

## Announcement Notice – 2020 Additional Seasonal Fire Positions

The Dixie National Forest is currently advertising for additional temporary seasonal (Not to exceed 1039 hrs) positions for the 2020 summer season. Openings are available at the GS-03 level in St. George, Cedar City, Panguitch, or Escalante, Utah and at the GS-04 level in Cedar City, Utah. Number of positions at each location depend on staffing needs and budgets. These are temporary positions with a three to four month tour of duty. These positions will start in mid-July and can expect to operate until late September or early October depending on the season and budget.

This notification is being circulated to inform prospective applicants of this opportunity. To apply follow the link to USAJOBS for each announcement number for the positions below or search on USAJOBS using the location or announcement number. **The application period is open beginning May 18, 2020 and complete applications must be posted in USAJOBS no later than 11:59 p.m. Eastern Time on May 26, 2020 for consideration.**

**POSITION INFORMATION:** Listed below are descriptions of positions that may be filled on the Dixie National Forest.

### **Forestry Aid (Suppression), GS-0462-3**

**Duty Stations:** Cedar City, Escalante, Panguitch, and St. George, UT

**Announcement#** [20-TEMPF-R4-3867-3DHA-SB](#)

**Opens** May 18, 2020

**Closes** May 26, 2020

**Duties:** May be assigned to work on an initial attack squad (a small 5 person hand crew), Type 4 or Type 6 engine crew, or with a fuels crew. These crews perform work directly related to wildland fire suppression and control activities including suppression, preparedness, prevention, monitoring, and hazardous fuels reduction. The work is physically demanding and primarily performed in forest and desert environments. Terrain may be steep, rocky, and covered with thick tangled vegetation. Risks include smoke inhalation, fire entrapment, snake or insect bites and stings, exposure to excessive machinery noise, and falling and rolling material. Unpredictable circumstances dictate personnel must adjust and cope with exposure to weather elements, dust and smoke, and poor sleeping and eating situations. Inability to communicate with friends and relatives is likely while engaged in fire suppression activities. Operational shifts may consist of, but are not limited to, 16 hour days for 14 consecutive days away from the duty station. As a condition of hire, all employees must pass the Work Capacity Test, a 3 mile walk with a 45lb pack in under 45 min.

### **Forestry Technician (Suppression), GS-0462-4**

**Duty Station:** Cedar City, UT

**Announcement#** [20-TEMPF-R4-3868-4DHA-SB](#)

**Opens** May 18, 2020

**Closes** May 26, 2020

**Duties:** May be assigned to work on an initial attack squad (a small 5 person hand crew), Type 4 or Type 6 engine crew, or the Cedar City Interagency Hotshot Crew depending on need. These crews perform work directly related to wildland fire suppression and control activities including suppression, preparedness, prevention, monitoring, and hazardous fuels reduction. The work is physically demanding and primarily performed in forest and desert environments. Terrain may be steep, rocky, and covered with thick tangled vegetation. Risks include smoke inhalation, fire entrapment, snake or insect bites and stings, exposure to excessive machinery noise, and falling and rolling material. Unpredictable circumstances dictate personnel must adjust and cope with exposure to weather elements, dust and smoke, and poor sleeping and eating situations. Inability to communicate with friends and relatives is likely while engaged in fire suppression activities. Operational shifts may consist of, but are not limited to, 16 hour days for 14 consecutive days away from the duty station. As a condition of hire, all employees must pass the Work Capacity Test, a 3 mile walk with a 45lb pack in under 45 min.

**For more information about these positions or further application information please contact:**

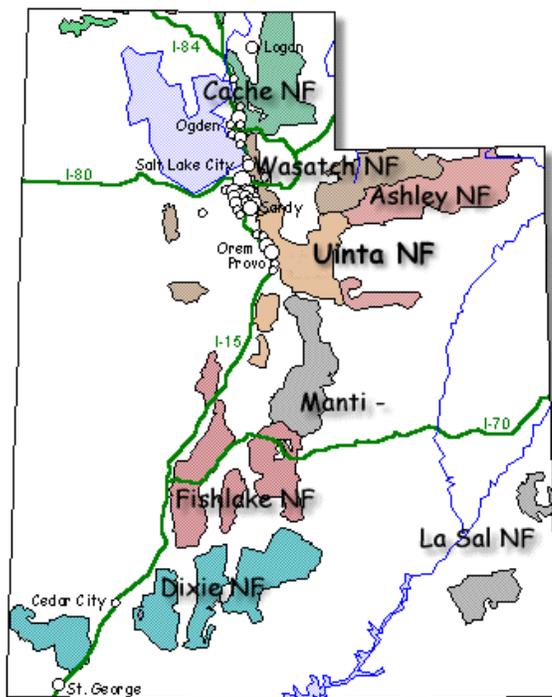
Pine Valley RD – St. George, UT	Skeet Houston	435-652-3173	<a href="mailto:skeet.houston@usda.gov">skeet.houston@usda.gov</a>
Cedar City RD – Cedar City, UT	Robert Lopez	435-865-3271	<a href="mailto:robert.r.lopez@usda.gov">robert.r.lopez@usda.gov</a>
Powell RD – Panguitch, UT	Chet Hatch	435-676-9373	<a href="mailto:chet.hatch@usda.gov">chet.hatch@usda.gov</a>
Escalante RD – Escalante, UT	Chance Stewart	435-826-5471	<a href="mailto:chance.stewart@usda.gov">chance.stewart@usda.gov</a>
All Positions – Dixie NF	Kevin Greenhalgh	435-865-3771	<a href="mailto:kevin.greenhalgh@usda.gov">kevin.greenhalgh@usda.gov</a>

### **Working on the Dixie National Forest:**

The Dixie National Forest occupies almost two million acres and stretches about 170 miles across southern Utah. The Forest straddles the divide between the Great Basin and the Colorado River. The Forest averages around 100 fires a year in elevations that range from 3,000 ft to over 10,000 ft. Fuel types vary from bristle cone pine, spruce-fir, ponderosa pine, to pinyon-juniper, sage-grass and desert shrubs.

The fire season generally runs from May through October. The Forest is home to the Cedar City Hotshots, 5 engines, 4 initial attack squads, a National Type 1 helicopter, and shares support of a Type 3 helicopter with the Arizona Strip BLM. The Forest employees approximately 80 fire crewmembers. Fire employees work on one of four ranger districts or in the Supervisor's Office (Dispatch).

The **Pine Valley Ranger District** is the western most unit. A 5 person handcrew module and a Type 4 engine are staffed out of this office. The Handcrew works with the Arizona Strip BLM helitack crew during the helicopter contract period. Personnel are typically busy with fire suppression early in the season whether on the district or on neighboring agency lands. Government housing is not available, however St. George is a full service community with many of the same stores and opportunities found in larger cities and is situated about 2 hours north of Las Vegas along I-15. Recreation opportunities abound in close proximity from desert environments to high elevation forests and Zion National Park is a short drive from town.



The **Cedar City Ranger District** is located in Cedar City, about 45 minutes north of St. George. Two Type 4 engines and a five person handcrew module are staffed on this district. The work load here is similar to the other units with an abundance of fire suppression, prescribed fire and other project work. In addition, the Cedar City Interagency Hotshot Crew is hosted out of the Cedar City RD. The Supervisor's Office and Color Country Interagency Fire Dispatch are also located in Cedar City. While no government housing exists, Cedar City is a full service community with multiple grocery, convenience, and department stores, post office, restaurants, churches, and schools. The district provides numerous recreation opportunities like hiking, fishing, hunting, OHV trails and Zion and Bryce Canyon National Parks are both located less than 2 hours away.

The **Powell Ranger District** office is located in Panguitch, approximately 65 miles east of Cedar City. A type 6 engine and a 5 person handcrew module are staffed on this district. Government housing is available on the Panguitch Compound, a few miles from the office. Here crews respond to lightning fires, along with prescribed burning and other fuels project work. This duty station is in the heart of the Forest with plenty of recreation opportunities just minutes away, including Bryce Canyon National Park, fishing, hunting, hiking and OHV trails. Limited services are available in Panguitch with several convenience stores, gas stations, grocery store, restaurants, post office, and hospital. Cedar City is the closest full service community.

The **Escalante Ranger District** is our eastern most district. Similar to the other units Escalante has one Type 4 engine, and a five person handcrew module on the district. Like the other units, crews are busy with prescribed burning and project work when not directly working on fire suppression activities. Government housing is available in close proximity to the district office. Escalante has two convenience stores, gas stations, post office, grocery store, several seasonal restaurants, and limited medical services. Panguitch is approximately 90 minutes to the west and it is 2 1/2 hours to Cedar

City. Outdoor recreation opportunities are numerous with slot canyons, high elevation lakes, numerous trails, and outstanding vistas all within reach for a day's excursion.

These positions require the successful completion of the Work Capacity Test; a 3-mile hike with a 45 lb pack in under 45 minutes. . The work is physically demanding and primarily performed in forest and desert environments. Terrain may be steep, rocky, and covered with thick tangled vegetation. Unpredictable circumstances dictate personnel must adjust and cope with exposure to weather elements, dust and smoke, and poor sleeping and eating situations. Inability to communicate with friends and relatives is likely while engaged in fire suppression activities. Operational shifts may consist of, but are not limited to, 16 hour days for 14 consecutive days away from the duty station. To be successful each firefighter has to be able to function and communicate in a team environment.

**Salary and Qualifications:**

**GS-3:** \$13.32 per hour starting wage. Most common entry-level grade. To qualify, an applicant is required to have six (6) months of general experience in any field. Education can be substituted for experience to qualify as well.

**GS-4:** \$14.95 per hour starting wage. To qualify, an applicant is required of to have six (6) months of general experience in any field and six (6) months of specialized experience in the field being applied to. Education can be substituted for experience to qualify as well.

The Certificates of Candidates for these positions will be issued to the selecting officials on or about June 3, 2020. All applicants who have applied to the announcements on or before the listed closing date and are found to be qualified will be referred for consideration. Applicants should check the status of their application during this time in their USAJobs account.

**Direct Hire Authority:**

These positions will be filled utilizing a Direct-Hire Authority. All applicants who meet the minimum qualifications, to include any selective placement factor(s), if applicable, will be referred to the selecting official. Before a certificate is issued to the selecting official, the resume is reviewed to ensure you meet all the qualification requirements. A rating will not be used; veteran's preference does not apply due to the existence of the Direct Hire authority for this position.

**Who May Apply:**

Applications will be accepted from any U.S. citizen. Direct Hire Authority will be used to fill these positions. Preference Eligibility (Veterans Preference) and traditional rating and ranking of applicants does not apply to these vacancies.

**How to Apply:**

Carefully read the entire vacancy announcement. Follow the instructions on how to apply and submit needed documentation. Incomplete applications may result in not being referred for consideration.

You must complete the application process and submit all required documents electronically by 11:59 p.m. Eastern Time (ET) on the closing date of the announcement. Applying online is highly encouraged. If applying online poses a hardship, please contact FS HRM Contact Center Phone: 877-372-7248 Option 2 well before the closing date for an alternate method. All hardship application packages with supporting documents must be received no later than noon on the closing date of the announcement in order to be entered into the system prior to its closing. This agency provides reasonable accommodation to applicants with disabilities on a case-by-case basis. Please contact FS HRM Contact Center if you require this for any part of the application and hiring process.

**Step 1 – Create a USAJobs account**

(If you do not already have one) at [www.usajobs.gov](http://www.usajobs.gov). It is recommended that as part of your profile you set up automatic email notification to be informed when the status of your application changes. If you choose not to set up this automatic notification, then you will have to log into your USAJobs account to check on the status of your application.

**Step 2 - Create a Resume with USAJobs or upload a Resume into your USAJobs account.**

You may want to customize your resume to ensure it documents duties and accomplishments you have gained that are directly related to this position in order to verify that qualifications are met. In addition, your resume must support your

responses to the online questionnaire (you may preview the online questionnaire by clicking on the link at the end of the How You Will Be Evaluated section of the job announcement).

### **Step 3 - Click "Apply Online"**

Follow the prompts to complete the Occupational Questionnaire and attach any additional documents that may be required. You can update your application or documents anytime while the announcement is open. Simply log into your USAJobs account and click on "Application Status." Click on the position title, and then select "Update Application" to continue.

#### ***The following documents must be submitted to constitute a complete application package:***

It is your responsibility to ensure that all required documents are received within the required timeframes. Our office cannot be responsible for incompatible software, delays in the mail service etc. Failure to submit required, legible documents will result in elimination from consideration.

Resume that includes the following information: 1) job information for which you are applying; 2) personal information; 3) education; 4) work experience; and, 5) other qualifications (including IQCS Master Record).

College Transcripts if education is required for meeting basic qualifications and/or you are substituting education for specialized experience. An unofficial copy is sufficient with the application, however, if selected, an official college transcript will be required.

CTAP/ICTAP documentation if separated from Federal service or pending separation based on a reduction in force (RIF) or other management workforce reduction action. Proof of eligibility must include a separation notice or Certificate of Expected Separation, SF-50 that documents the RIF separation action or most recent SF-50 (that is not an award), and latest performance appraisal (dated within the last 18 months) or a statement advising why one is unavailable.

IQCS Master Record showing your training and qualifications for the position. If an IQCS Master Record is not available, some form of documented proof of training and qualifications will be needed for most positions.

#### ***The following documents may be submitted to support your application but are not required under the Direct Hiring Authority:***

SF-50 Notification of Personnel Action if you are a current or former Federal employee that will verify your federal status, position title, series and grade. FSA County employees must provide the most recent notification of Personnel Action (Form SF-50-B or FSA-50) that verifies permanent status. Also provide the SF-50 that reflects the highest grade level held on a permanent basis or the full performance level of your current position, whichever is higher.

Annual Performance Appraisal if you are a current Federal employee. Submit the most recently completed annual performance appraisal (dated within 18 months) which identifies the employee's official rating of record, signed by the supervisor, or a statement advising why the performance appraisal is unavailable. Do not submit a performance plan.

***NOTE: If a document is resubmitted, it replaces the previous submission, which means the previous document is no longer available to the Human Resources Office. If you are adding to, rather than replacing a previous submission, you must upload both the old document and the new document.***

#### **Agency Contact Information:**

***HRM Contact Center***

***Phone: 877-372-7248 Option 2***

***TDD: 800-877-8339***

***Email: [fsjobs@fs.fed.us](mailto:fsjobs@fs.fed.us)***

***Agency Information: USDA Forest Service***

***Do not mail in applications. See instructions on How to Apply.***

**Things to keep in mind when applying:**

- Vacancy Announcements on USAJobs will give examples of the specialized experience for each position advertised. Ensure your resume matches the listed specialized experience requirement in plain language. This should be listed under a work experience that shows title, series, grade and time period performed so that HR can properly credit. Ensure all SF-50's showing on-boarding/off-boarding and performance for each time period or statement as to why missing that time period is properly loaded into USA Jobs.**
- Ensure all required documents listed in the vacancy announcement are attached to your application.**
- Allow yourself plenty of time to apply for positions. The USAJobs system closes all announcements at midnight Eastern Time on closing date.**
- Print and read the entire vacancy announcement to ensure you have included all required information and documents.**
- Ensure you have a current IQCS Master Record or equivalent (If you have fire experience)**

**Other places to have questions answered or get further information:**

- FS Videos: [Welcome to the Forest Service: Applying for a Job](#)**
- USA Jobs YouTube Videos: [How to Apply for Federal Jobs](#)**

**Application Help Info:**

Dixie National Forest

Jason Hamilton

435-865-3700

[jdhamilton@fs.fed.us](mailto:jdhamilton@fs.fed.us)

Dixie NF



See the Forest's website <http://www.fs.usda.gov/dixie/> for more information.

USAJobs

