



Superior National Forest
OUTREACH NOTICE
Timber Sale Administrator, GS-462-10
Aurora, MN

The Superior National Forest will soon be advertising to fill a Timber Sale Administrator position in **Aurora, MN** and would like to collect information from interested candidates through the attached Outreach Response form.

About the Position The Superior National Forest has a very active timber program, producing up to 60 mmbf per year. The incumbent of this position would serve as a Timber Sale Administrator for multiple timber sales. This includes: Monitoring and inspection of timber sale operations; interpreting and explaining standard timber sale contract provisions, and the rationale behind technical methods to be employed; development of a schedule and other plans for inspecting timber sale areas for compliance with contract clauses (e.g., location and construction of non-system roads, fire prevention, personal safety precautions, and cutting provisions). The incumbent is responsible for obtaining compliance by the timber purchaser to contract provisions (or reporting noncompliance as appropriate). Additionally, the incumbent will be responsible for: preparing written reports of all sale inspections; providing follow-up on deficiencies; performing final inspections, and making recommendations for the acceptance of the contract for closure.

Candidates will be required to work independently as well as in a team, have strong written and verbal communication, project management skills, and have experience with sale layout, cruising, and harvest systems. Major duties include:

- Sale Administration on Timber and Stewardship Contracts
- Serves as a Contracting Officer's Representative on Integrated Resource Service Contracts.
- Serves as a member on Interdisciplinary (ID) Teams for NEPA projects.
- Prepares sale feasibility reports and economic analyses for projects.
- Help to prepare timber sale contracts and maps.
- Reviews Contracts for compliance with NEPA.
- Communicates regularly with the public, collaborators and contractors, and ID Team members.
- Other duties as assigned.

The Superior National Forest is located in the northeast tip of Minnesota and is sandwiched between Lake Superior and the Canadian border. One third of its three million acres contains the Boundary Waters Canoe Area Wilderness (BWCAW). The National Forest has over 2,000 lakes, 3,400 miles of streams, hosts 27 Forest Service campgrounds, nine Minnesota DNR campgrounds, 2,200 developed campsites within the BWCAW, and 254 back country campsites outside the Wilderness. These camping areas provide quick access to 354 fishing lakes, 162 public boat landings, 29 picnic areas, 400 miles of designated hiking trails, 450 miles of groomed cross-country ski trails, and over 1500 miles of canoe routes through the BWCAW.

Aurora, Minnesota is 60 miles north of Duluth, Minnesota. Five other small cities are located within 20 miles of Aurora. Surrounding rural communities also provide opportunities for housing outside Aurora. The local economy is based primarily on taconite mining. Tourism is also important, including income from all-season visitors. Outdoor recreational opportunities include deer and small-game hunting, snowmobiling, downhill and cross-country skiing, biking and hiking. Lakes and rivers for fishing, boating, canoeing and swimming are located within close proximity to all communities. There are numerous golf courses in the area, in addition to Giants Ridge Golf and Ski resort which is located within five miles of Aurora. Health care facilities in Aurora and Virginia include a hospital and a clinic. The K-12 public school system in Aurora and Virginia provide a curriculum including college level courses. A community college is located in Eveleth/Virginia. Many area churches serve various faiths. More information on Aurora, Minnesota can be found at: www.ci.aurora.mn.us

Cook Minnesota has a population of 622. It is a full service community with a hospital, medical/dental clinic, K-12 school, 5 churches, public and school libraries, 3 banking institutions, fire department, airport, 1 grocery store, 2 hardware stores, 2 new and used car dealerships, furniture store, movie theatre, sporting goods store, drug

store, restaurants, and other local businesses. Area recreational opportunities cover a broad spectrum: swimming, boating, hunting, fishing, snowmobile use, cross country skiing, golfing, and more. More information on Cook Minnesota can be found at: www.cookminnesota.com, www.timberjay.com, www.cookmn.com, www.lakevermilion.com.

Cari Johnson at 218-229-8807/cariajohnson@fs.fed.us would be glad to provide additional information on this position and the community. Additional information regarding the Superior National Forest can be found at the website: <http://www.fs.fed.us/r9/superior>

**Superior National Forest
OUTREACH NOTICE
Timber Sale Administrator, GS-462-10
Aurora, MN**

Please indicate your interest in this position by completing and submitting this form to **Cari Johnson at cariajohnson@fs.fed.us** by **July 16**. This will help us determine the level of interest of prospective candidates in this opportunity and advertisement strategy. Thank you.

Contact Information

Name:

E-mail address:

Contact Number:

Current Federal Employees:

Agency/Forest:

Series:

Grade:

Position Title:

Type Appointment:

Non-Federal Employees

Current Occupation:

Agency/Company:

Are you eligible to be hired under any of the following special authorities?

Person with Disability

Veterans Readjustment

Disabled Veterans w/30% Compensatory Disability

Veterans Employment Opportunities Act of 1998

Former Peace Corp Volunteer

Other _____

We appreciate your interest in the Superior National Forest