

Rio Grande National Forest Outreach Notice



Support Services Specialist

GS-0342-6/7

Rio Grande NF – Supervisor's – Monte Vista, CO

Permanent Full-Time Position

Respond by: October 15, 2020

The Rio Grande National Forest is filling a permanent, full-time Support Services Specialist position (GS-0342-6/7). The duty station is in Monte Vista, Colorado at the Supervisor's Office. Incumbent reports directly to the Administrative Officer, Tina Ghormley. The purpose of this Outreach Notice is to inform perspective applicants of the upcoming opportunity, determine the potential applicant pool for this position, and to establish an appropriate recruitment method and area of consideration for the vacancy announcement. Responses received from this outreach notice will be relied upon to make this determination. Forest Service employees on the workforce reduction placement system list will receive priority consideration and CTAP/ICTAP candidates will receive the appropriate consideration. To express interest in this opportunity, please respond to this outreach notice by using the attached form and include your resume by **October 15, 2020**. For additional information please contact Tina Ghormley at (719) 849-0642 or by e-mail at tina.ghormley@usda.gov.

The Position: This position performs a variety of support services including but not limited to procurement of administrative supplies and services, processing personnel actions, printing and email service, records and correspondence management, and tracking of expenses.

The Rio Grande National Forest

The Rio Grande NF is 1.82 million acres located in south-central Colorado. The Forest embraces the San Luis Valley, a large rural agricultural valley. The Forest presents a myriad of ecosystems, from the 7,600-ft. alpine desert floor to over 14,300-ft. mountains in the Sangre de Cristo Wilderness on the eastern side. The Continental Divide runs for 236 miles along most of the western border of the Forest. The Rio Grande NF offers a wide range of recreational settings and opportunities. Portions of four Wilderness

Areas (South San Juan, Weminuche, La Garita and Sangre de Cristo) and the headwaters of the Rio Grande River fall within the Forest. Recreational opportunities abound to include Wolf Creek Ski Area, over 1,300 miles of trails, mountain biking systems, premier fishing and hunting opportunities as well as scenic byways and a national scenic trail.

Visit the Rio Grande National Forest: <https://www.fs.usda.gov/main/riogrande/home>.

The San Luis Valley

Larger than the state of Rhode Island, the San Luis Valley (SLV) is the largest and highest agricultural alpine valley in the world. The "Valley" floor rests at 7600'. To the west of the SLV is the San Juan Mountains ecosystem, the headwaters of the Rio Grande River and the Continental Divide. To the east, the majestic Sangre de Cristo mountain range, complete with multiple "14'ers", stands guard over this incredibly beautiful, very rural and isolated area. Denver, CO is 4-hours north and Albuquerque, NM is 4-hours south. While there are some excellent shopping opportunities locally, when you get the itch to experience some hustle and bustle, Durango, Pueblo, and Colorado Springs are 2-3 hours away. Long summer days in the 80's transition through a colorful and crisp fall. Winters can be somewhat extreme, with temperatures dipping well below zero and, in some years, frequent snows. However, the low mountain humidity and abundance of sunshine help mitigate the affect. The San Luis Valley is home to Adams State University as well as the Alamosa Campus for Trinidad State Junior College. Medical, dental, and vision clinics are located in many of the Valley communities as well as hospitals in the towns of Del Norte, Alamosa, and La Jara.

Rio Grande National Forest Outreach Response Form

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Rio Grande NF – Supervisor’s Office, Monte Vista, CO

Respond to: Tina Ghormley, tina.ghormley@usda.gov

Please respond as soon as possible, but no later than October 15, 2020

Name: Click or tap here to enter text.

Email Address: Click or tap here to enter text.

Phone Number: Click or tap here to enter text. Work Home Mobile

Current Employer: Click or tap here to enter text.

Current Employment Tour: Permanent Temporary Contractor
Student/Intern Other

Current Position Title: Click or tap here to enter text.

Series/grade if Federal Employee: Click or tap here to enter text.

How did you hear about this position?

Agency Contact Click or tap here to enter text.

Other Click or tap here to enter text.

If not a current permanent employee, are you eligible to be hired under any of the following special authorities?

- Schedule A (Person with Disabilities)
- Veterans Recruitment Act
- Veterans w/30% Compensable Disability
- Veterans Employment Opportunities Act Of 1998
- Former Peace Corps Volunteer
- Student Intern Program (Students and Recent Graduates)
- Other (Please specify) Click or tap here to enter text.