

# WAYNE NATIONAL FOREST

## Permanent Vacancy Outreach Notice

Forest District/Zone Fire Management Officer GS-0462-09

Duty Station: Pedro, OH

### Wayne National Forest



Prescribed Burning on the Wayne

The Wayne National Forest is located in the hills of southeastern Ohio. This small national forest covers almost a quarter million acres of Appalachian foothills. The Wayne is divided into three blocks administered by two Ranger Districts at Athens and Ironton. The Forest has a high fire suppression load and active prescribed fire program. Initial attack can be heavy at times with several starts a day during peak conditions. The Wayne supports the regional and national fire program and sends type engine and hand crew modules off forest.

**Announcement Number:** 15-FIREOCR-462DZAFMOM-89G

The Wayne National Forest will soon be filling a permanent full-time District/Zone Fire Management Officer GS-0301-09 located in our Ironton Ranger District, Pedro, OH to join our Forest team.

### **Position Duties:**

The ZFMO plans, develops, implements, coordinates, and evaluates an integrated fire management program to achieve resource management objectives.

Directs a fire management program with a moderate complexity level. Serves as a member of the district/zone Leadership Team, which is responsible for coordinating and development of overall

long-range district/zone planning. Develops new techniques and methods or modifies existing procedures to solve unprecedented or critical fire management problems.

Provides technical input and coordinates the accomplishments of the fire management planning to support the development of the district/zone land management goals and objectives. This includes the formulation of local policies and objectives, the coordination between activities, and the establishment of program priorities. Because of the highly critical nature of the fire management program to the total district(s)/zone(s) program, the incumbent's decisions and participation will play a key role in determining program goals and commitments for other resource activities within an integrated ecosystem management framework. Participates in the development, utilization and integration of district/zone fire resources to accomplish Forest targets.

Directs all aspects of the district/zone's fire, fuels and aviation management program. Responsible for coordinating the accomplishment of the district/zone's fire management activities, program direction, coordination and evaluation of the fire management program. Based on prior fire management experience, continually evaluates and analyzes current program levels and with proper higher-level concurrence initiates changes or makes recommendations to meet changing conditions within the limits of current or anticipated funding.

Coordinates fuels management plans and activities with other districts programs and objectives. May participate as a member of an interdisciplinary team in the development of land use plans. Develops and maintains long-range project and program plans for the protection and use of forest resources in the area of responsibility.

Once hired, CURRENCY IS REQUIRED FOR ZFMO POSITIONS, however applicants do not need to be "Current" in their NWCG qualifications to be eligible for the position, but must attain "currency" within one year of hire. See Wildland Fire Qualifications System Guide (PMS 310-1) for definition of "currency" and how "currency" can be maintained. PMS 310-1 is the parent NWCG qualification document that defines "currency" and is supported by the FSH 5109.17.

Minimum Qualification Standards are divided into Primary Core Requirements –AND- choice of Secondary Core Requirement –AND- Additional Training requirements. There are 2 pathways to meet the Primary and Secondary Core Requirements:

Primary - DIVS and Secondary - ICT3 or RXB2

Primary - ASGS and Secondary - ICT3

Additional Training required is M-581

**For position information applicants can contact:**

John Whatley, Forest Fire Management Officer at (740) 753-0918 or [jwhatley@fs.fed.us](mailto:jwhatley@fs.fed.us)

If you are interested in joining our team, please go to at [WWW.USAJOBS.GOV](http://WWW.USAJOBS.GOV), Announcement Number: 15-FIREOCR-462DZAFMOM-89G by the close of business November 14, 2014. We will be pulling the list of candidates shortly after this date.

**HOW TO APPLY:** go to <https://www.usajobs.gov/>

Step 1 — Create a USAJOBS account (if you do not already have one). It is recommended that as part of your profile you set up automatic email notification to be informed when the status of your application changes. If you choose not to set up this automatic notification, you will need to log into your USAJOBS account to check on the status of your application.

Step 2 — Create a resume with USAJOBS or upload a resume into your USAJOBS account profile. You may want to customize your resume to ensure it accurately depicts your duties and accomplishments as they pertain to the position for which you're applying. Include accurate information about the length of time you performed such duties as it is a key factor in determining whether or not you qualify for a specific grade. In addition, your resume must support your responses to the online questionnaire (you may preview the online questionnaire by clicking on the link at the end of the "How You Will Be Evaluated" section of the job announcement).

Step 3 — Search for the job announcement number or simply click on the provided hyperlink. Please read the entire announcement and all the instructions before you begin. Click "Apply Online" and follow the prompts to complete the "Occupational Questionnaire" and attach any additional documents that may be required.

You may update your application or documents anytime while the announcement is open. Simply log into your USAJOBS account and click on "Application Status." Click on the position title, and then select "Update Application" to continue.

If you need assistance with navigating through the USAJOBS website, please visit:  
[https://help.usajobs.gov/index.php/Main\\_Page](https://help.usajobs.gov/index.php/Main_Page)

## **Non-Discrimination Statement**

The U.S. Department of Agriculture (USDA) prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

### **To File an Employment Complaint**

If you wish to file an employment complaint, you must contact your agency's EEO Counselor (PDF) within 45 days of the date of the alleged discriminatory act, event, or in the case of a personnel action. Additional information can be found online at [http://www.ascr.usda.gov/complaint\\_filing\\_file.html](http://www.ascr.usda.gov/complaint_filing_file.html).

### **To File a Program Complaint**

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

### **Persons with Disabilities**

Individuals who are deaf, hard of hearing or have speech disabilities and you wish to file either an EEO or program complaint please contact USDA through the Federal Relay Service at (800) 877-8339 or (800) 845-6136 (in Spanish). Persons with disabilities, who wish to file a program complaint, please see information above on how to contact us by mail directly or by email. If you require alternative means of communication for program information (e.g., Braille, large print, audiotape, etc.) please contact USDA's TARGET Center at (202) 720-2600 (voice and TDD).

**OUTREACH REPLY FORM**  
**USDA, Forest Service, Wayne National Forest**  
**District/Zone Fire Management Officer GS-0462-09**

**Please respond by November 10, 2014**

NAME: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

CURRENT POSITION TITLE:  
\_\_\_\_\_

How did you hear about this position? Organization Name \_\_\_\_\_  
Agency Contact \_\_\_\_\_ Other \_\_\_\_\_

**IF NOT A CURRENT PERMANENT (CAREER OR CAREER CONDITIONAL)  
EMPLOYEE, ARE YOU ELIGIBLE TO BE HIRED UNDER ANY OF THE FOLLOWING  
SPECIAL AUTHORITIES:**

- \_\_\_\_\_ **PERSON WITH DISABILITIES**
- \_\_\_\_\_ **VETERANS READJUSTMENT**
- \_\_\_\_\_ **DISABLED VETERANS W/30% COMPENSABLE DISABILITY**
- \_\_\_\_\_ **VETERANS EMPLOYMENT OPPORTUNITIES ACT OF 1998**
- \_\_\_\_\_ **FORMER PEACE CORPS VOLUNTEER**
- \_\_\_\_\_ **PATHWAYS INTERNS/STUDENT CAREER EXPERIENCE PROGRAM**
- \_\_\_\_\_ **OTHER** \_\_\_\_\_

**Please return this form to Ann Grasso, Administrative-Resources Group Leader at:**

**Email: [agrasso@fs.fed.us](mailto:agrasso@fs.fed.us)**  
**Fax: 740-753-0118**

**Mail: 13700 US HWY 33, Nelsonville, OH 45764-9880**

**If you have any questions or need further information, please call either Ann at 740-753-0852  
or Johnny at (740) 753-0918.**