



Danny Rhyes Interagency Training Center
602 S. Tippecanoe Ave.
San Bernardino, CA 92408
(909) 382-2984 Fax (909) 382-4192
Email: drtc@fs.fed.us

Memorandum

DATE: March 27, 2014

SUBJECT: Resource Advisor Refresher/Workshop

TO: Course Participant

You have been selected to attend the Resource Advisor Refresher/Workshop training session at the Danny Rhyes Training Center on April 7-8, 2014. **Class will begin at 1300 hours on Monday, April 7, and conclude at approximately 1700 hours on Tuesday, April 8.** For those of you staying for the Fire Safety Refresher, **it will begin at 0900 hours on Wednesday April 9 and conclude at approximately 1700 hours on Thursday, April 10.**

Course Description:

The course is intended to be a READ refresher/workshop to facilitate sharing of resource concerns in support of fire suppression on the Angeles, Cleveland, Inyo, Los Padres, Sequoia and San Bernardino National Forests.

Objectives:

- Lessons learned from 2012-2013
- What worked well, what didn't
- Resource concerns and standards for suppression operations
- Update contact lists, forest roads, etc.

Target Group:

The course is open to all personnel that may serve as a READ on their forest: biologists, botanists, hydrologists, archeologists, foresters, engineers, recreation, etc..

****ALL STUDENTS:** Please complete and return the pre-registration form to the training center no later than close of business **Monday, April 1, 2014.** FAX copies are sufficient.

Tuition:

No tuition.

Billing Information:

Forest Service (Other Regions): The approved NWCG Nomination Form will be used for payment. This form must include proper agency charge codes and signatures.

Other Federal Agencies: The approved NWCG Nomination Form will be used for payment. This form must include proper agency codes, agreement numbers and signatures.

Other Non Federal Agencies: It is recommended that students pay with check or money order at the facility at the start of class. There is an additional 8% administrative fee added to this tuition charge. If payment is not received, a bill of collection will be issued to your agency.

Travel: For travel and lodging information navigate on the internet to the DRTC website: <http://www.fs.usda.gov/goto/sanbernardino/travel>.

Dress: Students are to wear casual office attire. This means attire suitable for public contact (no shorts, tank tops, flip flops, etc).

Any questions regarding this course may be directed to your unit training coordinator or appropriate training representative. If you are self-sponsored, you may contact the training center directly at drtc@fs.fed.us.

Kristel Johnson
Forest Training Officer

Enclosures:
Pre-Registration Form

**PRE-REGISTRATION FORM
DANNY RHYNES INTERAGENCY TRAINING CENTER**

FAX: 909-382-4192 or email to drtc@fs.fed.us

ALL Blocks MUST be Completed

Course

Title: Resource Advisor Refresher/Workshop **Date:** April 7-8, 2014

Trainee Name _____ **Email** _____

Agency:

FS: Forest: _____ District: _____

Region _____ Unit: _____

Other Agency: _____ *(Ranger Unit/Station)*

(County – City – OES – CHC Student – NPS – BLM – USCG / Use your three letter designator.)

Work Address: _____

(Mailing Address of your unit headquarters.) (City – State – Zip Code)

Phone

Number: _____ **Fax Number:** _____

Supervisor Name/Title _____ **Phone:** _____

Training Officer Name: _____ **Phone:** _____

**RETURN THIS FORM TO THE
TRAINING CENTER
BY COB:**

April 1, 2014