

**Appendix 11 – Potential Government Maintenance, Reconditioning, Renovation, and Improvement Projects**  
2018 Prairie Portage Prospectus

General Requirements

All job standards, as a minimum, will conform to the Forest Service publication "Cleaning Recreation Sites (December, 1995).

All materials, supplies and paint colors used by the concessionaire will be approved by the Forest Service before use, and maintenance will be performed according to Forest Service standards and approved Site Development Plans in order to be acceptable.

Types of M&R Work

Maintenance and reconditioning work is a condition of the special use permit. Holder maintenance and reconditioning includes activities that neither materially add to the value of the property nor appreciably prolong its life. The work serves only to keep the facility in an ordinary, efficient operating condition. The concessionaire is required to perform Holder Maintenance and Reconditioning (Holder M&R) at the concessionaire's expense.

Government M&R generally includes activities that arrest deterioration and appreciably prolong the life of the improvements. All Government M&R is performed at the sole discretion of the Authorized Officer. The Holder will be required to accomplish Government Maintenance and Reconditioning work (Government M&R), either for offset of the special use permit fee, or as a cooperator by agreeing to allow the Forest Service to use the permit fee to accomplish the work.

Maintenance and Reconditioning work includes both scheduled and unscheduled work. Scheduled maintenance and reconditioning will be defined for each recreation site through Holder M&R plans which will be prepared by the Forest Service and included in the final approved Annual Operating Plan. The following narrative provides an overview of the types of work that will be included in Holder M&R plans, as well as those M&R activities that will be the responsibility of the Government.

Scheduled M&R Work

The following examples define Holder and Government M&R responsibilities:

ROADS, PARKING AREAS, WALKWAYS, DOCKS

**Holder:**

The Holder is responsible for:

- Maintaining paths, trails, stairs, by filling in holes, patching, raking, brushing, and otherwise repairing as damage occurs.
- Monitoring and identifying hazard trees. After securing FS approval the permit holder is required to remove hazard trees and associated slash.
- Removal of other vegetative debris from recreation site roads, trails, bridges, and parking areas.

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- Cleaning and maintaining culverts.
- Dock maintenance.

#### DEVELOPED SITES

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##### **Holder:**

The Holder is responsible for:

- Maintain sites that are free of litter and domestic waste
- High risk site conditions which develop during the use season, are corrected immediately, or identified to protect the public, or the site is closed.

#### LATRINES

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##### **Holder:**

The Holder is responsible for:

- Controlling objectionable odors at toilets.

##### **Government:**

The Government is responsible for:

- Re-digging wilderness latrines.

#### BUILDINGS

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##### **Holder:**

The Holder is responsible for:

- Interior painting of approximately 1/3 of existing buildings on site per year, as determined by the Forest Service.
- Exterior staining of approximately 1/3 of existing buildings within the permit area per year, as determined by the Forest Service.
- Repair and replace fixtures, door locks, broken windows and doors as discovered.
- Repair interior walls and ceilings.
- Repair roofs, interior & exterior walls as damage is discovered.
- Graffiti is removed within 48 hours of discovery or notification.
- Vandalism is corrected or mitigated within one week of discovery or notification.

##### **Government:**

The Government is responsible for:

- Restore and replace buildings as funding becomes available with buildings that meet accessibility standards and odor-free requirements.
- Perform major structural repairs.
- Re-roof buildings and replace exterior siding as funding becomes available.

#### BARRIERS, SIGNPOSTS, CAMPSITE POSTS

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##### **Holder:**

The Holder is responsible for:

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- Responsible for installation, replacement and painting as needed.
- Keep all sign and site posts straight and replace as necessary.

#### SOLID WASTE

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**Holder:**

The Holder is responsible for:

- Garbage removal.

#### SIGNS AND BULLETIN BOARDS

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**Holder:**

The Holder is responsible for:

- Install, repaint, maintain, or repair signs, including recreation site signs, as needed.
- Maintain, in an uncluttered state, posters and information on bulletin boards with current seasonal information.

**Government:**

The Government is responsible for:

- Replace signs.

#### VEGETATION MANAGEMENT

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**Holder:**

The Holder is responsible for:

- Falling and bucking hazard trees and limbs prior to opening facilities at the beginning of the season, as well as during the operating season in compliance with SUP.
- Cleanup of all vegetative debris.
- Planting of shrubs, trees, and grasses as approved by the Forest Service.
- Notify Forest Service immediately of any new hazard trees discovered during the operating season.
- Correction or preventing loss of vegetation and erosion caused by recreation use.

**Government:**

- Environmental review and approval of all vegetation management proposals.

Unscheduled M&R work occurs as unexpected maintenance needs arise.

Holder Performance of Government M&R Work
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The permit holder may perform Government M&R in one of two ways:

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- The permit holder can agree to physically perform the work. If the permit holder performs the Government M&R, an amount equal to the value of the maintenance performed will be subtracted from the fee owed to the Government and/or refunded from fees previously paid.
- If the permit holder does not agree to physically perform the Government M&R, the permit holder and the Forest Service will enter into a collection agreement. This agreement allows the special use permit fee collected from the permit holder to be set aside. The Forest Service can then use this money to perform the Government M&R.

Specific Government M&R duties will be agreed to at the beginning of each operating season including a value estimate of the Government M&R work. The permit holder will notify the Forest Service at that time whether he/she plans to physically do the Government M&R items, or enter into a collection agreement for the Forest Service to perform the work.

#### Specific to Prairie Portage:

<u>Maintenance Requirements</u>	<u>Frequency</u>	<u>Remarks</u>
-Fill potholes on portage	Prior to operation season and as needed.	FS must approve materials.
-Maintenance of portage tread and landing area	As needed.	To FS standard.
-Clean and maintain culverts On road/portage.	As needed.	To FS standard.
-Remove deadfalls/hazard trees	Prior to operation season and as needed.	FS approval needed prior to removal.
-Prune/remove roadside brush. (safety hazard)	Prior to operation season and as needed.	FS Approval prior to removal.
-Patrol, collect, and remove litter.	Daily, or more often, as needed.	To FS standards.
-Clean toilets	At least once per day,	To FS standards.

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	mid morning.	
-Paint signs/posts	As needed.	To FS standards.
-Repair signs/posts	As needed.	To FS standards.
-Replace deteriorated dock planks.	As needed.	FS must approve materials.
-Staining of docks	As needed.	FS must approve materials.

### **Maintenance Standards/Requirements – Prairie Portage**

#### Portage/road Maintenance

1. Removal of Imbedded Objects
2. Hazard tree removal
3. Surface restoration
4. Spot Surface repairs
5. Surface replacement
6. Surface compaction

Road/portage tread: Maximum 12 feet wide. Relatively smooth surface. No rocks or roots protruding more than three inches in height.

Clearing: Maximum 16 feet wide (two feet on either side of the portage) and ten feet high. Clearing limits to be maintained during the portage service season.

Tread and clearing width may be less than the maximum width stated based on portage service operation.

Base course material (load supporting) location and depth, shall be kept as constructed. Subgrade deformation caused by inadequate maintenance of the base course or by hauling conditions is not acceptable and shall be corrected.

Spot surfacing of road/portage will be completed as necessary to provide moderately convenient travel, however, surface roughness is tolerated. Traveled way crown, or cross slope is maintained prior to runoff season.

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Pot holes and wash boarding will be repaired in spot locations as they develop. Surface maintenance of the entire facility will be accomplished at frequencies dictated by use and travel speeds.

Existing shoulders maintained during maintenance operations. The work will be done by pulling the surface material from both shoulders of the travelway to the center and straight blading the windrow down the center of the travelway. The travelway should be relatively free of loose stones over three inches in diameter and have a minimal amount of sod encroachment from the shoulders.

Maintenance shall include draining surface water directly into the side ditches at the shoulder without interruption by false ditches formed by accumulation of excess surfacing material. All surfacing material will be conserved by blending into the trail/roadbed.

Maintenance will not proceed when conditions do not warrant it such as extremely wet or dry weather or when in the judgement of the Contracting Officer the travelway does not need maintenance.

#### Drainage Maintenance:

1. Repair sloughed shoulders, as needed.\*
2. Slough removal from ditches, as needed.\*
3. Clean and reshape ditches, as needed.\*

\*Ditches are cleaned to maintain water flow and prevent tread erosion.

Drainage structures are maintained to their as constructed condition. Ditches cleaned as required for runoff. Ditch pulling may be specified when it is justifiable. Surface maintenance normally should precede ditch pulling.

#### Culvert Maintenance:

1. Hand cleaning of culverts, as needed to maintain water flow.
2. Culvert repair\*
3. Culvert replacement\*

\*Forest Service will approve any replacements or new culverts.

#### Road Clearing Width Maintenance

1. Brush/limb removal is done by use of hand (non-motorized) tools.

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Brush control accomplished on a scheduled basis for safe sight distance, and appearances. Vegetative cover is maintained.

#### Litter:

1. Remove litter along travelway(s) daily. Operator is responsible for disposal of all litter found on the portage. Litter/garbage should be removed from site daily. Overnight storage of garbage could attract unwanted wildlife.

#### Signs/Posts:

1. Keep posts straight. Stain as needed. Forest Service will approve any signs to be installed at the portage.

#### Toilets:

1. Clean per Forest Service bulletin 9523 1206 - SDTDC Cleaning Recreation Sites

#### Launch sites:

Maintenance of boat launch sites, both sides of the portage, as needed to maintain tread and minimize erosion.