

**SECURE RURAL SCHOOLS AND COMMUNITY SELF-DETERMINATION ACT OF 2000
PUBLIC LAW 106-393
TITLE II PROJECT SUBMISSION FORM
USDA FOREST SERVICE**

Name of Resource Advisory Committee:
Project Number (Assigned by Designated Federal Official):
Funding Fiscal Year(s): 2016-2017

2. Project Name: Cass County Sentence to Serve (STS) Crew Vegetation Management and Site Cleanup	3a. State: MN 3b. County(s): Cass
4. Project Submitted By: Tom Burch, Sheriff/Chad Emery, Cass County Sheriff's Dept.	5. Date: 8/29/2016
6. Contact Phone Number: 218/820-9049	7. Contact E-mail: chad.emery@co.cass.mn.us

8. Project Location: Cass County portion of Chippewa National Forest-Variou	
a. National Forest(s): Chippewa	b. Forest Service District: Walker & Blackduck RD's
c. Location (Township-Range-Section) Cass County portion of Chippewa National Forest	

9. Project Goals and Objectives: To better manage ground vegetation on Forest Service properties as well as other state, county and municipal public land in Cass County utilizing the Cass County Sentence to Serve (STS) Crew. STS Crew Members will gain financial credit for paying fines, court costs, and other eligible costs associated with incarceration, as well as develop potential employment/work skills that can be utilized post-release. The public will get an enhanced maintenance effort at selected FS boat and trail accesses and County recycling sites.

10. Project Description:

a. Brief: (*in one sentence*) The Cass County STS crew will be utilized to provide vegetative management, i.e. mowing, trimming and noxious weed control as well as site cleanup on selected public sites within the Cass Lake and Walker Ranger Districts in Cass County.

b. Detailed: The Cass County STS Program proposes to devote at least 1000 person-hours of crew time to projects that will enhance the image of and maintain existing Forest Service assets by managing vegetative cover, including mowing, trimming and general cleanup of sites within the boundaries of the CNF. Sites could include, but not be limited to work at District office complexes, FS boat accesses such as Stony Point and Norway Beach, highway rest areas at trailhead access points such as Shingobee Hills, Cass Lake and Erin Lake, trail head areas on the Heartland Trail and Paul Bunyan Trail as well as "Welcome to CNF" type points. Additional work could include vegetative

maintenance at MN DNR boat accesses within the CNF such as Sucker Bay, Whipolt, Steamboat Lake and several on the Woodtick Trail. Cleanup and vegetative maintenance at 8 Cass County recycling sites within the CNF could also be included. Additionally, crew time could be used to eradicate invasive noxious weeds such as Garlic Mustard on Stony Point, Wild Parsnip on County Road 13 as well as work to control recently discovered Buckthorn on land adjacent to the District Headquarters in Walker. Winter maintenance could also be considered as needed. The STS Crew leader will work with a designated FS representative to develop a list and schedule to accomplish these projects. Transportation to and from sites and supervision of STS crew on site will be the responsibility of the Cass County STS Program leader.

11. Types of Lands Involved? Public use areas such as boat accesses, trailheads, rest areas.

State/Private/Other lands involved? Yes No

Land Status: Public

If Yes, specify: **Could also include MNDNR public trail and water accesses, county and state trailheads, county recycling sites.**

12. How does the proposed project meet purposes of the Legislation? (Check at least 1)

Improves maintenance of existing infrastructure.

Implements stewardship objectives that enhance forest ecosystems.

Restores and improves land health.

Restores water quality

13. Project Type

a. Check all that apply: (check at least 1)

<input type="checkbox"/> Road Maintenance	<input type="checkbox"/> Trail Maintenance
<input type="checkbox"/> Road Decommission/Obliteration	<input type="checkbox"/> Trail Obliteration
<input checked="" type="checkbox"/> Other Infrastructure Maintenance (specify): Vegetation Management and Site Cleanup	
<input type="checkbox"/> Soil Productivity Improvement	<input type="checkbox"/> Forest Health Improvement
<input type="checkbox"/> Watershed Restoration & Maintenance	<input type="checkbox"/> Wildlife Habitat Restoration
<input type="checkbox"/> Fish Habitat Restoration	<input checked="" type="checkbox"/> Control of Noxious Weeds
<input type="checkbox"/> Reestablish Native Species	<input type="checkbox"/> Fuels Management/Fire Prevention
<input type="checkbox"/> Implement CWPP Project	<input type="checkbox"/> Other Project Type (specify):

b. Primary Purpose (select only 1):

14. Identify What the Project Will Accomplish

Miles of road maintained:
Miles of road decommissioned/obliterated:
Number of structures maintained/improved: At least 2 building grounds sites maintained.
Acres of soil productivity improved:
Miles of stream/river restored/improved:
Miles of fish habitat restored/improved:
Acres of native species reestablished:
Miles of trail maintained: 2 in relation to trailhead access vegetative maintenance.
Miles of trail obliterated:
Acres of forest health improved (including fuels reduction):
Acres of rangeland improved:
Acres of wildlife habitat restored/improved:
Acres of noxious weeds controlled: 5
Timber volume generated:
Jobs generated in full time equivalents (FTE) to nearest tenth. One FTE is 52 forty hour weeks: 0.5 FTE
People reached (for environmental education projects/fire prevention):
Direct economic activity benefit: Provide STS crew members a viable means of paying off public debt including fines and court costs and other costs associated with incarceration.
Other: Maintenance of up to 8 recycling sites and 15 boat access sites and 4 trailhead sites.

15. Estimated Project Start Date: 10/1/2016	16. Estimated Project Completion Date: 9/30/2017
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17. List known partnerships or collaborative opportunities. Has the opportunity to partner with MN DNR, County and perhaps other public agencies.

18. Identify benefits to communities. Better visual appeal to public infrastructure and visibility, control of potentially invasive plants, and maintenance performed where none previously existed to prolong life of infrastructure and public resource. Also provides a viable, albeit small, means of financial support and supervised training for STS crew members.

19. How does the project benefit federal lands/resources? General facility maintenance will prolong and preserve the value of the public resource.

20. What is the Proposed Method(s) of Accomplishment? (check at least 1)	
<input type="checkbox"/> Contract	<input type="checkbox"/> Federal Workforce
<input type="checkbox"/> County Workforce	<input type="checkbox"/> Volunteers
<input type="checkbox"/> Grant	<input type="checkbox"/> Agreement
<input type="checkbox"/> Americorps	<input type="checkbox"/> YCC/CCC Crews
<input type="checkbox"/> Job Corps	<input type="checkbox"/> Stewardship Contract
<input type="checkbox"/> Merchantable Timber Pilot	<input checked="" type="checkbox"/> Other (specify): Cass County Sentence to Serve (STS) Crew

21. Will the Project Generate Merchantable Materials? Yes No

22. Anticipated Project Costs \$ 18,000
a. Title II Funds Requested: \$12,000
b. Is this a multi-year funding request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

23. Identify Source(s) of Other Funding: Cass County Sheriff’s Department for Crew oversight, timekeeping, monitoring and reporting as well as additional County credit towards fines and court costs for STS Crews, as well as donations from other benefitted public departments and agencies for additional work.

24. Monitoring Plan (provide as attachment)

- a. Provide a plan that describes your process for tracking and explaining the effects of this project on your environmental and community goals outlined above.
- b. Identify who will conduct the monitoring:
- c. Identify total funding needed to carry out specified monitoring tasks (Worksheet 1, Item k):

25. Identify remedies for failure to comply with the terms of the agreement.

If project cannot be completed under the terms of this agreement:

Unused funds will be returned to the RAC account.

Other, please explain: **Available funds will be invoiced for after work completion. If not completed, no invoice will be submitted.**

Project Recommended By:

/s/ (INSERT Signature)
Chairperson

Resource Advisory Committee

Project Approved By:

/s/ (INSERT Signature)
Forest Supervisor

National Forest

Project Cost Analysis Worksheet

Worksheet 1

Please submit this worksheet with your proposal

Item	Column A Fed. Agency Appropriated Contribution	Column B Requested Title II Contribution	Column C Other Contributions	Column D Total Available Funds
a. Field Work & Site Surveys				
b. NEPA/CEQA				
c. ESA Consultation				
d. Permit Acquisition				
e. Project Design & Engineering				
f. Contract/Grant Preparation	\$2,000		\$500.00	\$2,500
g. Contract/Grant Administration	\$1,000		\$500.00	\$1,500
h. Contract/Grant Cost				
i. Salaries				
j. Materials & Supplies			\$1,000	\$1,000
k. Monitoring			\$4,000	\$4,000
l. Other: Per hour stipend for 1000 hrs. at \$12/hr. 1. 2, Partner Indirect Cost		\$12,000.00		\$12,000
m. Project Sub-Total				
n. FS Indirect Costs (5% overhead)				
Total Cost Estimate	\$3,000	\$12,000	\$6,000	\$21,000

NOTES:

- a. Pre-NEPA Costs
- g. Includes Contracting/Grant Officer Representative (COR) costs. Excludes Contracting/Grant Officer costs.
- i. Cost of implementing project
- l. Examples include overhead charges from other partners, vehicles, equipment rentals, travel, etc.
- n. Forest Service indirect costs, including contracting/grant officer costs if needed.

Cass County Sentence to Serve Project Monitoring Plan

The Cass County Sentence to Serve Crew will be monitored on site by crew leader, Deputy Chad Emery. STS crew will be transported to worksites by County provided transportation, and equipment used will be county owned and operated. Crew timesheets will be signed by Mr. Emery and verified by the Cass County Sheriff's Payroll Dept. A report of each activity and associated hours to be compensated for and request for reimbursement will be provided to the USFS project contact by Cass County Sheriff's Dept. on a regular, pre-determined schedule. A public news release will be prepared to illustrate the effectiveness and worthwhile nature of this project. It will outline the public benefits and illustrate cooperation between the USFS and Cass County to protect and enhance our resources and the attempt at providing meaningful endeavors for incarcerated members of our community.