



**OUTREACH NOTICE**  
Hoosier National Forest  
**Brownstown Ranger District**  
Bedford, Indiana

December 12<sup>th</sup>, 2014

**Job Vacancy:**

The Hoosier National Forest, Brownstown Ranger District, will be filling two temporary positions. The selected applicants will serve as a **GS-0462-03 Forestry Aid (Recreation)**. The work schedule is full-time for the summer and the salary is approximately **\$14.00/hour** (approx.). The selected applicants will start on April 6<sup>th</sup> (approx.) and work through September 18<sup>th</sup> (approx.). The work schedule is primarily Monday through Friday, some weekend work is required including summer holiday weekends. Work day hours are generally 7:00am-3:30pm and the selected candidate will report to the Forest Supervisor's Office located in Bedford. No government housing is available; however there are rental opportunities in the cities of Bedford and Bloomington. Interested applicants must possess a valid driver's license.

**The Position:**

Candidates will work closely with Forest recreation and wilderness staff. The work performed will be arduous and successful applicants must be highly motivated and enthusiastic about working outside, in various terrain and weather conditions (rainy, hot/humid, etc.) for 8 hours per day. The positions involve:

- ✓ basic maintenance of recreation areas, trails, and wilderness
- ✓ cleaning vault toilets
- ✓ mowing grass and trimming
- ✓ logging out/clearing trails
- ✓ utilizing a chainsaw, hand tools and All Terrain Vehicle (ATV)
- ✓ other miscellaneous projects and maintenance duties as needed

**More Information:**

If you would like more information regarding this vacancy, please contact Stacy Duke, District Recreation and Wilderness Manager for the Brownstown Ranger District at (812) 276-4726 or [sduke@fs.fed.us](mailto:sduke@fs.fed.us). More information on the Hoosier National Forest can be found on the Forest's website <http://www.fs.usda.gov/hoosier>.

### **To Apply:**

The vacancy announcements for these positions will be posted on the U.S. Government's official website for employment opportunities at [www.usajobs.gov](http://www.usajobs.gov). Application period will be open on or about January 26<sup>th</sup> and close on or about February 2<sup>nd</sup>, 2015.

**HOW TO APPLY:** go to <https://www.usajobs.gov/>

Step 1 — Create a USAJOBS account (if you do not already have one). It is recommended that as part of your profile you set up automatic email notification to be informed when the status of your application changes. If you choose not to set up this automatic notification, you will need to log into your USAJOBS account to check on the status of your application.

Step 2 — Create a resume with USAJOBS or upload a resume into your USAJOBS account profile. You may want to customize your resume to ensure it accurately depicts your duties and accomplishments as they pertain to the position for which you're applying. Include accurate information about the length of time you performed such duties as it is a key factor in determining whether or not you qualify for a specific grade. In addition, your resume must support your responses to the online questionnaire (you may preview the online questionnaire by clicking on the link at the end of the "How You Will Be Evaluated" section of the job announcement.

Step 3 — Search for the job title and duty station: **Forestry Technician GS-0462-03 Bedford, Indiana**. Please read the entire announcement and all the instructions before you begin. Click "Apply Online" and follow the prompts to complete the "Occupational Questionnaire" and attach any additional documents that may be required. Make sure you select **Bedford Indiana** as the location in order to apply for a job with the Hoosier National Forest.

You may update your application or documents anytime while the announcement is open.

Simply log into your USAJOBS account and click on "Application Status." Click on the position title, and then select "Update Application" to continue.

If you need assistance with navigating through the USAJOBS website, please visit:

[https://help.usajobs.gov/index.php/Main\\_Page](https://help.usajobs.gov/index.php/Main_Page)

### **The Forest:**

The Hoosier National Forest encompasses over 200,000 acres in South Central Indiana stretching south from Bloomington to the Ohio River. The Forest is located within a two hour drive of Cincinnati, Ohio, Evansville and Indianapolis, Indiana, and Louisville, Kentucky.

The Forest provides a range of opportunities and resources for people to enjoy. The many recreation opportunities including camping, fishing, hiking, horseback riding, hunting, mountain bike riding, and viewing scenery. The only congressionally designated wilderness in Indiana, the 13,000 acre Charles C. Deam Wilderness provides opportunities for users desiring higher levels of solitude. In addition the Forest has over 265 miles of trails for hiking, biking, or horseback riding. Additional information about the Forest may be found at <http://www.fs.fed.us/r9/hoosier>.



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