

US Forest Service Region 5

Fire Incident Business IBPA (VIPR) and Incident Only/EERA Equipment Guide

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Introduction

This guide serves as a supplement to the Regional Mobilization Guide and serves as a quick reference for dispatch and incident personnel to mobilize and better understand contract equipment. While it's strived to capture the most current and pertinent information, always refer to the actual agreement(s) for clarification and understanding of provisions (SF-1449 section D) Also check for the most current version of this document since it is updated every year.

The guide is divided into sections: Mobilization, Priority Dispatching, Equipment Typing and Contract Specifications.

There are two types of procurement methods for Incident hired contract equipment:

- Incident Blanket Purchase Agreements - SF-1449 (IBPA)

IBPAs are competitive agreements solicited through the Virtual Incident Procurement (VIPR) Program as required by the National Solicitation Plan1. The VIPR program will generate Dispatch Priority Lists (DPL) for each category and type of equipment. Priority dispatch procedures will be discussed in depth further in the document.

- Incident Only(I/O) Emergency Equipment Rental Agreements (EERA)-OF 294

Incident Only (I/O) EERAs-I/O are utilized to signup equipment not available through IBPAs and are valid only for the duration of that particular incident. The agreements are done at the time of the order by Acquisition Management (AQM) staff. Refer to the process on page 7 for the use of theses EERA.

Web Based VIPR and Equipment Information

Pacific Southwest Region (R5) Incident Procurement Website

<http://www.fs.usda.gov/main/r5/fire-aviation/management>

Within the Incident Procurement link, is the primary site for information regarding Incident Contracting information specific to Region 5. This site also provides links to other pertinent or national sites. Below is a brief listing of the major components of this site and the most frequently requested information:

- 2014 Guide to IBPA (VIPR) / Incident Only EERA Equipment
- R5 Equipment Inspection Checklists and Information
- Virtual Incident Procurement (VIPR)
- Current R5 contractor information
- Key contract administration contacts for Region 5
- FY 2014 Solicitations/Rollover Modifications

National Incident Procurement Website

<http://www.fs.fed.us/business/incident/>

This is the primary site for information regarding IBPAs and the competitive process. Below is a brief listing of the major components of this site and the most frequently requested information:

- Dispatch Priority Lists generated by VIPR
- National Solicitation Templates for each category of equipment competed (See Section D in each template for specifications)
- National Solicitation Plan for competitive solicitations
- Processes and information for potential vendors to submit bids on competitive solicitations
- Key contact personnel in the WO and each Region.
- Links to many other sites with Incident Procurement information.
- Payment guidelines and examples for Incident pay calculations

Mobilizing IBPA Equipment Utilizing Dispatch Priority Lists (DPL)

The following equipment has been solicited and awarded IBPAs through VIPR: **Orders for contract equipment from these categories MUST be placed utilizing Dispatch Priority Lists (DPL's) for planned need. Cooperating agency equipment may be ordered at any time.**

Support Water Tender: Types 1-3	Engines: Types 3 & 6
Single Faller	Faller Module (2 fallers)
Mechanics w/Service Truck	Clerical Units
Refrigerated Trailer: Types 1-3	Tent/Canopy: Types 1-4
Laundry Unit: Types 1 & 2	GIS Unit: Types 1 & 2
Hand Washing Station (Trailer Mounted)	Potable Water Truck: Types 1-4
Gray Water Truck: Types 1-4	Communication Unit
Dozer: Types 1-3	Excavator: Types 1-4
Transport (Stand Alone): Types 1-3	Weed Wash Unit: Type 1
Crew Bus: 22 Passenger	Helicopter Support Trailer
Mobile Sleeper Units	Fuel Tenders: Types 1-3
Chain Saw and Small Engine Repair Service	Feller Bunchers: Types 1-2
Road Graders: Types 1-2	Masticators: Types 1-3
Skidder (Rubber Tired): Types 1-3	Chippers: Types 1-3
Portable Air Traffic Control Tower	
Vehicle w/Driver (Pickup/SUV/Stakeside/7-9 Pass Van)	
Portable Toilet, Portable Accessible Toilets and Portable Hand Washing Station	
Incident Base Unit (IBU-Camp in Box): Types 1-2	

Specific information regarding each category and type of equipment will follow in the next section.

DPL's for all competitive equipment listed above are on the National VIPR website

<http://www.fs.fed.us/business/incident/dispatch.php>

These DPLs are located on the National Incident Procurement Website. If your Dispatch Center is not listed for a certain type of equipment it is because no vendors were awarded or did not bid in that dispatch centers area. In this case use a neighboring centers list, see appendix A for the neighbors list.

The year listed in the dropdown for each piece of equipment is the initial year of the 3 year solicitation. Each DPL is date/time stamped on the day it was published to the website. ALWAYS USE MOST CURRENT AND UPDATED DPL.

Ordering any of the IBPA (VIPR) equipment kinds and types that are not on a DPL may occur **ONLY** under the following circumstances:

- Initial Attack “Immediate Need” (Tactical Equipment Only)
- Extreme (blow-up) emergency fire conditions “Immediate Need” (Tactical Equipment Only)
- DPL’s on the host and neighboring units are exhausted or cannot meet the immediate date and time needed, (this is usually a rare occasion).

All IBPA (VIPR) kinds and types of equipment that are not on a DPL will be hired on Incident Only Emergency Equipment Rental Agreements, utilizing the 90% payment schedule.

Attributes: Example; when a water tender has all-wheel drive listed on a DPL as an attribute this allows for moving down the priority list. When dispatch receives a request for water tender requiring 4X4 or all-wheel drive, the dispatcher shall order the first water tender or engine from the DPL that has this attribute(s).

Planned Need Dispatches - When dispatching Planned-Need Equipment, the Dispatch Center will use the DPLs. During planned-need dispatches, when the available resources within a dispatch zone are exhausted, dispatch centers should utilize neighboring centers priority dispatch lists. This procedure incorporates dispatch centers already established in ROSS as neighboring units (See listing in Appendix A). When using other center’s lists, a courtesy call should be placed advising the neighboring dispatch center of the mobilizations. If the neighboring centers cannot fill the needed resource the order should be placed up to the GACC for normal mobilization procedures.

VIN#, Serial #, Person: Before orders are accepted by any priority dispatch contractor, the specific piece of equipment or person from the priority dispatch list ordered (by VIN, serial number or name) must be able to meet the date and time needed requirements established by the incident. If that specific piece of equipment or person is not available or cannot meet the date and time needed the dispatcher will move on to the next available resource on the DPL. Remember to DOCUMENT in ROSS.

When dispatches are being made, if the contractor cannot be reached, the dispatcher may proceed with ordering the next resource on the DPL. If a Contractor is not able to be contacted, dispatchers will leave messages or pages. If there is no response to these messages or pages within 10 minutes, that resource will be deemed non-responsive and the next resource on the DPL will be called. Not responding to a call does not remove a Contractor from the DPL. Repeated non-responsiveness may be grounds for other contractual remedies. Dispatchers must carefully document all of these calls and actions in ROSS.

Immediate Need Dispatches - Only tactical equipment (Engines, Dozers & Water Tenders) may be ordered immediate need and deviate from the VIPR DPLs. The establishment of an “immediate need” request will be at the sole discretion of the IC. These requests will be placed for contract equipment within the Host Dispatch Zone listed on the priority dispatch list(s) and are determined to be the closest available resources. The Planned Need procedures do not apply to Immediate Need dispatches.

If the resources from the VIPR DPLs are exhausted or equipment cannot meet the immediate need then the dispatch center may utilize locally available resources not on a VIPR DPL as an exception due to emergency fire conditions that warrant immediate deployment of resources. The Incident Only/EERAs issued in these situations shall be for that incident only. In these instances, equipment hired on an “Incident Only Basis” should be replaced with equipment from the local centers VIPR DPL as soon as practical, especially when additional operational periods are expected and or planned for the needs of the incident.

Meal/Land Use Agreements

Meal, Lodging and Land Use Agreements (managed locally through AQM Service Areas) will continue as usual.

Incident Only (I/O) EERAs

With the exception of the above resources solicited through VIPR and the meals/land use Agreements all other equipment/services will be hired utilizing Incident Only (I/O) EERAs. Each Service Area should have a list of local available equipment for hire.

Incident Only (I/O) EERA Ordering Process

- Incident places order to dispatch or expanded who generates order in ROSS
- Dispatchers place orders for Non-VIPR equipment to the local (host area) Fire Contracting Officer or the Buying Team (if in place)
- The local (host area) Fire Contracting Officer or the Buying Team (if in place) search local area or use pre-designated local equipment/service list and place orders to vendors utilizing the closest resource concept or by pricing if date and time needed can be met
- Once filled the local (host area) Fire Contracting Officer or the Buying Team (if in place) provides dispatch with fill and travel information for each resource order
- For additional support or questions contact VIPR Contracting Team at Regional level

Incident Payment Process for Hired Equipment (Local and/or Type 3)

In the absence of a Finance Section, the following is the process for payments to hired equipment vendors. For Forest Service jurisdictional incidents, I-BPA-Incident Only/EERA payment documentation, will be submitted within 3 days after electronic submission directly from the incident to the ASC-IF. Note, electronic submission is only if I-Suite is being utilized on the incident. If I-Suite is not being utilized, payment documentation will be submitted directly to ASC-IC by the designated agency official. For all incidents, follow the general rule that the jurisdictional agency makes the payment.

Documentation required to be submitted to the ASC-IF for payment includes:

- Original invoice, whether in the form of an Emergency Equipment Use Invoice with Original Signatures or fax (Form OF-286) or commercial invoice. Commercial invoices must contain the contract/agreement number, unique resource order number, job code, date services received, signature of receiving official and title of receiving official.
- Attach copy of spreadsheet or other type of documentation used to provide rates for use and services that were rolled into one total cost for each day entered on the invoice. An example would be Portable Toilets, Handwash Units, Tents, and Clerical Support units. This will provide validation against the instrument rates.
- Copy of I-BPA (SF-1449) or EERA (Form OF-294).
- For resource requests not placed through ROSS, include a copy of the Resource Order.
- Attachment I - Emergency Equipment Invoice Transmittal Sheet.
- Original Crew Time Reports (CTR's) for National Type 2-IA Firefighter Crew contract AG-024B-C and Oregon Department of Forestry (ODF) crews.
- Please note that the ASC-IF group no longer requires copies of the Emergency Equipment Shift Ticket (OF-297) and/or Emergency Equipment Fuel and Oil Issue (OF-304). However, these need to be retained in the unit's fire box for audit purposes.
- It is the responsibility of the Finance Chief or local unit (if there is no IMT) for ensuring that:
 - The OF-286 is posted accurately from the Emergency Equipment Shift Ticket and Fuel and Oil Issues, or other documentation supporting additions and/or deductions.
 - The rates from the I-BPA (SF-1449) or EERA (OF-294) have been calculated and entered correctly on the OF-286.
 - Documentation requirements are met, as outlined in the NWCG Interagency Incident Business Management Handbook (IIBMH), Chapter 20 and Chapter 40.

Reference; ASC Incident Finance Branch Payment Procedures Page 5 Section 4.0

http://www.fs.fed.us/fire/ibp/incident_payments/incident_payments.html

IBPA Competitive Equipment Information

The following is a brief listing of the most frequently needed information on equipment that has been competitively solicited through the VIPR program and is subject to priority dispatching.

For a complete list of required equipment refer to section D in the vendor's agreement or utilize the inspection check lists found within the Incident Procurement section (link) at the following link:

<http://www.fs.usda.gov/detail/r5/fire-aviation/management/?cid=stelprdb5365911>

Aircraft Fire Fighting Rescue Apparatus (ARFF)

Dispatch Determination Sequence: Dispatcher's to utilize the standard dispatching protocol:

1st: Agency

2nd: Cooperator

3rd: Private Vendor/Contractor

ARFF TYPING: Is based on the dispatch Resource Ordering and Status System (ROSS) typing standards that is currently established in ROSS. In ROSS there are 3 Types. They are listed under "Equipment" and are titled "Crash Rescue (Aircraft)". The types are based on gallons of water the ARFF's service package will provide.

Type 3 = 500 to 1,499 gallons

Type 2 = 1,500 to 2,999 gallons

Type 1 = 3,000+ gallons

Hiring Incident Only/EERA

All vendors provided Aircraft Rescue Fire Fighting Apparatus (ARFF)/Crash Rescue Trucks will be hired utilizing the Incident Only (I/O)/Emergency Equipment Rental Agreement (EERA) hiring process. The ARFF's come as a "Service" package.

The asterisk (*) denotes the companies decision in providing additional equipment as part of their ARFF services at no additional cost. The companies have been notified that this extra equipment is for the support of their ARFF unit/services only, and cannot to be used as separate equipment by the incident.

There are tentatively three ARFF private vendor/companies in R5, California. These companies are:

Mission Ambulance: Corona, CA. If this company is called out on an I/O EERA, they may bring 3 pieces of equipment as part of their ARFF service under the one "E#". This may include:

1-ARFF/Crash Rescue vehicle at 1,000 Gallons

1-3,000 Gallon Water Tender*

1-Fire Squad/utility pick up*

This company can meet Types 1 and 2

First Response: Palmdale, CA. If this company is called for an I/O, EERA, they have:

1-ARFF/Crash Rescue vehicle at 1500 Gallons

1-ARFF/Crash Rescue vehicle at 500 Gallons

This company can meet Types 2 and 3

Empire Fire: Murrieta, CA. If this company is called out on an I/O EERA, they may bring 4 pieces of equipment as part of their ARFF Service under the one “E#”. This may include:

1-Crash Rescue vehicle with a total of 600 gallons

1- 3,500 gallon water tender*

1- Command Trailer*

1- Pick up*

Determining which company would be called out first for an assignment is based on the following list in order of priority:

- Typing to support the incidents needs
- Date and time needed
- Pricing based on lowest negotiated pricing in recognizing costs/tax payer considerations (this is done by the Contracting Officer)

Any questions or need for additional reviews of equipment or personnel qualifications, these reviews can be thoroughly performed at an incident by Incident Contract Project Inspector (ICPI). Each company has been instructed to carry copies of employee’s training certificates and documented experience with the assigned equipment at all times.

Ordering procedures are as follows:

1. Order is sent to Incident Host Dispatch Center/GACC
2. Incident Host Dispatch Center/GACC will contact Incident Contracting Officer to initiate the I/O EERA with the vendor
3. CO will provide dispatch with fill information once I/O EERA is initiated
4. Host ECC will then call the vendor for their travel information and complete the resource order in ROSS.

Incident Contracting Officer:

PJ Vilhauer

Cell: 530 488-0986

Office: 530 226-2454

Email: pvilhauer@fs.fed.us

For any questions or ordering support, contact Sue Zahn 951 217-5146

Ambulance

Order through dispatch as I/O EERA

Chippers: Types 1 - 3

Typing

- Type 1 - 18 inch minimum diameter capacity
- Type 2 - 13 - 17 inch diameter capacity
- Type 3 - 9 - 12 inch maximum diameter capacity

Dispatch Ordering from DPL by

- Typing

Ordering Attributes

- None

Special Requirements

- All types must be equipped with an in-feed mechanism that operate in forward, reverse and stop.

Fireline Personal Protective Equipment - May be provided by incident

Staffing & Personnel Requirements

- Annual Fire Refresher Training (must carry certification card)
- 2 operators required

Method of Hire - Chipper

- Daily rate

Clerical Support Unit (Copy Service)

Typing

- None

Dispatch Ordering from DPL by

- Company Unit Identifier
- DPL compiled by GACC instead of Dispatch Center (one NZ and one SZ).
Orders from these GACC lists will be processed by host unit

Ordering Attributes

- None (Internet capability may NOT be used as an ordering criteria)

Fireline Personal Protective Equipment - N/A

Method of Hire

- Daily Rate plus cost of copies and other services
- Double Shift equipment is staffed with two operators or crews (one per shift).
There will be no compensation for a double shift unless a separate operator is

ordered in writing for the second shift. Agency personnel at the Section Chief level may, by resource order, authorize a second operator if needed during the assignment. Double shifts, when ordered, will be paid at 165% of the daily rate.

Computer

- Orders from Regional BPA list, order will be processed by host unit

Crew Bus (22 passenger)

Typing - N/A

Dispatch Ordering from DPL by

- VIN

Ordering Attributes - N/A

Fireline Personal Protective Equipment - Contractor Provided

Staffing & Personnel Requirements

- Annual Fire Refresher Training (must carry certification card)

Method of Hire

- Daily Rate
- Double Shift 165% of Daily Rate

Dozers: Types 1 - 3

Typing

- Type 1 - Heavy - minimum 200 HP and greater (e.g.- D-8H, D-7H, JD-850)
- Type 2 - Medium - minimum 100 HP (e.g. D-5H, JD-650)
- Type 3 - Light - minimum 50 HP - (e.g. D-46, JD-550, D-3)

Dispatch Ordering from DPL by

- Typing

Ordering Attributes

- Type 1 282 HP+
- Grapple
- Rippers
- Low Ground Pressure

Special Requirements

- Dozer contractor required to provide transport, pilot cars and any required permits under one request number (E#).

Fireline Personal Protective Equipment - Contractor Provided

Staffing & Personnel Requirements

- Annual Fire Refresher Training (must carry certification card)

Method of Hire - Dozer

- Daily rate
- Double shift 165% of daily rate

Method of Hire - Transport

- Mileage or Minimum Daily Guarantee whichever is greater
- No separate E# for the transport (included with dozer). Document on shift ticket
- Mileage is round trip from location of hire for mob and demob
- Post as Special Rate on equipment use invoice

Engines: Types 3 & 6

Region 5 has only solicited for and awarded agreements for Type 3 & 6 engines.

Typing

- Type 6 - 150 gallon min. (must be 4x4)
- Type 3 - 500 gallon min.

Dispatch Ordering from DPL by

- VIN and or Unit ID

Ordering Attributes

- All-Wheel Drive or 4x4
- Compressed Air Foam

Staffing & Personnel Requirements

The Contractor shall furnish Type 3 & 6 Wildland Fire Engine(s), consisting of a crew of three (3) to include:

Number of Personnel	Title	Engine Types
1 ea.	Single Resource Boss Engine (ENGB)	All Types
2 ea.	Firefighter Types 1 or 2 (FFT1 or FFT2)	All Types

For Type 3, additional crew members (total staffing of 5) may be ordered at the time of dispatch and will be compensated at the daily rate of \$300 each. Additional personnel must be documented on the resource order.

- Must carry contractor issued qualifications card with photo and government issued photo identification.
- Must meet NWCG 310-1 qualifications

Fireline Personal Protective Equipment - Contractor Provided

Method of Hire

- Daily Rate
- May Double Shift (165% of daily rate)

Excavators: Types 1 - 4

Typing

- Type 1 - 156 + HP
- Type 2 - 111-155 HP
- Type 3 - 81-110 HP
- Type 4 - 60-80 HP

Dispatch Ordering from DPL by

- Typing

Ordering Attributes

- Clamshell Bucket
- Dozer type - up/down Blade
- Steep Ground (self-leveling cab - Timco, etc.)

Special Requirements

- Excavator contractor required to provide transport, pilot cars and any required permits under one request number (E#).
- Standard Bucket w/Thumb or Clamshell Bucket

Fireline Personal Protective Equipment - Contractor Provided

Staffing & Personnel Requirements

- Annual Fire Refresher Training (must carry certification card)

Method of Hire - Excavator

- Daily rate
- Double shift 165% of daily rate

Faller - Single /Module

Typing

- Single Faller (1 faller w/ all equipment and vehicle)
- Faller Module (2 fallers w/ all equipment and vehicle)

Dispatch Ordering from DPL by

- Single Faller and Faller Module are ordered by Company. The company will provide the dispatcher the names of the faller/fallers filling the order. Document names on the resource order.

Ordering Attributes

- None

Staffing & Personnel Requirements

- Fallers must be pre-approved. Approved faller rosters can be found on the 2nd page of the company's agreement.
- Annual Fire Refresher Training (must carry certification card)

Fireline Personal Protective Equipment - Contractor Provided

Method of Hire

- Daily Rate
- Work/Rest (D.6.7)

Companies with multiple fallers may replace fallers that time out due to work/rest guidelines from their existing list of approved fallers instead of release or R&R.

Replacement personnel must be a rostered faller that was submitted to the government and included by attachment to the agreement. If there are no rostered fallers, or the fallers are unavailable, replacement fallers shall be ordered from the applicable Dispatch Priority List.

Feller Bunchers: Types 1 - 2

Typing

- Type 1 - 226 + HP
- Type 2 - 160-225 HP

Dispatch Ordering from DPL by

- Typing

Ordering Attributes

- None

Special Requirements

- Transport vehicle(s) are provided by vendor
- Factor installed Rollover Protection Structures (ROPS) and the Falling Object Structures (FOBS)

Fireline Personal Protective Equipment - Contractor Provided

Staffing & Personnel Requirements

- Annual Fire Refresher Training (must carry certification card)

Method of Hire - Feller Buncher

- Daily rate
- Double shift 165% of daily rate

Fuel Tender: Types 1 - 3

Typing

- Type 1 - 3500 + gallons
- Type 2 - 2500-3499 gallons
- Type 3 - 500-2500 gallons

Dispatch Ordering from DPL by

- VIN

Ordering Attributes - N/A**Special Requirements**

- Dispense both unleaded and diesel fuels
- Hazardous spill containment meeting state and local requirements
- Separate dispensing system for each product
- Ability to accept credit card is optional

Fireline Personal Protective Equipment - N/A**Staffing & Personnel Requirements**

- Qualified to operate mobile fuel dispensing equipment.

Method of Hire

- Daily Rate
- There will be no Double Shifts paid under this agreement. Agency personnel at the Section Chief level may, by resource order, authorize additional operators if needed during the assignment Additional operators, when ordered will be paid a daily rate of \$400 per operator. (D.21.8.1.b)

GIS Units: Types 1 - 3**Typing**

- Type 1 - Workstations for 5 personnel
- Type 2 - Workstations for 2 personnel
- Type 3 - No Computers or GIS software

Dispatch Ordering from DPL by

- Typing

Ordering Attributes

- None

Fireline Personal Protective Equipment - N/A**Method of Hire**

- Daily rate for the unit
- Daily rate for personnel (if ordered).

Gray Water Truck: Types 1 - 4**Typing**

- Type 1 - 4000 gallon +
- Type 2 - 2500-3999 gallon
- Type 3 - 1000-2499 gallon
- Type 4 - 400-999 gallon

Dispatch Ordering from DPL by

- Typing

Ordering Attributes - N/A**Fireline Personal Protective Equipment - N/A****Method of Hire**

- Daily rate
- There will be no Double Shifts paid under this agreement. Agency personnel at the Section Chief level may, by resource order, authorize additional operators if needed during the assignment Additional operators, when ordered will be paid a daily rate of \$400 per operator. (D.21.8.1.a)

Special Requirements

- Must have required septic, privy or cesspool cleanout permit

Helicopter Operations Support Trailer**Typing**

- None

Dispatch Ordering from DPL by

- VIN or ID

Ordering Attributes - N/A**Fireline Personal Protective Equipment - N/A****Staffing & Personnel Requirements - N/A****Method of Hire**

- Daily/Weekly/Monthly Rate

Incident Base Units (IBU) Types 1 – 2

*It is no longer necessary to contact Contracting Officer for I/O EERA.

The Incident Base Units are available in two types: Type 1 (Camp-in-a-Box) full configuration with 10 trailers and Type 2 (Camp-in-a-Sack) reduced configuration with five trailers. The full complement of equipment for each type can be viewed by utilizing an IBU contract compliance checklist, or in the solicitation. Using the link below, go to Incident Procurement/quick links/R5 Equipment Inspection checklists and information at:

<http://www.fs.usda.gov/detail/r5/fire-aviation/management/?cid=stelprdb5365911>

Orders for IBUs will be placed to the GACC. *The Camp-in-the-Boxes (IBU's) are now under agreement and are ordered utilizing the "closest resource" concept. When an incident places an order for an IBU, the GACC will order the unit closest to the incident.

Cost should be a consideration by the ordering incident when deciding on date and time needed if the least expensive unit cannot meet the initial time needed. It is recommended that only 1 IBU will be ordered per incident. If more than one unit is needed, contact FAM Contract Operations (Sue Zahn 951 217-5146) to determine case-by-case need of more than one unit.

The IBU's are still being ordered by the GACC's, similar to how the caterers and showers are ordered through NICC. The closest resource will be determined by utilizing the internet mapping program called "Map Quest". See process below using IBU companies' physical location addresses. Note: There are 4 vendors, with 7 different physical location addresses

- Utilize the District Office address that is hosting the fire, or ICP, or other address for the fire, use the same "fire" address for all map runs /distance calculations. If assistance is needed for ordering and or mile calculations, contact Sue Zahn, (951) 217-5146
- Run a different Map Quest for each company to calculate the travel distance for each company
- The IBU company with the closest calculated distance to the incident will get the order
- Process the request in ROSS to create the resource order and send to the vendor ensuring date and time is provided to plan for safe traveling

INCIDENT BASE UNIT (IBU) "Camp in the Box" Locations

El Dorado Water and Showers, Inc. (2 equipment locations)

PHYSICAL LOCATIONS (address) of IBU:

Type 1 and Type 2

- 379 Southgate Ave Chico CA 95928
- 4375 Farm Supply Dr. Ceres CA 95307

CONTACT INFORMATION - Year 2014

Office Phone Number (s): (888) 622-8995; Fax: (530) 622-0153

Company Administrative Contact (s): Rodger Cunnington
Email: eldoradowater@comcast.net

Expeditors by Lindale, Inc. (3 equipment locations)

PHYSICAL LOCATIONS (address) of IBU:

Type 1 and Type 2

- 2280 Short Dr. Corning CA 96021

- 2673 Angelo Ave Redding CA 96001
- 7179 Bridge St Anderson CA 96007

CONTACT INFORMATION - Year 2014

Office Phone Number (s): (800) 255-3119; Fax: (714) 388-3980

Company Administrative Contact (s): Dave Brown (714) 392-6580
Email: dbrown@expeditorsfire.com

Western Fire Support Systems, Inc. (1 equipment location)

PHYSICAL LOCATION (address) of IBU:
Type I and Type 2

7501 E. Brundage Lane Bakersfield Ca 93307

CONTACT INFORMATION - Year 2014

Office/Home Phone Number (s): (760) 376-4493; Fax: (760) 376-1577

Company Administrative Contact (s): Dan & Micki Anglin (Dan 661 331-8277
Micki 661 331-9933)
Email: Dan@westernfiresupport.com or Micki@westernfiresupport.com

American Canyon Solutions, Inc. (1 equipment location)

PHYSICAL LOCATION (address) of IBU:
41615 Reagan Way
Murrieta, CA 92562

CONTACT INFORMATION - Year 2014

Office Phone Number (s): (800) 232-2575 / (951) 600-1834

Fax: (951) 461-3470

Company Administrative Contact (s): Bill Angelo (CEO) & AJ Spence (Chief
Operations)
Email: bangelo@brookstonesd.com or aspence@westernfiresupport.com

Laundry Units: Type 1-2

Typing

- Type 1 - Minimum production 2500 lbs. per day
- Type 2 - Minimum production 1500 lbs. per day

Note: Incident laundry averages approximately 0.8 to 1.0 lbs. per person per day. For most incidents Type 2 laundries will be quite sufficient to meet the needs of most incidents and should be considered due to the lower pricing.

Dispatch Ordering from DPL by

- Typing

Ordering Attributes

- None

Fireline Personal Protective Equipment - N/A

Method of Hire

- Daily rate plus price per pound

Masticator - Boom Mounted/ or Strip Mulcher: Types 1 - 4

Typing

Boom Mounted

- Type 1 - 156 + HP
- Type 2 - 111-155 HP
- Type 3 - 81-110 HP
- Type 4 - 60 to 80 HP

Track Mounted

- Type 1 - 200 - 350 HP
- Type 2 - 100 - 199 HP
- Type 3 - 50 - 99 HP

Dispatch Ordering from DPL by

- Typing

Ordering Attributes

- None

Special Requirements

- Transport vehicle(s) are provided by vendor
- Factor installed Rollover Protection Structures (ROPS) and Factory enclosed cabs

Fireline Personal Protective Equipment - Contractor Provided

Staffing & Personnel Requirements

- Annual Fire Refresher Training (must carry certification card)
- Must have 2 operators at all times

Method of Hire - Masticator

- Daily rate
- Double shift 165% of daily rate

Mechanic w/ Service Truck -

Typing

- Heavy Equipment (Dozer, Excavator, etc.)
- Automotive, Light and Heavy Truck

Dispatch Ordering from DPL by

- *Mechanic Name

Ordering Attributes

- None

Staffing & Personnel Requirements

- Annual Fire Refresher Training (must carry certification card)

Fireline Personal Protective Equipment - Contractor Provided

Method of Hire

- Daily Rate

Work/Rest - Replacement of “Timed Out” Mechanics:

When a Mechanic has reached their 14th consecutive days (shifts) worked, the incident must either officially release the Mechanic, or R&R the Mechanic so the Mechanic can come back to the incident with their “clock” reset.

Companies with multiple mechanics may NOT replace mechanics from their existing list of approved mechanics in their current VIPR agreement D.6.7/modification 03/18/08). A new order must be placed utilizing the DPL process or R&R that mechanic.

Note: *Mechanics are ranked and listed on the Dispatch Priority List (DPL’s) by their years of experience, ASE certificates, EVT’s certificates, and Fire Apparatus mechanical experience. Even when Mechanics work for the same company, each Mechanic may have different rating values and cannot be replaced with a mechanic from the same company. Verification of service truck Vin Number is not required however; mechanic must supply tools/equipment as required by agreement.

In Addition: Reference the Work/Rest Guidelines stated in the Incident Business Management Handbook.

Mobile Chainsaw/Small Engine Repair

Typing

- None

Dispatch Ordering from DPL by

- VIN or Unit ID

Ordering Attributes - N/A

Fireline Personal Protective Equipment - N/A

Staffing & Personnel Requirements

- Qualified small engine/chainsaw mechanic.

Method of Hire

- Daily Rate
- Double Shift 165% of Daily Rate

Mobile Sleeping Units (MSU)

Typing - N/A

Dispatch Ordering from Zones by

- VIN

Ordering Attributes - N/A

Staffing & Personnel Requirements-

- 1 person on shift 24/7 (can be for multiple units)

Special Requirements-

- If relocation occurs, negotiations must be done at ICP/Base. This will be executed by Incident Only/EERA by a Contracting Officer

Method of Hire

- Daily Rate

Portable Air Traffic Control Towers

Typing - N/A

Dispatch Ordering from DPL by

- VIN or identification number

Ordering Attributes - N/A

Staffing & Personnel Requirements

- 2 personnel

Special Requirements

- Meet certifications for Federal Aviation Requirements under Part 65 for non-Federal Control Tower Operations
- (2) fully qualified and certified Air Traffic Control Tower Operators/Specialists (CTO)
- Forest Service shall provide water as needed and available on trailer site
- Rates based on 2 operators for fire operational period.
- No optional items apply

Method of Hire

- Daily Rate

Portable Toilets and Portable Handwash Units

Typing

- Regular Portable Toilets
- Accessible Toilets
- Portable Handwash Units

Dispatch Ordering from DPL by

- Number of units of each type

PORTABLE TOILET “TIPS”

Orders -

- Fill with the first vendor on the DPL until they're unable to fill or meet date and time needed
- If the first vendor denies the request, place order with the next vendor on that respective DPL until a responsive vendor is located. Any subsequent orders will be placed with that responsive vendor until they're unable to fill or meet date and time needed
- Once responsive vendor is unable to fill any subsequent order, process shall be repeated and orders shall be placed with the first vendor on the respective DPL
- Intent is to capture each resource ordered (standard toilets, hand wash units, and ADA toilets) under one resource order number. If orders are filled with different vendors, same concept applies; capture each resource ordered under the one resource order number respective to that vendor.

Example

- S-1, resource order number for all standard portable toilets ordered for that particular incident. Incident to build up and break down under S-1
- S-2, resource order number for all portable hand wash units ordered for that particular incident. Incident to build up and break down under S-2
- S-3, resource order number for all portable ADA toilets ordered for that particular incident. Incident to build up and break down under S-3

Portable Toilet Additional Information:

- All units shall arrive, and be maintained in a clean and serviceable condition this is NOT considered a service call
- Government is NOT responsible for any associated dumping fees.
- Government WILL provide potable water for hand washing units
- Service(s) is determined by the Government (i.e. service frequency and service schedule)
- Service Mileage: it is recommended to map out a service route for consistent mileage application (e.g. location city to Incident location(s) to dump site back to location city)
- The intent of this agreement is that ALL units ordered for servicing would be serviced in the same Service Call trip, and the vendor will be paid for one round trip of mileage

Portable Toilet Payment Information:

D.21.8.1 Rates of Payments - Payment will be at rates specified and, except as provided in D.21.8.3, shall be in accordance with the following:

a. DAILY RATE - Payment will be made on basis of calendar days (0001 - 2400). For fractional days at the beginning and ending of time under hire, payment will be based on 50 percent of the Daily Rate for periods less than 8 hours.

b. MILEAGE - Shall apply when equipment is under hire as ordered by the Government, and being delivered and picked up (round trip) to/from an incident. Only one round trip for the delivery and/or pickup fee will be paid per order of 20 portable toilets, portable hand washing stations, or wheelchair accessible portable toilets.

Important: Logistics should review and approve with the vendor route for disposal location(s). The Government negotiates/agrees to disposal locations and reasonable mileage distances

- Ensure Facilities has tied in with the vendor to map out service route(s) for consistent mileage application.
- D.21.8.1 provides direction in applying mileage charge for pick-up and deliveries

Ordering Attributes

None

Special Requirements

- No servicing is included in the daily rate. Logistics sets the schedule and number of servicing per day
- Government is to provide potable water to refill portable hand washing stations.
- Fireline Personal Protective Equipment - N/A

Method of Hire

- Daily rate on each item
- Pickup/Delivery Mileage rate (refer to provision D.21.8.1 for pickup and delivery mileage application)

- Service Mileage Rate (intent of agreement is that ALL units ordered for servicing would be serviced in same service call trip, and the vendor will be paid for one round trip of mileage per ordered service call trip. Gov't shall approve dump site location)
- Service Call Rate
- Relocation Fee Rate

Potable Water Truck: Types 1 - 4

Typing

- Type 1 - 4000 gallon +
- Type 2 - 2500-3999 gallon
- Type 3 - 1000-2499 gallon
- Type 4 - 400-999 gallon

Dispatch Ordering from DPL by

- Typing

Ordering Attributes

- None

Special Requirements

- Must have CA State potable water permit
- NWCG Potable Water Regulations apply
- Government provides a potable water source
- Arrives empty for inspection or may be ordered loaded on resource order
- Contractor must have a bacteriological sample into a certified lab within 2 working days of arriving at the incident

Fireline Personal Protective Equipment - N/A

Method of Hire

- Daily rate
- There will be no Double Shifts paid under this agreement. Agency personnel at the Section Chief level may, by resource order, authorize additional operators if needed during the assignment Additional operators, when ordered will be paid a daily rate of \$400 per operator. (D.21.8.1.a)

Refrigerated Trailer Unit: Type 1 - 3

Typing

- Type 1 - >43 ft.
- Type 2 - 29-43 ft.
- Type 3 - 20-29 ft.

Dispatch Ordering from DPL by

- Typing
- DPL compiled by GACC instead of Dispatch Center (one NZ and one SZ). Orders from these GACC lists will be processed by host unit.

Ordering Attributes

- None

Special Requirements

- Must provide one set of OSHA compliant stairs. See in OSHA publication “Stairways and Ladders, A Guide to OSHA Rules (OSHA 3124-12R 2003)

Fireline Personal Protective Equipment - N/A

Method of Hire

- Daily, Weekly, Monthly Rate
- Mob and Demob mileage rate

Road Graders: Types 1 - 2

Typing

- Type 1 - 165 + HP
- Type 2 - 120-164 HP

Dispatch Ordering from DPL by

- Typing

Ordering Attributes

- None

Special Requirements

- Transport vehicle(s) are provided by vendor
- Factor installed rollover protection structures (ROPS)

Fireline Personal Protective Equipment - Contractor Provided

Staffing & Personnel Requirements

- Annual Fire Refresher Training (must carry certification card)

Method of Hire - Road Grader

- Daily rate
- Double shift 165% of daily rate

Skidder (Rubber Tired): Types 1 - 3

Typing

- Type 1 - 176 + HP
- Type 2 - 100 -175 HP
- Type 3 - 60 - 99 HP

Dispatch Ordering from DPL by

- Typing

Ordering Attributes

- None

Special Requirements

- Transport vehicle(s) are provided by vendor
- Factor installed Rollover Protection Structures (ROPS) and the Falling Object Structures (FOBS)

Fireline Personal Protective Equipment - Contractor Provided

Staffing & Personnel Requirements

- Annual Fire Refresher Training (must carry certification card)

Method of Hire - Skidder

- Daily rate
- Double shift 165% of daily rate

Support Water Tender: Types 1 - 3

Typing

- Type 1 - 4000 gallon +
- Type 2 - 2500-3999 gallon
- Type 3 - 1000-2499 gallon

Dispatch Ordering from DPL by

- VIN and or Unit ID

Ordering Attributes

- All-Wheel Drive or 4X4

Staffing & Personnel Requirements

- Single Operator per shift
- Annual Fire Refresher Training (must carry certification)

Fireline Personal Protective Equipment - Contractor Provided

Method of Hire

- Daily Rate
- Double Shift (165% of daily rate)

Tents and Canopies: Type 1 - 4 (also see Tent “Tips” below)

Typing

- Type 1 - Canopy w/o sidewalls (40x40, 40x60,40x80)
- Type 2 - Canopy w/o sidewalls (20x40, 20x60)
- Type 3 - Tent (501-700 sq. ft.) which also includes a cooling unit
- Type 4 - Tent (200-500 sq. ft.) which also includes a cooling unit

Ordering Attributes

- None

Fireline Personal Protective Equipment - N/A

Method of Hire

- Daily, Weekly, Monthly Rate
- Mob and Demob mileage rate
- Relocation Charge

TENT “TIPS”

Tent Types: Orders will be placed with the first vendor on the dispatch priority list until that vendor cannot fill the order or meet the date and time needed. If all contractor resources on the priority list are depleted within the selection made at D.6.2, orders will be placed utilizing established dispatch procedures, D.6.3.2)

- Type 1 - Canopy (40x40, 40x60,40x80) (D.2.1.1)
- Type 2 - Canopy (20x40, 20x60) (D.2.1.1)
- Type 3 - Tent (501-700 sq. ft.) (D.2.1.2)
- Type 4 - Tent (200-500 sq. ft.) (D.2.1.2)
- Cooling Unit is optional for Type 1 & 2 Tents
- Cooling Unit is required for Type 3 & 4 Tents (D.2.1.2(6))
- Tent Cooling (Cooling unit adequate to maintain a temperature 15 degrees less than the outdoor temperature)

Note: Type 3 & 4 Tent Vendors may provide any kind or type of cooling unit(s) (evaporative cooler, air conditioning unit, etc.) needed to meet minimum cooling requirement as stated in the agreement

Tent Optional Equipment

Optional Equipment is NOT incorporated into this year’s Tent agreements. Tent orders shall not include optional equipment (i.e. generators, cooling units, or ADA Tents) on any of the tent resource order documentation.

The optional equipment listed below will be ordered separately from tent orders and will require a separate request number:

1. Generator, with a decibel rating no greater than 68 at 50 feet
 2. ADA Accessible Tent
 3. Cooling (Tent - Type 1 & 2)
- Example: The incident calls requesting expanded to order one (1) Type 2 Canopy (20x60) with an AC unit and three (3) Type 4 Tents. Expanded will generate one “E#” for the Type 2 Canopy (Tent), a separate “E#” for the AC unit and a separate “E#” for the three (3) Type 4 Tents. Both Tent orders will be filled using the appropriate DPLs. The AC unit for the Type 2 tent may be filled by the Buying Team or the Incident Contracting Officer. The Dispatcher filling the order for the Type 2 Canopy can ask the Tent vendor if they have an AC unit available, and relay that information to the Buying Team or the Incident Contracting Officer to sign the AC unit with an Incident Only EERA. If the Government is unable to come to terms with the respective tent vendor, the Government reserves the right to utilize other means to procure the optional equipment (e.g. Buying Team commercial rental).

Tent Set-Up/Takedown (D.2.1.1 (11-13) & D.2.1.2 (14-16))

Set-up/Takedown must be completed in accordance with industry standards, within 12 hours after arrival/release at camp, unless otherwise negotiated.

*Consider contacting Cache's. They have tents available that meet the Type 4 specifications.

Trailer Mounted Handwash Stations

Typing

- None

Dispatch Ordering from DPL by

- Individual Unit

Ordering Attributes

- None

Fireline Personal Protective Equipment - N/A

Method of Hire

- Daily, Weekly, Monthly Rate
- Mob and Demob mileage rate

Tractor- Cache Trailer

Order through dispatch as I/O EERA

Transport (Stand Alone): Types 1 - 3

Typing

Typing is based on load capability of the transport

- Type 1 - >70,000 lbs.
- Type 2 - 35,001-69,999 lbs.
- Type 3 - <35,000 lbs.

Dispatch Ordering from DPL by

- Typing

Ordering Attributes - N/A

Special Requirements

- Must have Carrier and Cargo insurance

Fireline Personal Protective Equipment - Contractor Provided

Staffing & Personnel Requirements

- Annual Fire Refresher Training (must carry certification card)

Method of Hire

- Mileage or Minimum Daily Guarantee whichever is greater
- Must have a separate E#
- Mileage is round trip from location of hire for mob and demob.
- May Double Shift (165% of daily rate) must be approved and ordered by incident. Documentation required.

Vehicle, Rentals

Ordered through Regional Agreement

Vehicle with Driver

Typing

- Passenger Van – 7-9 passenger, 2-wheel and 4-wheel drive
- Pickup, Type 1 – GVWR of 8,501 lbs. and greater, minimum 6.5’ bed length
- Pickup, Type 2 – GVWR of 6,001 to 8,500 lbs., minimum 6.5’ bed length
- Pickup, Type 3 – GVWR up to 6,000 lbs., minimum 5’ bed length
- Stakeside, Type 1 – GVWR 14,001 lbs. and greater, specify if truck has dump/tilt box OR lift gate
- Stakeside, Type 2 – GVWR 10,001 lbs. to 14,000 lbs., specify if truck has dump/tilt box OR lift gate

Dispatch Ordering from DPL by

- Type

Ordering Attributes

- All vehicles – 4WD/AWD
- Sport Utility Vehicles – 6 or more seats
- Stakeside Trucks –
 - Dump/Tilt Box
 - Lift Gate

Fireline Personal Protective Equipment - Government provided as needed

Staffing & Personnel Requirements

- Annual Fire Refresher Training (must carry certification card)

Method of Hire

- Daily Rate plus Mileage

NOTE: Towing is no longer allowed under this solicitation. The full bed of the truck shall be available for incident use. Modifications to vehicles such as lift kits, aftermarket

exhaust (i.e., glass packs), and other such modifications that would compromise the integrity of the vehicle, may not be accepted. If safety is not compromised, it would be up to the incident personnel to determine if equipment meets the needs of the incident.

Weed Wash Unit

Typing: As of 2013; All Weed Wash Units are now Type 1 only. No more Type 2 units available through VIPR.

- Type 1 - Fully self-contained with recycling wash water and underbody wash system.

Dispatch Ordering from DPL by

- Typing

Ordering Attributes - N/A

Fireline Personal Protective Equipment - N/A

Staffing & Personnel Requirements

- Minimum two qualified operators.

Method of Hire

- Daily rate
- Double shift 165% of daily rate

Appendix A - Neighbor's List
Neighboring Units for VIPR DPLs in ROSS

Below is a listing of the forests and the neighbors (visibility) in ROSS for accessing VIPR DPLs when they run out of resources on their own DPL.

MNF - SRF, SHF, PNF, ENF, TNF

SRF - KNF, SHF, MNF, MDF, LNF

KNF - SRF, SHF, MDF, LNF, MNF

SHF - SRF, KNF, LNF, MDF, MNF, PNF

MDF - SHF, KNF, LNF, PNF, SRF

LNF - MDF, SHF, PNF, KNF, SRF

PNF - LNF, TNF, SHF, MNF, MDF

TNF - PNF, ENF, MNF, SHF, STF

ENF - TNF, STF, MNF, INF, PNF

STF - ENF, SNF, LPF, INF, SQF

SNF - STF, SQF, LPF, INF, ANF

SQF - SNF, LPF, BDF, INF, ANF

INF - SQF, BDF, ENF, SNF, STF

LPF - ANF, SQF, BDF, SNF, STF

BDF - ANF, CNF, LPF, INF, SQF

ANF - BDF, CNF, LPF, SQF, SNF

CNF - ANF, BDF, LPF, INF, SQF

For the dispatch and expanded dispatch centers who are trying to fill many VIPR orders to support fire incidents please review below.

It is permissible to utilize your neighboring Forest's Dispatch Priority Lists (DPLs) when you have depleted your forest DPL. (Neighbor's list also available in Expanded Dispatch Guide). When neighboring DPL's become exhausted you can contact your perspective GACC's for support. Please provide the GACC's documentation of what DPL's you have already searched.

Most importantly, during your vendor contacts, if a vendor has indicated they have no equipment available, instruct the vendor they are responsible to call dispatch to status themselves when available. Remember to document this conversation/ vendor instructions. Suggestion: When the initial equipment orders start, the DPL lists can be printed out and used for your documentation of vendor calls and equipment status.

Incident Only (I/O) EERA determination Process

