The US Forest Service - Custer Gallatin NF is outreaching for eight (8) vacant permanent positions across the Forest. These positions are being filled during “Phase 2” of R1 Fire Hiring. The position announcements will be open from November 2nd through November 15th and are either open continuous roster (OCRs) announcements or single vacancy announcements (SVAs).

The announcements are open to the public, but all require NWCG qualifications. Each announcement will define what the requirements are.

The vacancy announcements for these positions will be posted on the US Government's official website for employment opportunities at USAJOBS. When searching for positions in USAJOBS, please note, hiring utilizes a range of announcements including single vacancy announcements (SVAs) with open/close dates, some on National OCRs, and some on Regional OCRs. All announcements can be searched in USAJobs by keyword 22-FIRE.

About the CGNF Fire Management Organization

With over 3 million acres stretching across 7 ranger districts, the Forest is known as one of the most ecologically diverse landscapes in the nation. Ranger Districts include Bozeman, Hebgen Lake in West Yellowstone, MT, Yellowstone R.D. in Livingston, MT, Gardiner R.D., Beartooth R.D. in Red Lodge, MT, Ashland R.D. in far southeastern MT and Sioux R.D. in Camp Crook, SD.

The Forest hosts three gateways to Yellowstone National Park, over a million acres of Wilderness between the Absaroka-Beartooth Wilderness and the Lee Metcalf Wilderness and features adventures among rugged mountains, including the top 41 tallest peaks in Montana to the remote buttes and bluffs of southeastern Montana and northwestern South Dakota. Home to grizzly & black bear, elk, deer, lynx, wolverine, moose, antelope, great river/stream/back country fishing, and many more. Over two-thirds of the Forest is designated as either Roadless or Wilderness. Red Lodge, Livingston, West Yellowstone, Gardiner, Big Timber, Ashland, Bozeman, Yellowstone National Park, and the surrounding communities are active users and advocates for National Forest resources, making the Custer Gallatin the most visited recreation Forest in Region 1.

Primary interagency partners include, State of Montana (Central, Southern, & Eastern Land offices), BLM-Eastern MT-Dakotas District, Bureau of Indian Affairs, and NPS-Yellowstone NP.
The fire management interagency program has 12 Engine Modules, West Yellowstone SMJ base, 1 helitack rappel crew, 2 large air tanker bases (BLM: Billings & Miles City), and three (3) interagency Dispatch Centers [Bozeman, Billings, & Miles City]. The variety of preparedness positions along with a full suite of fuels positions across the Forest allows employees opportunities to gain experience in different aspects of fire, fuels, and aviation management.

**R1 Fire Hire - PHASE 2 - vacant positions and Announcement numbers**

The following table outline the vacant fire positions, announcement dates, and supervisors. Contact information below table.

<table>
<thead>
<tr>
<th>Position Title</th>
<th>GS</th>
<th>Open/Close</th>
<th>Announcement # *</th>
<th>Duty Location</th>
<th>Supervisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Forest Aviation Officer</td>
<td>11</td>
<td>11/02-15/21</td>
<td>SVA</td>
<td>Bozeman SO, MT</td>
<td>Ashley Sites</td>
</tr>
<tr>
<td>Smokejumper Assistant Training Manager</td>
<td>8-9</td>
<td>11/02-15/21</td>
<td>22-FIRE-NOCR-SMKASST-89DH</td>
<td>West Yellowstone, MT</td>
<td>Knute Olson</td>
</tr>
<tr>
<td>District/Zone Fire Management Officer (Bozeman RD-West Zone)</td>
<td>9-11</td>
<td>11/02-15/21</td>
<td>22-FIRE-NOCR-DZFMOM-911DH</td>
<td>Bozeman, MT</td>
<td>Corey Lewellen</td>
</tr>
<tr>
<td>District/Zone Fire Management Officer (Yellowstone RD)</td>
<td>9-11</td>
<td>11/02-15/21</td>
<td>22-FIRE-NOCR-DZFMOM-911DH</td>
<td>Livingston, MT</td>
<td>Alex Sienkiewicz</td>
</tr>
<tr>
<td>District/Zone Assistant Fire Management Officer (West Zone-Hebgen RD)</td>
<td>8-9</td>
<td>11/02-15/21</td>
<td>22-FIRE-R1R4R6OCR-AFMO-89DH</td>
<td>West Yellowstone, MT</td>
<td>Caleb Schreiber</td>
</tr>
<tr>
<td>Supervisory Fire Engine Operator (Forestry Technician) SFEQ</td>
<td>7-8</td>
<td>11/02-15/21</td>
<td>22-FIRE-R1R4OCR-SFEOH-78DH</td>
<td>Red Lodge, MT</td>
<td>Flick, Jeff</td>
</tr>
<tr>
<td>Supervisory Fire Engine Operator (Forestry Technician) SFEQ</td>
<td>7-8</td>
<td>11/02-15/21</td>
<td>22-FIRE-R1R4OCR-SFEOH-78DH</td>
<td>Bozeman, MT</td>
<td>Caleb Schreiber</td>
</tr>
<tr>
<td>Smoke Jumper Operations Manager (Supervisory)</td>
<td>10-11</td>
<td>11/02-15/21</td>
<td>SVA</td>
<td>West Yellowstone, MT</td>
<td>Knute Olson</td>
</tr>
</tbody>
</table>
*To be considered for these specific SVA & OCR announcements during this hiring event, your application must be submitted prior to 11:59 pm Eastern Time on the closing date listed in the table. Please pay careful attention to the dates, as the closing dates in USAjobs are different to accommodate timelines for other regions.

**Custer Gallatin Forest Contacts**

**Outreach responses should go directly to the Fire Management contacts for each District listed below.** Specific information about the position(s) and duty location(s) is available from the units. Your response is important if you are interested in filling a position through the Phase 2 Fire Hiring process.

_Custer Gallatin NF Fire Staff Officer– Scott Schuster scott.schuster@usda.gov / Deputy Fire Staff- Ashley Sites ashley.sites@usda.gov_

- Corey Lewellen, 406-522-2531 coery.lewellen@usda.gov (Bozeman District Ranger)
- Caleb Schreiber, 406-522-2546 caleb.screiber@usda.gov (acting- West Zone FMO)
- Alex Sienkiewicz, 406-823-6066 alex.sienkiewicz@usda.gov (Yellowstone District Ranger)
- Jeff Flick, 406-446-4538 jeffrey.flick@usda.gov (FMO-Beartooth RD)
- Knute Olson, 406-646-1197 knute.olson@usda.gov (West Yellowstone SMJ – Base Manager)
- Ashley Sites, 406-823-6075 ashley.sites@usda.gov (Custer Gallatin NF- Deputy Fire Staff)

**Chambers of Commerce:**

_Bozeman Ranger District – About the Area Bozeman, MT: www.bozemanchamber.com_

_Hebgen Lake Ranger District – About the Area West Yellowstone: www.destinationyellowstone.com_

_Yellowstone Ranger District – About the Area Livingston: www.livingston-chamber.com_

_Beartooth Ranger District – About the Area Red Lodge: www.redlodgechamber.org_

**Direct Hire Authority**

These positions will be filled utilizing a Direct-Hire Authority. All applicants who meet the minimum qualifications, to include any selective placement factor(s), if applicable, will be referred to the selecting official. Preference Eligibility (Veterans Preference), Land Management Workforce Flexibility Act (LMWFA), and traditional rating and ranking of applicants is not applicable within Direct Hire Authority.

**Who May Apply**

Applications can be submitted from any U.S. citizen. Interagency Fire Program Management (IFPM) and Forest Service – Fire Program Management (FS-FPM) qualifications must be met prior to vacancy closing date. A current copy of your IQCS Master Record will be required for most positions. Before a certificate is issued to the selecting official, the resume and attached documentation is reviewed to ensure you meet all qualification requirements.

Interagency Fire Program Management (IFPM) and Forest Service – Fire Program Management (FS-FPM) qualifications must be met prior to vacancy closing date.

A current copy of your IQCS Master Record will be required for most positions in this outreach because of these qualification requirements.

**Transfer of Station**

Transfer of Station (relocation) expenses will not be offered for selected candidates in Region 1. Selected applicants may qualify for relocation incentives in accordance with agency policy.

**How to Apply**

Print and read the entire announcement and all the instructions before you begin. Address specialized experience in your resume as denoted in "how you will be evaluated".
Create a USAJOBS account
(If you do not already have one) at www.usajobs.gov. As part of your profile, set up automatic email notification to be informed of status of your application as it changes. Without automatic notification, you must log into your USAJOBS account to check on the status of your application.

Create a Resume with USAJOBS or upload a Resume into your USAJOBS account.
Customize your resume to ensure it documents duties and accomplishments you have that directly relate to the position to verify qualifications are met. Your resume must directly support your responses to the online questionnaire. Preview the questionnaire at the link at the end of the “How You Will Be Evaluated” section.

Apply Online
Within the vacancy announcement for which you are applying, click “Apply Online”. Follow the prompts to complete the Questionnaire, to attach documentation, and to submit. Your application and attached documents can be edited anytime while the announcement is open by selecting "Update Application" under "Application Status". The following documents are examples of what may be required and/or attached to constitute a complete application package. It is your responsibility to ensure all required documents are current copies, correctly attached, within the required timeframe, and legible. **Read the entire announcement for requirements.**

- **Resume** that includes the following information: 1) job information for which you are applying; 2) personal information; 3) education; 4) work experience, including start/stop dates and hours worked per week; and 5) other qualifications (including IQCS/IQS Master Record).
  - Applicants should include a COVER LETTER outlining their current situation, desired/acceptable location(s), current home and work address, and any additional information to assist the hiring managers in making decisions. Resumes should include document headers with the applicant’s name.
  - If a document is resubmitted, it replaces the previous submission, which means the previous document is no longer available to the Human Resources Office. If you are adding to, rather than replacing a previous submission, you must upload both the old document and the new document.
- **IQCS Master Record** showing your current training and qualifications.
- **College Transcripts** if education is required for meeting basic qualifications and/or you are substituting education for specialized experience. An unofficial copy is sufficient with the application, however, if selected, an official college transcript will be required.
- **Certification of Disability** if you are eligible based on a disability under the Schedule A hiring authority.
- **Proof of Eligibility** if you are eligible for appointment based on service in the Peace Corps, Vista, Action Cooperative, or other special authority.
- **CTAP/ICTAP documentation** if separated from Federal Service or pending separation based on a reduction-in-force (RIF) or other management workforce reduction action.

Human Resources Office Contact Information

**HRM Contact Center**
Phone: 877-372-7248 Option 2
TDD: 800-877-8339
Email: HRM_Co ntact_Center@usda.gov

**Things to keep in mind when applying**

- Vacancy Announcements in USAJOBS will give examples of specialized experience for each position. Ensure your resume matches the listed specialized experience requirement in plain language. This should be listed under a work experience that shows title, series, grade, and time (include dates and hours/week) performed so HR can properly credit.
- Ensure all required documents are attached to your application. Review them for accuracy and currency. Ensure you have a current IQCS Master Record.
- Allow adequate time to apply for positions. The USAJobs application process takes time and detailed attention to requirements.
Other places to get further information

- FS Videos: Welcome to the Forest Service: Applying for a Job
- USAJobs YouTube Videos: How to Apply for Federal Jobs
Custer Gallatin NF & Region 1 - Fire Hire Outreach Reply

If interested in any of these positions, send the following information to the respective contacts for the duty location(s) by November 15, 2021.

Respond if you are interested in a currently vacant position as well as a position that may become vacant through the Fire Hire process. Your response is important for supervisors to know applicants interested in their positions and allows you the opportunity to learn more about the position prior to it being filled.

Personal Information:

Name: 

Address: 

E-mail: 

Phone: 

Current title/series/grade: 

Do you qualify for the 0462 Series?  ☐ Yes ☐ No

Are you a current permanent Federal employee?  ☐ Yes ☐ No

If YES, current Agency and location:

Current Red Card Qualifications: