squads, a National Type 1 helicopter, and shares support of a Type 3 helicopter with the BLM. The Forest employees approximately 80 fire crewmembers.

The Forest typically treats 5 - 10,000 acres a year of hazardous fuels and partners with other functions on the Forest such as wildlife and timber to treat an additional 5,000 acres for other objectives. Prescribed fire activities are undertaken year round most years, depending on snowfall. The Dixie is part of the Color Country Interagency Fire Management Area and often helps other partner agencies accomplish prescribed burning and other fuels reduction projects.

See the Forest's website <http://www.fs.usda.gov/dixie/> for more information.

THE PROCESS AND TIMELINE

October 3, 2016—Outreach begins. Information is available on the Intermountain Region's website listing all vacant permanent fire vacancies and locations from the GS-0462-03 through 08 levels.

November 1, 2016—Application announcements will be activated in www.usajobs.gov.

November 15, 2016—Application deadline, 11:59 Eastern standard time. Apply through www.usajobs.gov.

Applicants are encouraged to apply for multiple locations (**where they would accept a position if offered**), even if vacancies for certain locations are not listed as vacant. Vacancies may occur during the hiring process and could be filled during Selection Week.

January 30 –February 17, 2017 –Supervisory Reference Checks, and Subject Matter Expert evaluations will occur these weeks. Please ensure your references are notified of this and they are available at the email address (preferred) or phone number provided on your application.

February 20 – February 25, 2017 – Selections. Representatives from each forest will make recommendations for hiring. Applicants selected will be notified by a Forest Service representative by phone. Applicants not selected should be notified by e-mail. During the selection week candidates will be given **4 hours** to respond to voicemails or emails from the recommending officials. It is highly encouraged to be available via phone during this time.

Early April, 2017 –First effective date (excluding drug testing, transfer of station, and less than Permanent Full Time appointments)

Note: Interagency Fire Program Management (IFPM) and Forest Service – Fire Program Management (FS-FPM) qualifications must be met prior to selection.

HOW TO APPLY

Please read the entire announcement and all the instructions before you begin. You must complete the application process and submit all required documents electronically by 11:59 p.m. Eastern Time (ET) on the closing date of this announcement **November 15, 2016**. Assistance is available during business hours (normally 8:00 a.m. - 4:00 p.m., Monday - Friday).

All applicants must attach a current copy of their IQCS Master Record to their application. Applicants will need to pick Saint George, Cedar City, Panguitch, and/or Escalante, UT to identify the duty location(s) related to the position(s) they are interested in. Through the announcement you will be instructed to electronically attach additional information (eg; resume, SF-50, training documentation/ certificates, college transcripts, etc.)

Land Management Workforce Flexibility Act

Important Note: Under the Area of Consideration for the identified WFAP GS 3/4/5 Merit announcement, Region 4 will be including the Land Management Workforce Flexibility Act (LMWFA) for eligible applicants. So, along with Forest Service-wide applicants already in career or career-conditional appointments, temporary employees who meet the LMWFA eligibility requirements may also apply to the merit announcement. For this Act, a time-limited competitive appointment is either a temporary appointment or a term appointment defined as:

- Temporary Appointment is a competitive nonpermanent appointment for a period not to exceed 1-year (may be extended up to a maximum of 1 additional year for a total of 24 months of service). This includes 1039 appointments.
- Term Appointment is a competitive nonpermanent appointment for a period of more than 1-year but not more than 4 years.
- *Excepted service temporary appointments do not count toward eligibility for this Act.*

Eligibility Criteria:

- Appointed to the initial time-limited appointment under open, competitive examination (e.g., OPM competitive list of eligible, Demonstration Project Authority, Delegated Examining, etc.); and
- Must have served in the specific land management agency/agencies under 1 or more time-limited appointment(s) for more than 24 months (without a break in service of two or more years); and
- Performance was at an acceptable level throughout the (more than) 24 months of employment; and
- Most recent separation was for reasons other than misconduct or performance

Applicants MUST provide the following to prove eligibility:

Documentation of Service Time eligibility: Copies of their Notification of Personnel Action(s) (SF-50s) showing the employee has served in appropriate appointment(s) for a period/periods that total more than 24 months **without** a break in service of two or more years. (Include initial hire actions, extensions, conversions and termination/separation SF-50s for each period of work). *Failure to provide proper documentation in order to determine eligibility may result in the applicant being not LMWFA Eligible.*

Land Management Agencies are defined as:

- **USDA:**
 - Forest Service
- **Department of Interior agencies:**
 - Bureau of Land Management
 - National Park Service
 - Fish and Wildlife Service
 - Bureau of Indian Affairs
 - Bureau of Reclamation

Application Instructions:

Please read the entire announcement and all the instructions before you begin.

You must complete the application process and submit all required documents electronically by 11:59 p.m. Eastern Time (ET) on the closing date of this announcement (November 15, 2016).

Step1 – Create a USAJOBS account (if you do not already have one) at www.usajobs.gov. It is recommended that as part of your profile you set up automatic email notification to be informed when the status of your application changes. If you choose not to set up this automatic notification, then you will have to log into your USAJOBS account to check on the status of your application.

Step 2 - Create a Resume with USAJOBS or upload a Resume into your USAJOBS account. You should customize your resume to ensure it documents duties and accomplishments you have gained that are directly related to this position in order to verify that qualifications are met. In addition, your resume must support your responses to the online questionnaire (you may preview the online questionnaire by clicking on the link at the end of the How You Will Be Evaluated section of the job announcement).

Step 3 – Search for job by announcements by typing in the complete OCR number in the search section under “What”. You have to type in a complete OCR number that includes the G or DP on the end of the announcement number. The announcements with the G on the end are for current federal employees with career appointments. These are the Merit Promotion announcements. Example: 17-FIRESRING-AFEO-6G

The announcement numbers with the DP on the end are for non-federal applicants to apply for. This includes summer temp employees. These are called the Demo announcements. Example: 16-FIRESRING-AFEO-6DP

In order to change between the Merit Promotion “G” and the Demo “DP” announcements you have to make sure on the left side of the page under “REFINE YOUR RESULTS” that you click on the radial button for “U.S. Citizen”

if you want “Demo” or the radial button for “Federal Employees” if you a current federal employee and need the Merit Promotion announcement.

Step 4 - Click "Apply Online" and follow the prompts to complete the Occupational Questionnaire and attach any additional documents that may be required.

You can update your application or documents anytime while the announcement is open. Simply log into your USAJOBS account and click on "Application Status." Click on the position title, and then select "Update Application" to continue.

Required Documents:

The following documents must be submitted to constitute a complete application package. It is your responsibility to ensure that all required documents are received within the required timeframes. Our office cannot be responsible for incompatible software, illegible fax transmissions, delays in the mail service etc. Failure to submit required, legible documents will result in elimination from consideration.

1. Resume that includes the following information: 1) job information for which you are applying; 2) personal information; 3) education; 4) work experience; and, 5) other qualifications (**including IQCS Master Record**).
2. College Transcripts if education is required for meeting basic qualifications and/or you are substituting education for specialized experience. An unofficial copy is sufficient with the application, however, if selected, an official college transcript will be required.
3. DD-214 (Member 4 Copy) and/or SF-15 Application for 10-point Veteran Preference if claiming Veterans' Preference or eligibility for appointment under the VRA, VEOA, or 30% Disabled Veterans hiring authority.
4. SF-50 Notification of Personnel Action if you are a current or former Federal employee that will verify your federal status, position title, series and grade. FSA County employees must provide the most recent Notification of Personnel Action (Form SF-50-B or FSA-50) that verifies permanent status. Also provide the SF-50 that reflects the highest grade level held on a permanent basis or the full performance level of your current position, whichever is higher.
5. Annual Performance Appraisal if you are a current Federal employee or applying under the Land Management Workforce Flexibility Act authority. Submit the most recently completed annual performance appraisal (dated within 18 months) which identifies the employee's official rating of record, signed by the supervisor, or a statement advising why the performance appraisal is unavailable. Do not submit a performance plan.
6. Certification of Disability if you are eligible for appointment based on a disability under the Schedule A hiring authority. This certification can be documented by a counselor from a State Vocational Rehabilitation Agency or the Vocational Rehabilitation and Employment Service of the Department of Veterans Affairs; by a statement or letter on a physician/medical professionals' letterhead stationary; or by statements, records, or letters from a Federal Government

agency that issues or provides disability benefits. The certification must verify the applicant has a severe disability, is eligible under a Schedule A appointment authority, and he or she is able to perform the essential duties of the position. The certification must also describe any needed reasonable accommodation. You can review additional information at: <https://www.opm.gov/disability/appempl.asp>.

7. If you are eligible for appointment based on service in the Peace Corps, Vista, Action Cooperative, or another special authority, submit proof of eligibility.

8. CTAP/ICTAP documentation if separated from Federal service or pending separation based on a reduction in force (RIF) or other management workforce reduction action. Proof of eligibility must include a separation notice or Certificate of Expected Separation, SF-50 that documents the RIF separation action or most recent SF-50 (that is not an award), and latest performance appraisal (dated within the last 18 months) or a statement advising why one is unavailable.

NOTE: If a document is resubmitted, it replaces the previous submission, which means the previous document is no longer available to the Human Resources Office. If you are adding to, rather than replacing a previous submission, you must upload both the old document and the new document.

Please remember to submit a copy of your IQCS Master Record when applying to any of these announcements!!

During the selection week of February 20 – February 25, 2017 candidates will be given 4 hours to respond to voicemails or emails from the recommending officials. If they do not hear back they will move on to the next candidate and the candidates name will be withdrawn from the R4 Fire Hire.

If you are having difficulty applying for the position through USAJobs, you may contact any of the individuals listed in this announcement or the Albuquerque Service Center at the number below:

AGENCY CONTACT INFO:

HRM Contact Center

Phone: 877-372-7248 Option 2

Fax: 866-338-3718

TDD: 800-877-8339

Email: fsjobs@fs.fed.us