



OUTREACH NOTICE OUTREACH NOTICE



USDA FOREST SERVICE
ROCKY MOUNTAIN REGION, R2
ARAPAHO-ROOSEVELT NATIONAL FORESTS & PAWNEE NATIONAL GRASSLAND
Pawnee Ranger District
Greeley, Colorado

1039 Hour Seasonal Appointment

Visitor Services Information Assistant GS-1001-04

The Arapaho-Roosevelt NF's and Pawnee NG is advertising to fill a GS-1001-04 Visitor Information Services Assistant with a duty location of Greeley, Colorado.

About the Position:

Series/Grade: GS-1001-04

Title: Visitor Services Information Assistant

Duty Station: Greeley, CO

Tour of Duty: 1039 Hour Seasonal Appointment (for up to 6 months)

Housing: Government quarters may be available.

Schedule: Full-time, including occasional Saturdays; may change to part-time.

Benefits: 4 hours of Annual and Sick Leave per pay period

Duties:

The Visitor Services Information Assistant will be responsible for routine visitor center operations duties including opening and closing the visitor center, incoming and outgoing mail distribution, files and records. This person meets visitors and independently replies, either verbally or in writing, to phone and mail inquiries requesting general information about Forest Service activities, programs, and policies. They serve as a collection officer for the sale of forest maps, passes and permits which includes maintaining records of sales to account for monies collected and inventories of products. The Visitor Services Information Assistant inventories and assists with development of publications for public use; prepares and assists with informational exhibits; coordinates with local and community special events such as parades and fairs; prepares and conducts presentations to groups and the general public with regard to our natural and cultural history in non-formal settings; and assists with general clerical support. Designs and prepares informational exhibits. Operates a variety of audiovisual and office equipment.

The Grassland:

The Pawnee National Grassland is a beautiful short-grass prairie that lies 90 miles northeast of Denver, in Weld County, Colorado. The National Grassland consists of 193,060 acres intermixed with private land, State of Colorado land, and the Central Plains Experimental Range, all enclosed within a 30-by-60 mile area.

Duty Station – Greeley, CO:

Greeley, Colorado (population 92,889) and surrounding area is a beautiful place to live and offers a full service community with many recreational opportunities nearby. The city is located in northern Colorado, 49 miles north-northeast of Denver, and 30 miles east of Fort Collins. Residents enjoy a moderate, four season climate with an average of 300 days of sunshine and 15 inches of precipitation a year.

As the 12th most populous city in the State of Colorado, Greeley offers a full range of restaurants, hotels, shopping and commercial and financial services. Congregations of major religious denominations are active in the community.

The Rocky Mountains to the west of town are truly breathtaking. Every recreation opportunity imaginable is available in Greeley and the surrounding areas. The National Forests nearby are a great place to experience wildlife viewing, hiking trails, vast wilderness areas and varied geology. More information about what Greeley has to offer can be found at <http://www.greeleygov.com>

Employees also commute from other towns including Fort Collins, Loveland, Windsor and numerous small rural communities: <http://www.ftcollins.com/>
<http://www.loveland.org> <http://www.windsorchamber.net/visit.htm>

Housing:

Apartment rentals start at \$650.00. House rentals begin at approximately \$1,200 per month, and the median price for purchasing a home is \$220,000. Utilities are priced moderately.

Educational Facilities:

Public education in Greeley consists of fourteen grade schools, four middle schools, four high schools, and also three charter schools and five private schools. The University of Northern Colorado (UNC) and Aims Community College both provide excellent educational opportunities and programs for associate and bachelor's degrees.

The bottom line:

Northeastern Colorado is truly one of America's least discovered treasures in one of the most mountainous states. Combine that fact with the open space, fresh air, lots of outdoor activities nearby, and all with the Rocky Mountains as your backdrop you get to see some of the best sunsets anywhere in the United States.

For additional National Grassland information, check out the ARP website...<http://www.fs.usda.gov/arp>

OUTREACH RESPONSE FORM

ARAPAHO-ROOSEVELT NATIONAL FOREST'S &
PAWNEE NATIONAL GRASSLAND
Pawnee Ranger District, Greeley, Colorado



Visitor Services Information Assistant GS-1001-04

NAME: _____

E-MAIL ADDRESS: _____

MAILING ADDRESS: _____

TELEPHONE NUMBER: _____

AGENCY EMPLOYED WITH: USFS BLM OTHER

TYPE OF APPOINTMENT: PERMANENT TEMPORARY TERM
 VRA PWD OTHER

CURRENT: REGION _____ FOREST
_____ DISTRICT

CURRENT: SERIES _____ GRADE

CURRENT: POSITION TITLE

HOW DID YOU FIND OUT ABOUT THIS OUTREACH NOTICE?

IF NOT A CURRENT PERMANENT (CAREER OR CAREER CONDITIONAL) EMPLOYEE
ARE YOU ELIGIBLE TO BE HIRED UNDER ANY OF THE FOLLOWING SPECIAL AUTHORITIES:

- SCHEDULE A (PERSON WITH DISABILITIES)
- VETERANS RECRUITMENT
- DISABLED VETERANS W/30% COMPENSABLE DISABILITY
- VETERANS EMPLOYMENT OPPORTUNITIES ACT OF 1998
- FORMER PEACE CORPS VOLUNTEER
- PATHWAYS PROGRAM (STUDENTS AND RECENT GRADUATES)

Use the space below to identify special qualifications, interest, or additional information:

Thank you for your interest in our Vacancy!

Please respond ASAP to:
Sylvannah Ybright, slybright@fs.fed.us, 970-346-5013