



Uinta-Wasatch-Cache National Forest Outreach Notice—Fire Positions



GS-0462-03 thru GS-0462-09

The [Uinta-Wasatch-Cache National Forest](#) is looking for a committed, hardworking, highly skilled workforce to suppress wildfires and work in fuels management on seven Ranger Districts located in Wyoming and Utah. The Fire and Aviation Management Program is very rewarding and requires talented people working safely as part of a team in a variety of specialized positions including; fire and fuels management, aviation, dispatch, engine crews, hand crews, helitack, interagency hotshot crews and prevention. The Fire Hire program is being implemented to streamline the hiring process for permanent fulltime/permanent seasonal positions and provide consistent hiring throughout the Region and within the Agency. This hiring process allows the National Forests in the Intermountain Region to fill vacancies in a more efficient and timely manner.

This [outreach is for GS-0462-03 through GS-0462-09](#) current career permanent fulltime and permanent seasonal fire and fuels positions. The vacancy announcements for these positions are posted on the U.S. Government's official website for employment opportunities at www.usajobs.gov. These are national vacancy announcements with a specific opening and closing date. The [Vacancy Announcements](#) will be open for applications on **October 8, 2019**. Those who wish to be considered for these positions in the Winter [Fire Hire](#) event must apply to the vacancy announcements by the closing date of **October 29, 2019**.

See attached [Outreach Notice - Fire Positions](#) and [Vacancy Announcement and Duty Locations](#) for more information.

AGENCY CONTACT INFORMATION:

HRM Contact Center

Phone: 877-372-7248 Option

TDD: 800-877-8339

Email: fsjobs@fs.fed.us

Agency Information: USDA Forest Service

DO NOT MAIL IN APPLICATIONS. SEE INSTRUCTIONS ON HOW TO APPLY.



Timeline:

September 1, 2019: Outreach begins. Information is available on the Intermountain Region's website listing all vacant permanent fire vacancies and locations from the GS-0462-03 through 09 levels.

October 8, 2019: Vacancy announcements will be activated in www.usajobs.gov.

October 29, 2019: Application deadline, 11:59 Eastern standard time. Apply through www.usajobs.gov. Applicants are encouraged to apply for multiple locations (where they would accept an Intermountain Region Fire Hire Outreach position if offered), even if vacancies for certain locations are not listed as vacant. Vacancies may occur during the hiring process and could be filled during Selection Week.

January 9 to January 17, 2020 – Supervisory Reference Checks will occur these weeks. Please ensure your references are notified of this and they are available at the email address (preferred) or phone number provided on your application.

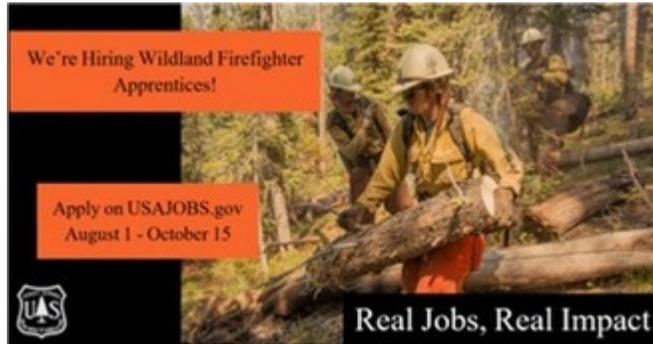
January 20 to January 24, 2020 – SME week for interviews, reference leveling and interview leveling.

January 27 to February 5, 2020 – Selections. Representatives from each Forest will make recommendations for hiring. Applicants selected will be notified by a Forest Service representative by phone. Those not selected should check their USAjobs account for status updates. During the selection week, candidates will be given 4 hours to respond to voicemails or emails from the recommending officials. It is highly encouraged to be available via phone during this time.

Early April, 2020: First possible effective date.



Wildland Fire Fighter Apprentices:



The Forest Service is hiring for the [Wildland Firefighting Apprenticeship Program](#). The apprenticeship program develops the knowledge and basic skills necessary to work as a wildland firefighter. Selected applicants will attend a 3,000 hour

on-the-job learning program, which includes a two month-long residential firefighting academy at the Wildland Fire Training Center in McClellan, California. Apprentices will be paid and all costs of training will be covered by the Forest Service.

Duties

Wildland firefighter apprentices are involved with wildland fire suppression, management and control. They may be away from home for weeks at a time, often work long hours outdoors and may fly in helicopters, hike into mountainous areas or patrol on roads to access wildfires. They may also speak to the public about fire prevention. Other duties may include working in a dispatch or fire prevention capacity.

Duty locations are available across the United States. Check the [Forest Service Jobs webpage](#) for updates.

Help is Available

Helpful information about the application process is also posted on our How to Apply website. If you need additional information, please contact our Human Resource Management (HRM) Contact Center at (877) 372-7248, and press 2. The HRM Contact Center is available 7:00 a.m. to 5:00 p.m. (Mountain Time), Monday through Friday.



Important Links:



Employment in the Intermountain Region:

Learn about employment opportunities within the Region.



Putting Your Best Foot Forward:

Take the time to figure out who you are, what you like to do, what you are best at, and what strengths, skills or competencies you offer employers.

Forest Service Outreach Database:

The US Forest Service Outreach Database is used to search for up-coming job announcements and current job opportunities. Access the database to explore opportunities prior to applying in USAJobs.



USAJobs:

This website is the only way to apply for Forest Service jobs. You will need to start with setting up a profile on [USAjobs](#) and get your documentation ready. This can take a fair chunk of time and you need to plan ahead at least a few weeks in advance of a job coming open to ensure you have everything you need. You must follow the instructions, include all documents that are required, and complete required fields to the letter or your application will not be considered for the position. If you have questions about this, call the hiring manager for the position in addition to the HR number that is given. Again, this is where you need to give yourself time in the process. Take a look at similar jobs so you are familiar with what all is needed to apply and prepare in advance.



It's also good to search [USAjobs](#) once a week for jobs you'd be interested in. This is in addition to the outreach database. Think of it like reading a newspaper or checking Facebook and get into the routine.

Tips for applying & what to include in your resume:

- Applying to Forest Service Positions: www.fs.usda.gov/goto/ApplyingTo
- Tailor your resume to each job announcement
- Spell out acronyms
- Be honest
- Write clear and concise statements
- Use active verbs
- Proof read your resume

If you have never applied for a federal job before it would benefit you to follow the template in USAJobs as it has you follow the process of everything that needs to be in your resume: www.fs.usda.gov/goto/WhatToInclude

Applicant Checklist

- Please ensure you have a copy of Signed Performance Evaluation for each time period worked in order to meet Land Management Workforce Flexibility Act (LMWFA) eligibility.
- Copy of all SF-50's (on-boarding and off-boarding) Latest SF-50 will have to be emailed by supervisor or can call HRM HelpDesk to have it emailed to you (1-877-372-7248).

- Current IQCS Master Record (For Fire Positions Only)

Things to keep in mind when applying:

- Vacancy Announcements on USAJobs will give examples of the specialized experience for each position advertised. Ensure your resume matches the listed specialized experience requirement in plain language. This should be listed under a work experience that shows title, series, grade and time period performed so that HR can properly credit.
- Ensure all SF-50's showing on-boarding /off-boarding and performance for each time period or statement as to why missing that time period is properly loaded into USA Jobs.
- Allow yourself plenty of time to apply for positions. The eRecruit system closes all announcements at midnight Eastern on closing date.
- Print and read the entire vacancy announcement to ensure you have included all required information and documents.

Other places to have questions answered or get further information:

- FS Videos:
<https://www.fs.fed.us/working-with-us/jobs/how-toapply>
- Forest Service LMWFA FAQs:
<https://www.fs.fed.us/sites/default/files/lmwfa-applicant-qa-3-30-2016.pdf>
- Search "Land Management" on www.USAJOB.S.gov to find more information about the LMWFA Hiring Authority.
- USA Jobs YouTube Videos:
https://www.youtube.com/results?search_query=usa+jobs

Documentation of Service Time eligibility:

Copies of their Notification of Personnel Action(s) (SF-50s) showing the employee has served in appropriate appointment(s) for a period/periods that total more than 24 months without a break in service of two or more years. (Include initial hire actions, extensions, conversions and termination/separation SF-50s for each period of work). Failure to provide proper documentation in order to determine eligibility may result in the applicant being not LMWFA Eligible.

Required documents for the Land Management Workforce Flexibility Act are as follows:

Land Management Workforce Flexibility Act Applicants (LMWFA):

1. Documentation of Service Time eligibility: Copies of their Notification of Personnel Action(s)(SF-50s) showing the employee has served in appropriate appointment(s) for a period/periods that total more than 24 months without a break in service of two or more years. (Include initial hire actions, extensions, conversions and termination/separation SF-50s for each period of work).
2. Documentation of Acceptable Performance for Service Time:
 - Performance rating(s) showing an acceptable level of performance for period(s) of

employment counted towards their eligibility, signed by their supervisor(s); or

- If documentation of a rating does not exist for one or more periods, a statement from the employee's supervisor(s) or other individual in the chain of command indicating an acceptable level of performance for the period(s) of employment counted towards their eligibility; or
- Applicants who do not provide a performance appraisal (1) above) or other performance documentation (2) above) for any period that they are using to qualify for eligibility under the LMWFA, shall provide:
 - a stated reason as to why the appraisal/documentation is not available
 - a statement that their performance for all periods was at an acceptable level, their most recent separation was for reasons other than misconduct or performance, and they were never notified that they were not eligible for rehire based on performance.
 - This shall be accepted in lieu of providing copies of the performance appraisals.

Land Management Agencies are defined as:

- USDA:
 - Forest Service
- Department of Interior agencies:
 - Bureau of Land Management
 - National Park Service
 - Fish and Wildlife Service
 - Bureau of Indian Affairs
 - Bureau of Reclamation



**Uinta-Wasatch-Cache National Forest
Fire Hire
Outreach Notice Reply**

If you are interested in any of these positions, please complete the following information **by October 30, 2019** and **send to the respective contact listed below**.

Please respond to the outreach if you are interested in filling either a vacant position **or one that may become vacant through the Fire Hire process**. Your response is important in allowing supervisors to know who has applied to their positions and allows you the opportunity to learn more about the position prior to it being filled.

Personal Information:

Name:

Address:

E-mail:

Phone:

Current title/series/grade:

Do you qualify for the 462 Series: Yes No

Are you currently a permanent Federal employee? Yes No

If YES , current Agency and location:

Current Red Card Qualifications:

Send Outreach Notice Reply to:

Jared Peak, Recruitment Coordinator, uwc_recruitment@usda.gov, 801-999-2144

<u>Job Title</u>	<u>Announcement #</u>	<u>Duty Locations</u>	<u>Current Vacancies</u>
AFMO			
Supervisory Forestry Technician (DZAFMO)	20-FIRE-DHA-WTR-DZAFMH-89DH	Ogden, UT Salt Lake City, UT Mountain, View, WY Spanish Fork, UT	Salt Lake City, UT
WILD LAND FIRE APPRENTICE			
Forestry Technician (Apprentice)	20-FIRE-DHA-WTR-WFAP-DH	Logan, UT Ogden, UT South Weber, UT Spanish Fork, UT	South Weber, UT
DISPATCH			
Assistant Center Manager	20-FIRE-DHA-WTR-IADISP-9DH	Draper, UT	
IA Dispatcher	20-FIRE-DHA-WTR-IADISP-7DH	Draper, UT	Draper, UT
ENGINES			
Supervisory Forestry Technician (SFEO)	20-FIRE-DHA-WTR-SFEO(H)-DH	Logan, UT South Weber, UT Heber City, UT Pleasant Grove, UT Salt Lake City, UT Spanish Fork, UT Mountain View, WY	
Forestry Technician (FEO)	20-FIRE-DHA-WTR-FEOH-67DH	Logan, UT South Weber, UT Heber City, UT Pleasant Grove, UT Salt Lake City, UT Spanish Fork, UT Mountain View, WY	Salt Lake City, UT
Engine Lead Forestry Technician (AFEO)	20-FIRE-DHA-WTR-AFEO-56DH	Logan, UT South Weber, UT Heber City, UT Pleasant Grove, UT Salt Lake City, UT Spanish Fork, UT Mountain View, WY	
FUELS			
Forestry Technician (Fuels) Fuels Specialist	20-FIRE-DHA-WTR-DFUEL-89DH	Heber City, UT Ogden/Logan, UT Spanish Fork, UT	
Forestry Technician (Fuels)	20-FIRE-DHA-WTR-DFUEL-67DH	Mountain View, WY Logan, UT Heber City, UT Salt Lake City, UT Spanish Fork, UT	
HOTSHOT/HANDCREW			
Supervisory Forestry Technician (IHC Superintendent)	20-FIRE-DHA-WTR-IHCSUPT-DH	Logan, UT	

Supervisory Forestry Technician (IHC Assistant)	20-FIRE-DHA-WTR-IHCASST-DH	Logan, UT	
Forestry Technician (IHC Squad Leader)	20-FIRE-DHA-WTR-IHCSQLR-DH	Logan, UT	
Forestry Technician (Hotshot/Handcrew)	20-FIRE-DHA-WTR-IHCHCRW-DH	South Weber, UT Spanish Fork, UT Logan, UT	South Weber, UT
Supervisory Forestry Technician (Handcrew)	20-FIRE-DHA-WTR-HCREW-78DH	South Weber, UT Spanish Fork, UT	South Weber, UT Spanish Fork, UT
Forestry Technician (Handcrew)	20-FIRE-DHA-WTR-HCREW-67DH	South Weber, UT Spanish Fork, UT	South Weber, UT (2) Spanish Fork, UT
Lead Forestry Technician (Hotshot/Handcrew)	20-FIRE-DHA-WTR-HNDCRW-56DH	South Weber, UT Spanish Fork, UT	South Weber, UT (2)
HELITACK			
Supervisory Forestry Technician (Helitack Manager)	20-FIRE-DHA-WTR-HTKMGR-DH	Ogden, UT	
Supervisory Forestry Technician (Helitack Asst Manager)	20-FIRE-DHA-WTR-HTK-78DH	Ogden, UT	
Forestry Technician (Helitack Squad Leader)	20-FIRE-DHA-WTR-HTKSQLR-DH	Ogden, UT	
Forestry Technician (Helitack Senior Firefighter)	20-FIRE-DHA-WTR-HTKSRFF-DH	Ogden, UT	
AIRTANKER BASE			
Airtanker Base Manager	20-FIRE-DHA-WTR-AIRTNK-89DH	Ogden, UT	
Assistant Airtanker Base Manager	20-FIRE-DHA-WTR-ASATBM-78DH	Ogden, UT	
PREVENTION			
Forestry Technician (Prevention)	20-FIRE-DHA-WTR-PREVSEC-DH	Logan, UT Ogden, UT Heber City, UT Pleasant Grove, UT Salt Lake City, UT Spanish Fork, UT Mountain View, WY	Mountain View, WY
JOB CORPS			
Supervisory Forestry Technician (Fire)	20-FIRE-DHA-WTR-JCFAMO-S-DH	South Weber, UT	