

Contract Specialist Area Co-Leads:

The Pacific Northwest Region, Acquisition Management Staff will soon advertise two permanent full-time GS-1102-13 positions that functions as a members of the Acquisition Leadership Team and serve under the general administrative direction of the Director of Acquisition Management. The positions are located at the Forest Supervisor's office, in Bend, John Day, Prineville, or Pendleton in the state of Oregon, at the choice of the successful candidate.

The positions serve as Co-Area Leaders for the combined Blue Mountain, and Central Oregon Acquisition Management (AQM) Areas which provides acquisition services to seven national forests, a Forestry Sciences Lab.

The co-leadership will be a significant alignment change from traditional supervision of subordinates as well as customer relationships. The co-lead will split the leadership and supervision across the combined team. Furthermore, co-leads will split and combine their customer service activity as well as public engagement.

These positions provide overall leadership and oversight to AQM employees located in offices served. As a supervisor, the incumbent will supervise employees performing work as Contract Specialists, Contract Specialist Trainees, and Procurement Technicians.

The incumbents also manage the area's budget; direct the daily operations of Acquisition Management and serves as advisor to the AQM Director on a wide variety of complex procurement issues and concerns. This position also has responsibility for providing leadership and coordination for streamlining work and finding program efficiencies, conceives and implements new initiatives and projects to strengthen, facilitate and integrate programs, and undertakes or participates in special projects and initiatives that have high priority for the region.

The person selected for this position must have strong interpersonal skills; ability to communicate with people at all levels of this and other organizations; ability to foster cross-agency activities and have strong relationship skills for managing and developing employees.

In response to this outreach, we ask that you please complete the attached form and return by May 12, 2014.

Duty Station Specifics :

Bend: <http://bendchamber.org/>

Prineville: <http://visitprineville.org/>

Pendleton, OR

City of Pendleton: <http://www.pendleton.or.us/>

Pendleton Chamber of Commerce: <http://pendletonchamber.com/>

John Day, OR

City of John Day: <http://www.cityofjohnday.com/>

Grant County Chamber of Commerce: <http://www.gcoregonlive.com/>

Community Information:

See duty Station entry.

THE REGION

The region includes 19 National Forests, a National Scenic Area, a National Grassland, and two National Volcanic Monuments. These units comprise 24.7 million acres within the states of Oregon and Washington

Contact Information :

If you interested in this position and want to receive a copy of the vacancy announcement, we encourage you to complete the attached Outreach Response form. If you have questions pertaining to the position, you may contact Randall Wood, at e-mail: rdwood@fs.fed.us, voicemail at 503-808-2382. The position will be advertised on the OPM USA Jobs website www.usajobs.opm.gov. The USDA is an equal employment opportunity employer.

PLEASE NOTE: The purpose of this Outreach Notice is to determine the potential applicant pool for this position and to establish the appropriate recruitment method and area of consideration for the advertisement (e.g., target grade or multi-grade and service-wide, region-wide, government-wide, or DEMO). Responses received from this outreach notice will be relied upon to make these

determinations. Responses to this notice are requested no later than May 12, 2014. Applicants must be U.S. Citizens.

OUTREACH FORM

Thank you for your interest in our Outreach! Please respond by May 12, 2014

PACIFIC NORTHWEST REGION – Region 6

ACQUISITION MANAGEMENT (AQM)

POSITION TITLE: Contract Specialist, GS-1102-13

UNIT: Pacific Northwest Regional Office, Portland, Oregon

NAME:

E-MAIL ADDRESS:

MAILING ADDRESS:

STREET ADDRESS:

CITY, STATE, ZIP CODE:

TELEPHONE:

CURRENT STATUS:

Agency:

USFS

BLM

Other

Type of Appointment:

Permanent

Temporary

Term

VRA

PWD

Other

Region:

Forest:

District:

Series:

Grade:

Position Title:

If you are not currently a permanent (career or career conditional) employee, are you eligible to be hired under any of the following special authorities?

People with Disabilities

Veterans Readjustment Authority

Disabled Veterans w/30% Compensable Disability

Veterans Employment Opportunities Act of 1998

Former Peace Corps Volunteer

Student Career Experience Program

Other

Please return your completed form to

E-Mail:

rdwood@fs.fed.us

Surface Mail:

Randall D. Wood, USDA Forest Service-AQM, 1220 SW 3rd. Ave., Portland, OR 97204-2825

P.O. Box 3623, Portland, OR 97208-3623

“The USDA is an equal opportunity provider and employer”.