

# Lake Tahoe Basin Management Unit South Lake Tahoe, CA

**OUTREACH for  
2018 R5 Spring Fire Hire  
All Positions Open to  
Applications.**

**Application period:  
Nov. 1 - 15, 2017**

**All applications MUST be  
submitted by 8:59p.m.Pacific time  
on Nov. 15, 2017 to be considered!!**



The Lake Tahoe Basin Management Unit (LTBMU) will be participating in the Region 5 2018 Spring Fire Hire. Currently, there are no vacant positions; however, in the event of a backfill the LTBMU will be looking for committed, hardworking, highly skilled firefighters to fill recently vacated positions. Please apply to the next logical promotional position that you qualify for. You MUST attach a current IQCS or ICS master record to be considered for these positions.

The LTBMU Fire and Aviation Management program is very rewarding and requires talented and skilled people working safely as part of a team in a variety of specialized positions including: 4 Engine crews, 1 Type 1 Inter-Agency Hotshot crew, and 4 Fire Prevention.

The unique feature of Fire Hire is the ability to immediately backfill positions that have been vacated. Please apply to the next logical promotion in your career path!

Remember... In order to see the **Merit (G)** announcements in [usajobs](https://usajobs.gov), you must click the option for **FEDERAL EMPLOYEE**.

**\*\*FIRE APPRENTICES WILL NOT BE SELECTED IN THE 2018 SPRING FIRE HIRE.**

**Vacancy contacts: Name, title, phone, email, and area of responsibility**

Steve Burns	Deputy FMO	(530) 543-2794	<a href="mailto:soburns@fs.fed.us">soburns@fs.fed.us</a>	Tallac Supt and Engine Captains
Kyle Betty	Tallac Supt 19	(530) 543-2851	<a href="mailto:kbetty@fs.fed.us">kbetty@fs.fed.us</a>	Tallac Hotshots (South Lake Tahoe)
Ted King	Capt. 341	(530) 543-2883	<a href="mailto:tjking@fs.fed.us">tjking@fs.fed.us</a>	Engine 41 (South Lake Tahoe)
Dave Soldavini	Capt. 42	(530) 543-2884	<a href="mailto:dsoldavini@fs.fed.us">dsoldavini@fs.fed.us</a>	Engine 42 (South Lake Tahoe)
Phillip Heitzke	Capt. 43	(530) 543-2668	<a href="mailto:pheitzke@fs.fed.us">pheitzke@fs.fed.us</a>	Engine 43 (South Lake Tahoe)
Andrew Auld	Capt. 44	(775) 749-1802	<a href="mailto:aauld@fs.fed.us">aauld@fs.fed.us</a>	Engine 44 (Glenbrook NV)

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Olivia Rahman	Fire Prev Officer	(530) 543-2880	<a href="mailto:ocrahman@fs.fed.us">ocrahman@fs.fed.us</a>	Prevention (South Lake Tahoe)
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**It is important for all applicants to understand that although a current position or location may not be vacant, it could become vacant and filled during the selection period. Interested individuals should apply to ALL positions and locations where you would accept a job offer, whether or not the positions are currently vacant.**

### **Positions that *may* become vacant and require immediate backfill:**

**Engines GS-6 through GS-8 only:**

**Tallac Hotshots GS-6 through GS-9 only:**

Position	Title	Duty Location	Tour	Vacancy Announcement #	Contact
GS-0462-9 Superintendent	Hotshot Superintendent	South Lake Tahoe CA	26/0	<b>18-FIRESPRING-IHCSUPT-9G (no DEMO)</b> TFLD, ICT4, and FIRB required. In order to see the <b>Merit (G)</b> announcement in <a href="#">usajobs</a> , you must click the option for <b>FEDERAL EMPLOYEE</b>	Steve Burns, Deputy FMO
GS-0462-7/8 Captain	Crew Assistant Superintendent	South Lake Tahoe CA	26/0	<b>18-FIRESPRING-IHCASST-78G (no DEMO)</b> STCR and ICT4 req'd. In order to see the <b>Merit (G)</b> announcement in <a href="#">usajobs</a> , you must click the option for <b>FEDERAL EMPLOYEE</b>	Kyle Betty, Supt. 19 Tallac HS
GS-0462-6/7 Squad Leader	Lead Forestry Technician, Squad Leader	South Lake Tahoe CA	26/0	<b>18-FIRESPRING-IHCSQLR-67G (no DEMO) FFT1, ICT5, and S-290 required.</b> In order to see the <b>Merit (G)</b> announcement in <a href="#">usajobs</a> , you must click the option for	Kyle Betty, Supt. 19 Tallac HS

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			<b>FEDERAL EMPLOYEE</b>
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**Prevention:**

Position	Title	Duty Location	Tour	Vacancy Announcement #	Contact
GS-0462-6/7  PREV	Fire Prevention Technician	South Lake Tahoe CA	26/0	<b>18-FIRESRING-PREV-567G (no DEMO)</b> Minimum of 90 days of wildland firefighting (more) experience required. Must be or become FPO qualified. In order to see the <b>Merit (G)</b> announcement in <a href="#">usajobs</a> , you must click the option for <b>FEDERAL EMPLOYEE</b>	Olivia Rahman, Fire Prev. Officer
GS-0462-09	Fire Prev. Officer	South Lake Tahoe CA	26/0	<b>18-FIRESRING-PREV-89G (no DEMO)</b> . In order to see the <b>Merit (G)</b> announcement in <a href="#">usajobs</a> , you must click the option for <b>FEDERAL EMPLOYEE</b>	John Washington, Acting Forest FMO.

**USAJOBS Webpage:** [www.usajobs.gov](http://www.usajobs.gov)

In order to see the **Merit (G)** announcement in [usajobs](#), you must click the bubble for **FEDERAL EMPLOYEE** under **Keyword** window.

Applications must be submitted through [usajobs](#). Once you are logged in and have selected which vacancy announcement number you want to apply to, you will be electronically redirected to “eRecruit” which is the Forest Service application database. You will complete the application process within eRecruit.

As the positions are filled at Fire Hire, other positions may become available. Applicants are encouraged to apply for multiple locations. Please be sure to apply for all positions and duty stations that you are interested in and qualify for. All positions have minimum standards (IFPM/FSPM) to meet and all requirements must be met at the time of hiring.

**For more info on IFPM/FSFPM go to:** [www.fs.fed.us/fire/management/ifpm/index.html](http://www.fs.fed.us/fire/management/ifpm/index.html)

Engine positions require that the selected candidate obtain or possess a Commercial Driver’s License (CDL) and therefore, are Testing Designated Positions (TDP) under the

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Department of Transportation (DOT)/Forest Service Alcohol and Controlled Substance Testing Program. Applicants tentatively selected for these positions will be required to submit a urinalysis to screen for illegal drug use unless they currently occupy a TDP under the DOT/Forest Service Alcohol and Controlled Substances Testing Program. Final appointment is conditional on a negative drug test.

**\*\*This announcement constitutes 30 days advance notice for drug testing\*\***

# Lake Tahoe Basin Management Unit

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### About the Forest

**The Lake Tahoe Basin Management Unit** (LTBMU) is located in the Sierra-Nevada Mountain Range, at 6,225 feet above sea level. The LTBMU is organized and administered as a national forest, but without ranger districts. The LTBMU Supervisor's Office is located at 35 College Drive in South Lake Tahoe, California.



Over 78% of the area around the lake is public land managed by the United States Department of Agriculture (USDA) Forest Service. Totalling over 154,000 acres, this land includes beaches, hiking and biking trails, wilderness, historic estates and developed recreation areas such as campgrounds and riding stables. The forest is managed to provide access for the public and to protect the natural resources of the area. We hope you will join us in ensuring that the lake and surrounding lands will be even more beautiful and healthy in the future than they are now.

The Lake Tahoe Basin is comfortable in the summer, with daytime temperatures averaging 80 degrees Fahrenheit and evenings turning cool and crisp. Afternoon thunderstorms are common in the summer, though their durations are usually on the order of only minutes to a few hours and do nothing to dampen the spirits of boaters, hikers, mountain-bikers, and picnickers. During the autumn, the brilliant yellow color of aspen leaves provides a wonderful contrast to the deep green color of the pines. Winters are cold, but below-zero temperatures at night are rare. Winter snowfall averages about 6-feet to 10-feet per year adjacent to the lake and over 30 feet per year on the spectacular mountain peaks that bound the Basin. Exceptional alpine and downhill skiing, snowboarding, telemarking and Nordic/cross-country skiing are enjoyed from November through April. The sun shines on the Basin more than 330 days every year.

#### **WEBSITES ABOUT THE LAKE TAHOE BASIN AREA:**

<http://www.cityofslt.us/>

<http://www.city-data.com/>

<http://www.yourtahoeplace.com/>

<http://tahoe.usgs.gov/facts.html>

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### Fire Program

The LTBMU includes 2 states (CA and NV), 5 counties, and cooperates with numerous Federal, state, county, and city fire agencies. Complex fire management activities and high value resources at risk from wildfire provide excellent opportunities to develop diverse wildland fire skills. The LTBMU fire organization consists of 1 Forest FMO, 1 Deputy FMO, 1 Fire Prevention Officer, 1 Fuels Officer, and 1 Fuels Battalion. Resources assigned to the LTBMU include 1 Type 1 IHC Hotshot crew (Tallac), 4 Type 3 engines, and 3 Prevention.

### How to Apply

You can apply for any of the positions on the Open & Continuous announcements at “[USAJOBS](#)” by the application closing date. If you are interested, please submit your application before the March 30, 2016 closing date for Region 5.

- All applicants must attach a current copy of their IQCS Master Record to their application. Without this, you will be disqualified.
- Applicants will need to select **South Lake Tahoe, CA** as the duty location for all positions on the LTBMU, with the exception of Engine 44 and 1 Prevention at **Glenbrook NV**.

Through the announcement you will be instructed to electronically attach additional information (eg; resume (up to 5 separate), SF-50, training documentation/ certificates, college transcripts, performance appraisals, etc.) Have your required documentation ready to attach in a Word or PDF format.

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### Outreach Notice Form

If you are interested in any of these positions, please complete the Outreach Form  
no later than **August 25, 2017**.

Return completed form to Adrian Escobedo, Forest Civil Rights Officer  
at [aescobedo02@fs.fed.us](mailto:aescobedo02@fs.fed.us) or fax to 530-543-2781

**Yes, I am interested in the following position(s):**

Position Title/Series/Grade:
Location:
PERSONAL INFORMATION:
Name:
Address:
E-mail:
Phone:
Current title/series/grade:
Are you currently a Federal employee?
IF YES, current Agency and location:

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### Application Instructions:

Please read the entire announcement and all the instructions before you begin.

You must complete the application process and submit all required documents electronically by **8:59 p.m.PT** for the Region 5 Fire Hire's closing date of August 25, 2017

**Step1 – Create a USAJOBS account** (if you do not already have one) at [www.usajobs.gov](http://www.usajobs.gov). It is recommended that as part of your profile you set up automatic email notification to be informed when the status of your application changes. If you choose not to set up this automatic notification, then you will have to log into your USAJOBS account to check on the status of your application.

**Step 2 - Create a Resume with USAJOBS (Resume Builder)** or upload a Resume into your USAJOBS account. You may want to customize your resume to ensure it documents duties and accomplishments you have gained that are directly related to this position in order to verify that qualifications are met. In addition, your resume must support your responses to the online questionnaire (you may preview the online questionnaire by clicking on the link at the end of the How You Will Be Evaluated section of the job announcement).

**Step 3 - Click "Apply Online"** and follow the prompts to complete the Occupational Questionnaire and attach any and all additional documents that may be required.

You can update your application or documents anytime while the announcement is open. Simply log into your USAJOBS account and click on "Application Status." Click on the position title, and then select "Update Application" to continue.

Any edits, changes, or additional attachments done after March 30, 2016 will not appear in your printed application for Region 5 Fire Hire.

### REQUIRED DOCUMENTS:

The following documents must be submitted to constitute a complete application package. It is your responsibility to ensure that all required documents are received within the required timeframes. Our office cannot be responsible for incompatible software, illegible fax transmissions, delays in the mail service etc. Failure to submit required, legible documents will result in elimination from consideration.



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**1. Resume** that includes the following information: 1) job information for which you are applying; 2) personal information; 3) education; 4) work experience; and, 5) other qualifications

**2. IQCS Master Record** – This is a mandatory document if you are a current or former permanent Federal employee applying to the vacancy announcement number that ends with a **G** (Merit). If you are not a current or former permanent Federal employee and are applying to the vacancy announcement number that ends with **DP** (Demo), you must attach all documentation to verify your qualifications for each position you are applying for.

**3. College Transcripts** if education is required for meeting basic qualifications and/or you are substituting education for specialized experience. An unofficial copy is sufficient with the application; however, if selected, an official college transcript will be required.

**4. SF-50 Notification of Personnel Action** if you are a current or former Federal employee that will verify your federal status, position title, series and grade. FSA County employees must provide the most recent Notification of Personnel Action (Form SF-50-B or FSA-50) that verifies permanent status. Also provide the SF-50 that reflects the highest grade level held on a permanent basis or the full performance level of your current position, whichever is higher.

**5. Annual Performance Appraisal** if you are a current Federal employee. Submit the most recently completed annual performance appraisal (dated within 18 months) which identifies the employee's official rating of record, signed by the supervisor, or a statement advising why the performance appraisal is unavailable. Do not submit a performance plan.

**6. DD-214 (Member 4 Copy) and/or SF-15 Application for 10-point Veteran Preference** if claiming Veterans' Preference or eligibility for appointment under the VRA, VEOA, or 30% Disabled Veterans hiring authority.

**7. Certification of Disability if you are eligible for appointment based on a disability under the Schedule A hiring authority.** This certification can be documented by a counselor from a State Vocational Rehabilitation Agency or the Vocational Rehabilitation and Employment Service of the Department of Veterans Affairs; by a statement or letter on a physician/medical professionals' letterhead stationary; or by statements, records, or letters from a Federal Government agency that

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issues or provides disability benefits. The certification must verify the applicant has a severe disability, is eligible under a Schedule A appointment authority, and he or she is able to perform the essential duties of the position. The certification must also describe any needed reasonable accommodation. You can review additional information at: <https://www.opm.gov/disability/appempl.asp>.

**8.** If you are eligible for appointment based on service in the Peace Corps, Vista, Action Cooperative, or another special authority, submit proof of eligibility.

**9. CTAP/ICTAP** documentation if separated from Federal service or pending separation based on a reduction in force (RIF) or other management workforce reduction action. Proof of eligibility must include a separation notice or Certificate of Expected Separation, SF-50 that documents the RIF separation action or most recent SF-50 (that is not an award), and latest performance appraisal (dated within the last 18 months) or a statement advising why one is unavailable.

### **AGENCY CONTACT INFO:**

*HRM Contact Center – Albuquerque Service Center, Albuquerque NM*

*Phone: 877-372-7248 Option 2*

*Fax: 866-338-3718*

*TDD: 800-877-8339*

*Email: [fsjobs@fs.fed.us](mailto:fsjobs@fs.fed.us)*