

Your Name

YOUR NAME

Address City, State & Zip Code
 (111) 111-1111
 youremail@domain.com

OBJECTIVE: To obtain a position in Fire with the U.S. Forest Service.

EMPLOYMENT HISTORY:

****Military Experience: ****

**UNITED STATES NAVY, NWS SEAL BEACH, SEAL BEACH,
 CA Damage Controlman (DC), 40+ hours/ week**

12/2011 – 2/2013

- Attended basic engineering training, as well as chemical, biological, and radiological defense readiness training.
- Operated and maintained firefighting systems and defense equipment.
- Performed emergency repairs on unstable decks.
- Trained crewmen about biological and chemical defense and safety.

Honorably Discharged - DD-214 Form available upon request.

Relevant Work Experience:

U.S. FOREST SERVICE MODOC NATIONAL FOREST, ALTURAS, CA

08/2015 - PRESENT

ASSISTANT FIRE ENGINE OPERATOR. FORESTRY TECHNICIAN. GS-0462-05, 40+ hours/week at current GS rate

Supervisor: _____ Phone: _____ E-Mail: _____.

- Displayed comfort with the use and operation of the engine and maintained it to a high standard. Disseminated knowledge about engine care and operation.
- Monitored use of equipment and ensured that it was being used appropriately and safely.
- Assessed quality of operation module, ensured it was ready for use.
- Utilized radio for communication, adept with checking in/out process, able to work with radio technology.

LOS PRIETOS HOTSHOTS; SANTA BARBARA, CA

06/5/2014 – 12/1/2014

HOTSHOT CREWMEMBER. FORESTRY TECHNICIAN. GS-0462-05, 40 hours/week at current GS rate

Supervisor: _____ Phone: _____ E-Mail: _____.

- Contributed to the success of the squad by providing advice based on previous experience.
- Able to articulately provide incident and project reports in a comprehensive manner.
- Able to respond dynamically to different types of fires.
- Was able to work happily and efficiently with every member of the crew. Provided guidance for newer members and helped in the achievement of overall cohesiveness.
- Drawing on experience as an EMT, was able to offer both service and insight.
- Maintained level of physical fitness required for position as a hotshot crew member; readily completed morning PT exercises with ease.

Your Name

Work Experience (cont'd)**EL SITIO, GOLETA, CALIFORNIA****May 8, 2013 –July, 2014****Cashier clerk, 15 hours/week - \$8.00/hour**

Supervisor: _____ Phone: _____ E-Mail: _____.

- Greeted public and asked for their orders while ensuring they felt welcome
- Accurately communicated orders to coworkers
- Maintained a clean hygienic dining area for customers and guests

FIELD LABOR ENTERPRISES, OXNARD, CALIFORNIA**2/2013-5/2/2013****Laborer, 30 hours/week - \$10.15/hour**

Supervisor: _____ Phone: _____ E-Mail: _____.

- Skilled in the use of tractors, chain saws, pruning shears and shovels
- Picking peaches, plums, nectarines, grapes, tomatoes, oranges
- Packing fruit in boxes in an organized manner
- Pruning & thinning various types of fruit trees
- Rolling and boxing of raisins

ADDITIONAL PROFESSIONAL EXPERIENCE:**EMERGENCY MEDICAL TECHNICIAN-BASIC;** \$10.25 per hour. American Medical Response. 6/2011 - 12/2011*Location: Los Angeles, CA. Supervisor: Supervisor unavailable.*

- Responded to incidents promptly. Provided basic medical care (took vitals, administered oxygen, transported patient. Inspected vehicles and equipment. Ensured necessary supplies were stocked.

HANDCREW MEMBER; Forestry Technician AD-03. Crew 5; Angeles National Forest; USDA .02/2013 - 05/2013*Location: Monrovia, CA. Supervisor: _____ Phone Number: _____*

- Underwent basic firefighter training and helped respond to a wildland fire. Worked diligently under extreme conditions, including long hours, in variable terrain.

RELATED TRAINING:

Course Title	Date	Course Title	Date
S-130 Basic Firefighter Training	2009	FI-110 Wildland Fire Obser. and Scene Prot.	2013
S-131 Firefighter Type 1	2009	L-280 Followership to Leadership	2009
S-133 Look Up, Look Down, Look Around	2010	IS-700 NIMS: An Introduction	2011
S-190 Introduction to Wildland Fire Behavior	2009	Defensive Driving	2008
S-215 Fire Operations in the Urban Interface	2009	CPR/First Aid Instructor	2014

Your Name

CERTIFICATIONS, QUALIFICATIONS, REFERENCES, ETC.:**REDCARD QUALIFICATIONS:**

- . FFT1 | Firefighter Type 1
- . EMT | Emergency Medical Technician
- . FALA | Faller A
- . Commercial Driver License
- . WHHT | Materials Handler
- . ENOP (T) | Engine Operator

AWARDS & HONORS (Optional)

- Academic achievement letter, Wildlife Society of Southern California, January 2004
- Most Valuable Player in JV Baseball, Carpinteria High School, June 2002
- Student of the month, Carpinteria High School, November 2001

SKILLS (Optional)

- Bilingual (Spanish and English)
- Experience using landscaping tools

ACTIVITIES & HOBBIES (Optional)

- Involved in local chapter of Boys and Girls Club.
- Long hiking trips with local Boy Scout troops to observe wildlife and other natural resources.
- Playing soccer, volleyball, softball, basketball

EDUCATION:

California State University-Los Angeles; East Los Angeles, CA
 Bachelor of Arts
 Major: Criminology

Anticipated Graduation: 2017

East Los Angeles Community College; Los Angeles, CA
 Associate's Degree
 Completed Fire Science Course

May 2015

Benjamin Franklin High School Los Angeles, CA
 High School Diploma

REFERENCES: Name, title and/or phone number and/or email address of 3 persons that are NOT related to you. (i.e. teacher, counselor...)

** It is strongly recommended that you provide AT LEAST 3 supervisor/mentor references*

Reference #1. Title, Company. Relationship email@domain.com (555) 555-5555
 Reference #2. Title, Company. Relationship email@domain.com (555) 555-5555
 Reference #3. Title, Company. Relationship email@domain.com (555) 555- 5555

Your Name

FEDERAL BIOGRAPHICAL SKETCH:

Dates	WORKING & OFFICIAL TITLE SERIES, GRADE	ORGANIZATION NAME, LOCATION, SUPERVISOR'S NAME AND NUMBER
08/2015-present	AFO Forestry Technician GS-0462-05	Modoc National Forest Alturas, CA Supervisor (555)555-5555
06/2014 – 12/2014	Hotshot Crewmember Forestry Technician GS-0462-05	Los Prietos Hotshots Santa Barbara, CA Supervisor (555)555-5555