



**\*\*\*\*\*ANNOUNCEMENT NOTICE\*\*\*\*\***

**Multiple Wildland Fire Positions  
GS-0462-06 to 08  
St. George and Cedar City, Utah**

The Dixie National Forest (NF) is planning to fill several permanent wildland fire positions at Cedar City and St. George, Utah duty locations during the R4 Phase 6 hiring event. This notification is being circulated to inform prospective applicants of this upcoming opportunity. Selections and job offers for these positions will be made between February 2 and February 17, 2022. To apply go to [USAJOBS - The Federal Government's Official Jobs Site](https://www.usajobs.gov). **The application period opens January 4, 2022 for all positions on USAJOBS and applications must be posted in USAJOBS no later than 11:59 p.m. Eastern Time on January 18, 2022 in order to be considered.**

Region 4 will be utilizing direct hire authority at a Regional scale, which means there will be one announcement number per position. Permanent and temporary employees can apply to positions regardless of employment status, although IFPM and FS-FPM qualifications must still be met as well as other standards which would qualify you for the position, e.g., time-in-grade.

During the selection week applicants will be given **4 hours** to respond to voicemails or emails from the recommending officials. If a response is not received within the 4 hour time frame, the applicant's name will be withdrawn from consideration for the position. It is recommended that you contact the individuals listed below for the locations you are interested in to get more information about the position and the duty location prior to selection week.

**90 days on-the-line wildland firefighting experience gained through containment, control, suppression or use of wildland fire is required for all positions listed below except apprentice positions. This experience must be documented with specific dates (i.e. from mm/dd/yyyy to mm/dd/yyyy) in the Work Experience, Additional Information portion of the application or Resume.**

For positions on the Pine Valley Ranger District (Saint George): Please Contact Skeet Houston, District FMO for additional information at 435-652-3173 or at [skeet.houston@usda.gov](mailto:skeet.houston@usda.gov)

For positions on the Cedar City Ranger District (Cedar City): Please Contact Robert Lopez, District FMO for additional information at 435-691-7271 or at [robert.r.lopez@usda.gov](mailto:robert.r.lopez@usda.gov)

For additional information about any of the positions on the Dixie National Forest, please contact Kevin Greenhalgh, Forest FMO at 435-691-3771 or at [kevin.greenhalgh@usda.gov](mailto:kevin.greenhalgh@usda.gov)

**Current vacancies on the Dixie National Forest are listed in the table below:**

Grade/Series	Position	Duty Location(s)	Announcement Number & Closing Date	IFPM/FS-FPM Qualification	CDL Required
GS-0462-07/08 26/0 Permanent Full Time	Supervisory Forestry Technician – (SFEO) Supervisory Fire Engine Operator	Saint George, Utah	22-FIRE-R1R4OCR-SFEOH-78DH  <b>Closes 1/18/2022</b>	ENGB and ICT4	Yes
GS-0462-06/07 26/0 Permanent Full Time	Prevention Technician – District Prevention/Fuels Tech	Saint George, Utah	22-FIRE-R146OCR-PREV2-67DH  <b>Closes 1/18/2022</b>	None	No
GS-0462-06/07 18/8 Permanent Seasonal	Forestry Technician - Fire Engine Operator (FEO)	Cedar City, Utah	22-FIRE-R1R4OCR-FEOH-67DH  <b>Closes 1/18/2022</b>	ENGB, ICT5 and S-211	Yes
GS-0462-05/06 26/0 Permanent Full Time	Forestry Technician (IHCHCRW) – IHC Lead Firefighter (2 Positions)	Cedar City, Utah	22-FIRE-GVAP6-IHCREW-56DH  <b>Closes 1/18/2022</b>	FFT1 and S-290	No

- As required by Executive Order 14043, Federal employees are required to be fully vaccinated against COVID-19 regardless of the employee’s duty location or work arrangement (e.g., telework, remote work, etc.), subject to such exceptions as required by law. If selected, you will be required to be vaccinated against COVID-19 and submit documentation of proof of vaccination by November 22, 2021 or before appointment or onboarding with the agency, if after November 22. The agency will provide additional information regarding what information or documentation will be needed and how you can request of the agency a legally required exception from this requirement.

- Due to COVID-19, the agency is currently in an expanded telework posture. If selected, you may be expected to temporarily telework, even if your home is located outside the local commuting area. Once employees are permitted to return to the office, you will be expected to report to the duty station listed on this announcement within 30 days. At that time, you may be eligible to request to continue to telework one or more days a pay period depending upon the terms of the agency’s telework policy.

## FOREST INFORMATION

The Dixie National Forest occupies almost two million acres and stretches about 180 miles across southern Utah. The Forest straddles the divide between the Great Basin and the Colorado River. Elevations vary between 2,800 feet near St. George to 11,322 feet at Blue Bell Knoll on Boulder Mountain. Comprising the southern rim of the Great Basin above the Colorado River, the Dixie is loved for its spectacular scenery, from high mountain meadows and lakes to multicolored cliffs and steep-walled gorges. Vegetation on the Dixie changes from sparse, desert plants at the lower elevations to stands of low-growing pinion pine and juniper dominating the mid-elevations. At higher elevations, aspen and conifers such as pine, spruce and fir predominate.



The headquarters of the Dixie National Forest is the Supervisor's Office in Cedar City. The Forest has four Ranger Districts; they are located in St. George, Cedar City, Panguitch, and Escalante. The Dixie employs about 125 permanent employees and between 100 and 150 seasonal employees.

Camping facilities are available across the Forest and in three National Parks and two National Monuments adjacent to the Forest. The scenic beauty for which the national parks were established prevails over much of the Dixie. The Dixie has four designated wilderness areas.

The Forest averages around 100 fires a year in elevations that range from 3,000 ft to over 10,000 ft. Fuel types vary from bristle cone pine, spruce-fir, ponderosa pine, pinyon-juniper to sage-grass and desert shrubs. The fire season generally runs from May through October. The Forest is home to the Cedar City Hotshots, 5 engines, 4 initial attack squads, a National Type 1 helicopter, and often assists other partners in the Color Country Interagency Fire Management Area with fire suppression. The Forest employs approximately 80 permanent and temporary fire and fuels crewmembers during the fire season.

The Forest typically treats 5 - 10,000 acres a year of hazardous fuels using prescribed fire and various mechanical methods and partners with other functions on the Forest such as wildlife and timber to treat an additional 5 - 10,000 acres for other objectives. Prescribed fire activities are undertaken year round most years, depending on snowfall. The Dixie is part of the Color Country Interagency Fire Management Area and often helps other partner agencies accomplish prescribed burning and other fuels reduction projects.

See the Forest's website <http://www.fs.usda.gov/dixie/> for more information.

## THE PROCESS AND TIMELINE

**January 4 to January 18, 2022** - Vacancy announcements open in USAJobs. Apply through [USAJOBS - The Federal Government's Official Jobs Site](https://www.usajobs.gov/). Applicants are encouraged to apply for multiple locations (where you will accept a position if offered), even if vacancies for certain locations are not listed as vacant, as vacancies may occur during the hiring process.

**January 18, 2022 - Application deadline for positions within this announcement. Applications must be posted in USAJOBS no later than 11:59 p.m. Eastern Time on January 18, 2021.**

**February 2 - February 17, 2022** - Supervisory Reference Checks, Subject Matter Expert Evaluations, Interviews and Selections will occur these weeks for these positions. Please ensure your references are notified of this and they are available at the email address (preferred) or phone number provided on your application. Representatives from each forest will make recommendations for hiring. Applicants selected will be notified by a Forest Service representative by phone. Those not selected should check your USAJobs account for status updates. It is highly recommended to be available at the phone number listed in your application during this time. You will have only **4 hours to respond** to voicemails or emails when contacted by an official making a job offer.

**Early April, 2022** – First possible effective date (excluding drug testing, transfer of station, and less than Permanent Full Time appointments). Date can be negotiated with current supervisor and employee.

**Note:** Interagency Fire Program Management (IFPM) and Forest Service – Fire Program Management (FS-FPM) qualifications must be met prior to selection. A current copy of your IQCS Master Record will be required for most positions in this outreach because of these qualification requirements.

## **HOW TO APPLY**

Please read the entire announcement and all the instructions before you begin. You must complete the application process and submit all required documents electronically by 11:59 p.m. Eastern Time (ET) on the closing date of the announcement. Assistance is available during business hours (normally 8:00 a.m. - 4:00 p.m., Monday - Friday).

All applicants must attach a current copy of their IQCS Master Record or equivalent to their USAJOBS application showing that they meet the Interagency Fire Program Management (IFPM) qualification requirements, and their most recent performance evaluation to their USAJOBS application prior to submission. Recommended documentation file type is .pdf or .docx. For more information on IFPM and FSFPM qualifications refer to the IFPM web page at [Interagency Fire Program Management Standard \(IFPM\) | US Forest Service](#)

**WORK CAPACITY TEST (WCT)** for Wildland Firefighters: These positions participate in wildland firefighting activities. Based on the type of work performed, TAKING and PASSING the WCT at the ARDUOUS level is a "condition of employment." The Arduous fitness (Pack) test consists of a three (3) mile hike, within forty-five (45) minutes, while carrying a forty-five (45) pound pack. You are strongly encouraged to consult with your physician and begin training immediately if you are applying for this position. This announcement constitutes the required 30 days advanced notice for testing requirements.

All positions are Testing Designated Positions (TDP) under the Department of Transportation (CDL) or Forest Service Alcohol and Controlled Substance Testing Program. Applicants tentatively selected for these positions will be required to submit to urinalysis to screen for illegal drug use unless they currently occupy a TDP under the DOT/Forest Service Alcohol and Controlled Substances Testing Program. Final appointment is conditional on a negative drug test. This announcement constitutes 30 days advance notice.

All positions are advertised utilizing Direct Hiring Authority which allows anyone to apply to these vacancy announcements. Applicants will be assessed based on job-related criteria, which will include, information contained in the applicant's resume, answers to basic qualification questions, and supporting documentation, if required. The initial assessment for basic qualifications will be done by the USA Staffing system. Responses provided by the applicant to the basic qualification questions in USA Staffing will initially determine if the applicant has the skills, education, and training required for position consideration.

**All applicants must attach a current copy of their IQCS Master Record to their application. Applicants will need to pick Saint George and/or Cedar City, UT to identify the duty location(s) related to the position(s) on the Dixie NF they are interested in.**

Through the announcement you will be instructed to electronically attach additional information (eg; resume, SF-50, training documentation/ certificates, college transcripts, etc.)

### **Application Instructions:**

**Please read the entire announcement and all the instructions before you begin.**

**You must complete the application process and submit all required documents electronically by 11:59 p.m. Eastern Time (ET) on the closing date of the announcement.**

**Step1 – Create a USAJOBS account** (if you do not already have one) at [www.usajobs.gov](http://www.usajobs.gov). It is recommended that as part of your profile you set up automatic email notification to be informed when the status of your application changes. If you choose not to set up this automatic notification, then you will have to log into your USAJOBS account to check on the status of your application.

**Step 2 - Create a Resume with USAJOBS** or upload a Resume into your USAJOBS account. You should customize your resume to ensure it documents duties and accomplishments you have gained that are directly related to this position in order to verify that qualifications are met. In addition, your resume must support your responses to the online questionnaire (you may preview the online questionnaire by clicking on the link at the end of the How You Will Be Evaluated section of the job announcement).

**Step 3 – Search for job by announcements by typing in the complete announcement number in the search section under “What”. You have to type in a complete announcement number that includes the DH on the end of the announcement number.**

**Step 4 - Click "Apply Online"** and follow the prompts to complete the Occupational Questionnaire and attach any additional documents that may be required.

You can update your application or documents anytime while the announcement is open. Simply log into your USAJOBS account and click on "Application Status." Click on the position title, and then select "Update Application" to continue.

## **Required Documents:**

The following documents must be submitted to constitute a complete application package. It is your responsibility to ensure that all required documents are received within the required timeframes. Our office cannot be responsible for incompatible software, illegible fax transmissions, delays in the mail service etc. Failure to submit required, legible documents will result in elimination from consideration.

1. Resume that includes the following information: 1) job information for which you are applying; 2) personal information; 3) education; 4) work experience; and, 5) other qualifications (**including IQCS Master Record**).

2. College Transcripts if education is required for meeting basic qualifications and/or you are substituting education for specialized experience. An unofficial copy is sufficient with the application, however, if selected, an official college transcript will be required.

3. DD-214 (Member 4 Copy) and/or SF-15 Application for 10-point Veteran Preference if claiming Veterans' Preference or eligibility for appointment under the VRA, VEOA, or 30% Disabled Veterans hiring authority.

4. SF-50 Notification of Personnel Action if you are a current or former Federal employee that will verify your federal status, position title, series and grade. FSA County employees must provide the most recent Notification of Personnel Action (Form SF-50-B or FSA-50) that verifies permanent status. Also provide the SF-50 that reflects the highest grade level held on a permanent basis or the full performance level of your current position, whichever is higher.

5. Annual Performance Appraisal if you are a current Federal employee or applying under the Land Management Workforce Flexibility Act authority. Submit the most recently completed annual performance appraisal (dated within 18 months) which identifies the employee's official rating of record, signed by the supervisor, or a statement advising why the performance appraisal is unavailable. Do not submit a performance plan.

6. Certification of Disability if you are eligible for appointment based on a disability under the Schedule A hiring authority. This certification can be documented by a counselor from a State Vocational Rehabilitation Agency or the Vocational Rehabilitation and Employment Service of the Department of Veterans Affairs; by a statement or letter on a physician/medical professionals' letterhead stationary; or by statements, records, or letters from a Federal Government agency that issues or provides disability benefits. The certification must verify the applicant has a severe disability, is eligible under a Schedule A appointment authority, and he or she is able to perform the essential duties of the position. The certification must also describe any needed reasonable accommodation. You can review additional information at:

<https://www.opm.gov/disability/appempl.asp>.

7. If you are eligible for appointment based on service in the Peace Corps, Vista, Action Cooperative, or another special authority, submit proof of eligibility.

8. CTAP/ICTAP documentation if separated from Federal service or pending separation based on a reduction in force (RIF) or other management workforce reduction action. Proof of eligibility must include a separation notice or Certificate of Expected Separation, SF-50 that documents the RIF separation action or most recent SF-50 (that is not an award), and latest performance appraisal (dated within the last 18 months) or a statement advising why one is unavailable.

NOTE: If a document is resubmitted, it replaces the previous submission, which means the previous document is no longer available to the Human Resources Office. If you are adding to, rather than replacing a previous submission, you must upload both the old document and the new document.

**Please remember to submit a copy of your IQCS Master Record when applying to any of these announcements!!**

**During the selection weeks of February 4 - February 17, 2022 candidates will be given 4 hours to respond to voicemails or emails from the recommending officials. If they do not hear back they will move on to the next candidate and the candidates name may be withdrawn from further consideration.**

**If you are having difficulty applying for the position through USAJobs, you may contact any of the individuals listed in this announcement or the Albuquerque Service Center at the number below:**

**AGENCY CONTACT INFO:**

*HRM Contact Center*

*Phone: 877-372-7248 Option 2*

*Fax: 866-338-3718*

*TDD: 800-877-8339*

*Email: [fsjobs@fs.fed.us](mailto:fsjobs@fs.fed.us)*