

<b>SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS</b> <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, &amp; 30</i>				1. REQUISITION NO.	PAGE <b>1 of 5</b>
2. CONTRACT NO. <b>AG-04H1-B-14-9900</b>	3. AWARD/EFFECTIVE DATE <b>4/11/14</b>	4. ORDER NO.	5. SOLICITATION NO.	6. SOLICITATION ISSUE DATE	
7. FOR SOLICITATION INFORMATION CALL	a. NAME <b>Ben R. McGrane</b>		b. TELEPHONE NO. (No collect calls) <b>(541) 410-5714</b>	8. OFFER DUE DATE/LOCAL TIME	
9. ISSUED BY  <b>USDA FOREST SERVICE R6 Fire &amp; Aviation Contracting 1740 S.E. Ochoco Way Redmond, OR 97756</b>		CODE	10. THIS ACQUISITION <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: 100 % FOR <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE <input type="checkbox"/> 8(A) NAICS: <b>115310</b> SIZE STD: <b>1500</b>	11. DELIVERY FOR FOB UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE  <input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)  13b. RATING	12. DISCOUNT TERMS
15. DELIVER TO  <b>USDA FOREST SERVICE R6 Fire &amp; Aviation Contracting 1740 S.E. Ochoco Way Redmond, OR 97756</b>		CODE	16. ADMINISTERED BY  <b>USDA FOREST SERVICE R6 Fire &amp; Aviation Contracting 1740 S.E. Ochoco Way Redmond, OR 97756</b>		
17a. CONTRACTOR/CO OFFEROR	FACILITY CODE	18a. PAYMENT WILL BE MADE BY Designate Payment Office  <b>USDA FOREST SERVICE R6 Fire &amp; Aviation Contracting 1740 S.E. Ochoco Way Redmond, OR 97756</b>			
<b>EAN Holdings, LLC dba : Enterprise Rent-a-Car 20400 SW Teton Tualatin, OR 97062</b>					
TELEPHONE #. (503) 913-3188 DUNS NO.					
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM			
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES		21. QUANTITY	22. UNIT	23. UNIT PRICE
	<i>SEE SECTION B FOR SCHEDULE OF ITEMS</i>				24. AMOUNT
25. ACCOUNTING AND APPROPRIATION DATA				26. TOTAL AWARD AMOUNT	
<input checked="" type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input checked="" type="checkbox"/> ARE NOT ATTACHED. (See <a href="http://www.arnet.gov">www.arnet.gov</a> for FAR Clauses in full text)					
28. <input checked="" type="checkbox"/> CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>1</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.			29. <input type="checkbox"/> AWARD OF CONTRACT: REFERENCE _____ OFFER DATED _____ YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS.		
30a. SIGNATURE OF OFFEROR/CONTRACTOR <b>/s/ Clinton Fulcher</b>			31a. UNITED STATES OF AMERICA <b>/s/ Ben R. McGrane</b>		
30b. NAME AND TITLE OF SIGNER <b>Clint Fulcher, Director</b>		30c. DATE SIGNED <b>4/22/14</b>	31b. NAME OF CONTRACTING OFFICER <b>Ben R. McGrane</b>		31c. DATE SIGNED <b>4/11/14</b>

## 2014 Region 6 Off-Road Vehicle Rental BPA

Agreement Number: AG-04H1-B-14-9900

EAN Holdings, LLC  
 DBA: **Enterprise Rent-a-Car**  
 20400 SW Teton  
 Tualatin, OR 97062

### Description of Agreement

This Blanket Purchase Agreement (BPA) is for the following:

Provide Rental Vehicles capable of off-road use for both fire incidents and non-incident operations. This agreement has been established for use within USDA Forest Service Region 6, Washington and Oregon.

Provide forest staffs with ability to immediately fill a need for an off-road capable vehicle, needed for a short time period. When vehicles are ordered for non-fire work, order should be placed directly with renting branch under current Federal Government Official On Orders Travel Program (Customer Number FGORDRS) and paid for with Government Issued Credit Card in the name of the renter.

### Extent of Obligation

No single order for an individual vehicle shall exceed \$3,000. It is here noted that the Government is obligated only to the extent of authorized purchases actually made under the BPA by authorized Forest Service Employees.

### Schedule of Services and Pricing

#### Rate Schedule

Class	Code	Example *	Daily Rate**
Small Pickup	SPAR	Dodge Dakota	84.00
½ Ton Pickup	PPAR	Ford F150	89.00
Large Pickup	OQAR	Ford F250	99.00
12 Passenger Van	SVAR	Chevy E25P	125.00
15 Passenger Van	FVAR	Ford E35P	135.00
Medium SUV	SFAR/IFAR	Ford Explorer	79.00
Large SUV	FFAR	Ford Expedition	117.00
16' Stakebed	DSTK	16' Izuzu Cabover Stake Bed	165.00
24' Stakebed	FSTK	24' Izuzu Stake Bed	195.00

\* Enterprise guarantees vehicle class, not specific makes or models

\*\* Daily rate charged on the calendar day. Unlimited mileage on all vehicle classes listed above

**Individuals Authorized to Place Orders**

Dispatchers, Buying Team Members, Finance Section Chiefs, Procurement Unit Leaders, Contracting Officers, and Purchasing Agents are authorized to place orders against this agreement. Orders must be placed in accordance with established ordering procedures as specified in National and Regional mobilization guides.

**Rental Process**

**This section is tailored to fit each individual rental car provider. There may be difference is the process used by different rental companies. The goal of this BPA is incorporation of as many of the established commercial practices of the rental providers, as possible.**

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**ORDERING:** A copy of the Resource Order, which includes the Incident/Fire Name and Number, Government Point of Contact (i.e. Individual, Ground Support Unit Leader, Host Unit, local Forest Dispatch Office or Buying Team) and phone number shall be provided to Enterprise by fax to (503) 467-5547 for each vehicle ordered. The Resource Order Number and Incident/Fire Name shall be on the vehicle’s original commercial rental agreement as well as the Vehicle Identification Number (VIN). **A copy of Enterprise’s Commercial Rental Agreement Form along with a copy of the Resource Order shall remain in the glove compartment of the vehicle. A copy of both documents must be given to the finance section.**

**If the vehicle is reassigned to a different/new incident the Government shall fax a new Resource Order to (503) 467-5547 showing the first calendar day charges for the vehicle are to be applied to the new incident and place a copy of the new incident Resource Order in the jockey box, along with the existing documentation.**

Non-Incident Work: Reservation will be placed directly with renting branch under current Federal Government Official On Orders Travel Program (Customer Number FGORDRS) and paid for with Government Issued Credit Card in the name of the renter.

**GOVERNMENTS RESPONSIBILITIES AND PAYMENT PROCEDURES:** See the attached **Region 6 Rental Car Overview**.

At the time of demobilization a complete finance package will be mailed to:

R6 Fire & Aviation Contracting Team  
Redmond Air Center  
1740 SE Ochoco Way  
Redmond, OR 97756  
**ATTN: Rental Car Payments**

**RESERVATION PROCESS:** The government shall not call rental branches directly to reserve, nor arrange for delivery of reserved vehicles under this I-BPA. Three (3) reservation phone numbers have been established for all reservations and delivery requests—the correct phone number to call depends on where the government needs to pick-up the vehicles.

All rentals picked up from or delivered by Enterprise Rent-A-Car in **Oregon and/or SW Washington (excluding Pendleton/Hermiston and Vale/Ontario) - (503) 421-6508**

All rentals picked up from or delivered by Enterprise Rent-A-Car Locations in **Washington and/or Hermiston/Pendleton (excluding SW WASHINGTON) - (425) 941-5045**

**All rentals picked up from ONTARIO OREGON or Southern Idaho Locations – Call (208) 941-1547**

Please note – these phone numbers are not answered 24 hours a day. Please leave a message and your call will be returned.

**DELIVERY AND PICKUP:** The government is responsible for arranging pickup and return of vehicles rented for an incident as well as the pre-use and post-use inspections. Enterprise **may** be able to deliver larger orders of vehicles to an incident (or if an incident is not located near an office servicing the area) by calling the correct reservation phone number. Enterprise will make the determination if they have the available resources to deliver and/or pick up vehicle(s). A delivery fee of \$15.00 + \$0.45 per mile, per vehicle from point of hire (renting branch) to incident (drop-off) location applies only if Enterprise delivers vehicle(s). The same applies if Enterprise picks up the vehicle(s) upon demobilization from the incident. The government will give Enterprise a reasonable amount of time to deliver or pick up the vehicles once ordered or upon demobilization if Enterprise has the personnel available to facilitate delivery and pick up. The government will attempt to have the vehicle(s) cleaned for inspection purposes prior to demobilization from an incident, however this may not be possible in all cases.

Availability of vehicles may not be at the closest Enterprise Rent-A-Car location to an incident. Vehicles moved by Enterprise to the closest location to the incident are subject to delivery charges noted above. Any potential delivery charges will be provided to the government in advance so they may be noted on the resource order.

**OTHER:** if government needs to return vehicle to location other than point of hire (renting branch) call reservation phone number (above). Reservation Specialist shall determine if this is an option, and what fees will be assessed. In order for Incident Management Team (IMT) member(s) to take a vehicle out of area, their resource orders must allow for rental of a vehicle.

**The IMT member renting the vehicle shall be solely responsible for the return of the vehicle and to ensure processing of the final payment package is sent to the appropriate payment office.** In most cases the IMT member should work with the finance section at the incident or host forest to facilitate the creation of the OF-286 by estimating the return travel and have the invoice completed and sent to the finance center by the team or host forest.

**DAMAGES:** Damages will be noted and a claim will be submitted by Enterprise to R6 FACT. The Government shall be responsible for damage that occurs to the vehicles outside of what is covered in the clauses of this BPA. There will be an administrative fee (not to exceed \$150.00) for each property damage claim prepared and submitted by Enterprise.

**TIRES:** Damage to tires (not caused by defect) will be covered by the Government.

**MILEAGE:** The daily rental rate includes mileage.

**TAXES/SURCHARGES:** For all rentals, a Vehicle License Surcharge (VLF) will be included in the rate.

In addition, government is responsible for all taxes, surcharges, Airport Concession Fees, or any other charges assessed by third parties. Any additional taxes, fees, surcharges, etc. will be itemized, and added to the commercial invoice. The IMT is not required to add this to the OF-286.

**FUEL:** Enterprise is responsible to provide at least a half tank of gas per vehicle when picked up from an Enterprise location. The government is not required to return the vehicle(s) with a full tank of gas, or to the level when initially rented. The Government is required to ensure the vehicle has enough fuel to allow for return of the vehicle to point of hire. Vehicles returned with less fuel than when rented will be charged the current regional market price per gallon to return fuel to original level at the time of rental.

**DETAIL/CLEANING FEE:** There is a detail fee of \$100.00 per vehicle per order. This shall be added to the commercial invoice and paid a single time once the vehicle is returned to Enterprise.

**ENTERPRISE CONTACT:** For general question related to this BPA, call (503) 913-3188.

**TRANSFER OF VEHICLES TO NEW INCIDENTS:** government shall call appropriate reservation phone number (above) to notify Enterprise Rent-A-Car of transfer and new incident number. A copy of the new Incident Resource Order will be faxed to (503) 467-5547.

## **Attachments**

- Region 6 Rental Car Overview