

INCIDENT ADMINISTRATION, REGION 5  
OPERATING GUIDE  
FINANCE/ADMINISTRATIVE OPERATIONS



# *Welcome to California*

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# REGION 5 FIRE CONTACTS

**INCIDENT ADMINISTRATION**

Yolie Thomas, Coordinator  
 Office (707) 562-8835  
 Cell (707) 980-3956  
 Fax (FAM Staff) (707) 562-9048

**CIIFA REPRESENTATIVES**

Forest Service  
 Yolie Thomas (707) 562-8835  
 Cell (707) 980-3956

Bureau of Land Management  
 AnnMarie Carlson (916) 978-4446  
 Cell (916) 496-0518

National Park Service  
 Berkeley Yoshida (808) 985-6100  
 Cell (510) 604-1373

Bureau of Indian Affairs  
 Julie White (916) 978-6146  
 Cell (916) 215-5653

Fish & Wildlife Service  
 Jessica Wade (916) 414-6508  
 Cell (702) 423-2259

CAL FIRE  
 Michelle Lawrence (916) 653-6652  
 Cell (916) 803-3807

CAL EMA  
 Lori Lopez (916) 845-8722  
 Cell (916) 396-6134

**FEDERAL COST APPORTIONMENT TECHNICAL SPECIALISTS**

Bureau of Land Management  
 AnnMarie Carlson (916) 978-4446  
 Cell (916) 496-0518

**FIRE AND AVIATION MANAGEMENT**

Shawna Legarza, Director  
 Office (707) 562-8925  
 Cell (707) 373-7626

Vacant, Deputy Director  
 Office  
 Cell

Jeff Power, Regional Aviation Officer  
 Office (916) 640-1031  
 Cell (916) 207-8623

**NORTH ZONE OPERATIONS**

Operations Coordination Center (ONCC) (530) 226-2801

Paige Boyer, Assistant Director  
 Office (530)226-2700  
 Cell (530) 925-1607

Ron Rusten , Emergency Operations Coordinator NOPS  
 Office (530) 226-2812  
 Cell (530) 228-9780

Dispatch (24 Hour) (530) 226-2800  
 Fax (530) 226-2742  
 Fax (Expanded) (530) 223-4280

**SOUTH ZONE OPERATIONS**

Operations Coordination Center (OSCC) (951) 276-6721

Vacant, Assistant Director  
 Office  
 Cell

Pam Greenwood, Emergency Operations Coordinator SOPS  
 Office (951) 320-6109  
 Cell (951) 332-0025

Dispatch (Day) (951) 276-6721  
 Dispatch (Night) (951) 276-6725  
 Fax (951) 782-4900  
 Fax (Expanded) (951) 774-0147

**FIRE RISK MANAGEMENT OFFICER**

Peter Duncan, Regional Fire Operations Risk Management Officer  
 Office (916) 640-1050  
 Cell (530) 394-8100

**REGIONAL SAFETY MANAGER**

Michelle Reugebrink, Occupational Health and Safety Manager  
 Office (707) 562-8748  
 Cell (530) 906-0917

Vacant, R5 Safety & Occupational Health Specialist  
 Office/Cell

**CONTRACTING - FIRE**

Vacant, Supervisory Incident Contracting Officer  
 Office (916) 640-1064  
 Fax (916) 640-1091

Steven Teves, Incident Contracting Officer  
 Office (916) 640-1057  
 Cell (916) 217-3943

Susan Zahn, Fire Contract Operations Program Manager  
 Office (909) 382-2786  
 Cell (951) 217-5146

**REGION 5 PUBLIC AFFAIRS SPECIALIST - FIRE**

Stanton Florea, Public Affairs Specialist - Fire  
 Office (707) 562-9014  
 Cell (707) 319-9194

**REGION 5 ESF4 - FIRE**

Trudie Mahoney, FAM Assistant Director, Cooperative Fire  
 Office (707) 562-9184  
 Cell (916) 201-1972

**WEBSITE:**  
[www.fs.fed.us/r5/fire/](http://www.fs.fed.us/r5/fire/)



Consult California Mobilization Guide for other emergency contact numbers.

## **REGIONAL EXPECTATIONS FOR INCIDENT UNIT AND INTERAGENCY FIRE TEAMS**

The key priorities for Finance/Administrative transitions between Incident (local unit or assigned IMT) and Interagency Teams in Region 5 are to:

- Size up the incident
  - Meet with Forest Unit Administrative Management, Incident Commander and General Staff, outgoing Finance Section Chief, Procurement Unit Leader, and Medical Unit Leader.
  - Assure compliance with legal requirements and efficient use of resources.
  - Review proposed/existing agreements, contracts, fire Forest Administrative Standard Operating Procedures, service/supply plans, accruals, and payments.
  - Request that the Incident Business Advisor (IBA) provide a narrative report on incident administration performance, commendations, and improvements noted to date.
  - Request that the out-going Incident Commander provide the narrative report for Cost Containment noted to date.
  - Make contact with Expanded Dispatch, Buying Units, Procurement and/or Payment Teams.
- With this information in hand, focus the plan of work on:
  - Applying local policy and specific information, interpretations, and resources to effectively accomplish incident administration duties.
  - Briefing the Incident Management Team, Agency Administrator, IBA, and Forest Administration on current major incident business issues existing at the time of transition.
- Facilitate a system that ensures development and display of information:
  - Keep the Forest abreast of the situation by working closely with the IBA and/or Forest Administrative personnel.
  - Strategically manage the finance/administrative units by looking to the future in earmarking resources, forecasting costs, and planning for further transitions or fire containment.

## **GEOGRAPHIC AREA COORDINATION CENTERS**

Each Geographic Area Coordination Center (GACC) Emergency Operations Coordinator/CAL FIRE Region Duty chief, through their dispatching organization, is responsible for providing for the coordination of all National, Regional, and Unit resources located within their respective Geographic Area.

### Operations, Northern California (North Ops/ONCC)

North Ops consists of National Forests, Bureau of Land Management Districts, National Parks, Fish and Wildlife Service Refuges, Bureau of Indian Affairs units, and CAL FIRE units north of and including the San Mateo-Santa Cruz Unit on the west, Eldorado National Forest, Amador-El Dorado Unit, and Lake Tahoe Basin Management Unit on the east, and includes Hawaii and the Pacific Trust Territories for wildland fire assignments.

### Operations, Southern California (South Ops/OSCC)

South Ops consists of all Federal wildland units south of and including the Los Padres, Stanislaus and Inyo National Forests, National Parks, Bureau of Land Management Districts, Fish and Wildlife Service Refuges, and CAL FIRE protection units. The Coordination Center also includes Hawaii and the Pacific Trust Territories for FEMA assignments. Sequoia-Kings Canyon National Park and Yosemite National Park, which are closely tied to the Stanislaus and Sierra National Forests for local mutual aid, apply directly to South Ops for assistance on major incidents.

## COMMUNICATION AND PUBLIC AFFAIRS

In California, State Law (per California Penal Code 409.5(d)) allows credentialed news media access to fires, floods, earthquakes, explosions, accidents, etc. unless their activities prevent law enforcement and other emergency officials from doing their job. The Forest Service has agreed to abide by this law in California. To ensure consistent application of the law during emergency situations the following guidelines apply:

- Credentialed news media representatives will not be denied access to National Forest System Lands unless if by their presence, they are compromising the safety of our employees, impeding the response of emergency equipment or personnel, or impeding the investigation of the incident.
- News media representatives are required to present proper press credentials to agency officials prior to accessing areas closed to the general public.
- It is strongly recommended that incident personnel provide qualified media escorts. However, in certain situations this may not be possible and credentialed news media should not be denied access if they do not have an escort.
- While it is not required for access, it is strongly recommended that all news media have and wear personal protective equipment (PPE), and be given a safety briefing.

Media who are using fixed or rotary aircraft must follow FAA regulations for closures or restrictions of airspace over incidents. Finance/Administrative personnel are not typically authorized to respond to media inquiries about the incident. If a news reporter asks questions of any fire finance/administrative personnel:

- Recognize finance/administrative personnel are not expected to answer questions.
- Refer the reporter to the Incident Information Officer.

## CRITICAL INCIDENT

In case of serious injury involving hospitalization or death of a Forest Service employee, a standard notification process is used. All accidents/injuries/fatalities are reported to the immediate line officer and the Forest Safety Manager. If unsure whether an accident or injury should be reported, contact your Regional Safety & Occupational Health Manager. Immediately report to RO; fatalities and severe injury or illness (hospitalization) for employee, enrollee, or citizen if result of FS activity. District Rangers, Forest Supervisors, RO Directors or designated person will start notification process, by contacting the first person in the process.

For Fire Operations (Wildfire and Rx Fire), the **Agency Administrator** will notify the first contact, initiating the process:

- Fire Operations Risk Manager
- Regional Safety Manager; North and South Ops
- Regional Fire Director
- WO Fire Ops Safety; Deputy Regional Forester, Operations

For Aircraft Operations, the **Agency Administrator** will notify the first contact, initiating the process:

- Regional Aviation Officer; Regional Safety Manager
- North and South Ops
- Regional Fire Director
- WO Aviation Safety; Deputy Regional Forester, Operations

In addition to this established notification process, the Finance Section Chief or Finance/Administration Unit Leader should immediately notify:

- R5 Incident Business, Yolie Thomas (707) 562-8835 Office or (707) 980-3956 Cell
- Incident Business Advisor (IBA)

See Region 5 Fire Contacts for a list of available phone numbers in the event of serious injury or fatality being reported on an incident. **R5 Incident Business** will provide technical direction, fiscal authorities, and backup assistance to the Fire Forest and the Incident Management Team.

## CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE)

CAL FIRE is our key cooperater in the State; this relationship is formalized in the California Wildland Fire Master Agreement (CFMA).

In some areas, lands that the State of California has the responsibility to protect from wildland fire are adjacent to or intermingled with lands that Federal agencies have the responsibility to protect. In these areas, wildland fire can threaten or affect both jurisdictions simultaneously. Therefore, it is to the mutual advantage of both the State and Federal agencies to coordinate efforts for the prevention, detection, and suppression of wildfires, fuels management, use of wildland fire, non fire emergencies (as authorized), and cooperative projects for resource protection in and adjacent to their areas of responsibility, and to limit duplication and improve efficiency and effectiveness. It is our desire to cooperate to the maximum extent possible to achieve objectives of common interest and concern. The concept of a functionally integrated fire protection system, involving Federal, State, and Local government resources, is the most effective method of delivering fire protection where life, property, and natural resource values are at risk.

### CAL FIRE Northern Region

CAL FIRE Northern Region is located within North Ops at the Redding Airport. The CAL FIRE Northern Region consists of twelve units located along the north coast and the northern mountains of California, and includes the units of Almador-El Dorado, Mendocino, Humboldt-Del Norte, Sonoma-Lake-Napa, San Mateo-Santa Cruz, Santa Clara, Butte, Lassen-Modoc, Nevada-Yuba-Placer, Shasta-Trinity, Tehama-Glenn, and Siskiyou. The Coordination Center also administers Marin County as a contract county for CAL FIRE.

### CAL FIRE Southern Region

CAL FIRE Southern Region is co-located with South Ops in Riverside and consists of nine units located in the central and southern Sierra Nevada, the south coastal area and the California desert areas. The units include Riverside, San Diego, San Bernardino, San Luis Obispo, Tulare, Madera-Mariposa-Merced, Fresno-Kings, Tuolumne-Calaveras, and San Benito-Monterey. They also administer the contract counties of Los Angeles, Orange, Ventura, Santa Barbara, and Kern.

## ADMINISTRATIVE STRUCTURE

CAL FIRE administratively supports themselves on incidents, even as assistance-by-hire on Federal incidents. CAL FIRE brings their staff to process payroll, track costs, and arrange for accommodations when an incident is significant. CAL FIRE business is carried out according to state labor agreements. In the absence of an incident command structure, the CAL FIRE Agency Representative will explain CAL FIRE procedures. CAL FIRE and the Forest Service coordinate their agency's processes in payroll and cost accounting.

## CALIFORNIA INMATE CREWS ON INCIDENTS

Fires in California require interagency cooperation. This sometimes means utilizing inmate crews that are supervised by CAL FIRE through cooperative agreements. CAL FIRE fire crews are comprised of adult inmates and youth wards. These firefighters require custodial supervision during off shift periods, and are limited to incidents within the confines of California. Reciprocal agreements have been made with the State of Nevada, allowing these crews to respond to wildland fires threatening the Sate of California up to 25 miles within the Nevada border. CAL FIRE crews may be dispatched out of the State of California with agency approval. They are trained for wildland firefighting and, in some cases, for Urban Search and Rescue missions. Some history and features of the cooperative agreements with CAL FIRE, California Department of Corrections (CDC), and California Youth Authority (CYA) includes:

There are 47 conservation camps strategically located to provide fire, work projects, and other emergency coverage. The typical camp has approximately 120 inmates organized into 6 fire crews. Each crew consists of approximately 17 inmates and one CAL FIRE fire captain. Crews are transported in a vehicle commonly called a CCV (Crew Carrying Vehicle). Inventory in each vehicle includes: sleeping bags, emergency rations, water/canteens, fire gear (Nomex clothing and fire shelters), and hand tools (including chain saws). Each crew is fully trained and staffed to immediately go to work without any additional tools. Communications are provided by a CAL FIRE radio in the CCV and a portable radio that the fire captain keeps. Whenever the fire captain is actively performing firefighting or other emergency tasks, he/she also has the custody of the inmates on the assigned crew. This custody is transferred back to the custodial officer(s) (custodial agency is CDC or CYA) once the crew gets back to base/camp. Should any conflict or question arise, final authority for all inmate issues rests with the CDC agency representative.

## **REGION 5 INCIDENT FINANCE/ADMINISTRATIVE OPERATIONS**

In regards to working alongside inmate crews, the California State Penal Code contains laws and regulations that finance/administrative personnel must adhere to, summarized here:

1. Do not aid any inmate to escape. (Be alert to subtle ways interaction or situations could be construed as “assisting” an inmate that facilitates escape).
2. Do not allow any inmate to communicate with outsiders in any manner (written, verbal, sign language, radio, or any other form of conveying messages).
3. Do not permit former inmates to loiter, associate, or interfere with inmate activity in any manner. (This is a custodial officer issue, not for Forest Service to enforce. Only be alert to possibilities and report any suspicious activity).
4. Do not permit any inmates to use a telephone, mail a letter, or communicate in any manner that will permit inmate contact with outsiders.
5. Do not accept gratuities or presents from inmates or their families or friends.
6. Neither accept from nor deliver to an inmate any package, message or letter.
7. Do not, in any way, contact or communicate with families or known associates of inmates.
8. Keep inmates away from private residences or request closer security.
9. There will be absolutely no alcoholic beverages or drugs near or around inmates.
10. The same applies to firearms and explosives.
11. Only state employees with proper training will directly supervise an inmate crew.
12. No inmate will be permitted to drive a vehicle of any type on a public road except in the case of an extreme emergency (immediate and imminent threat to life and limb).

## **MAJOR AGREEMENTS IN CALIFORNIA**

There are a number of Regional agreements, as described below, along with a number of other State agreements used in California. There are well over 200 local cooperative agreements maintained by local Forests in California. Copies of the Regional agreements, State agreements, and the local agreements are available on the Region 5 Incident Business website or can also be obtained from the Forest FMO or ECC Manager.

## **CALIFORNIA MASTER COOPERATIVE WILDLAND FIRE MANAGEMENT AND STAFFORD ACT RESPONSE AGREEMENT (CFMA)**

The CFMA is an agreement between CAL FIRE, USDA Forest Service, USDI Bureau of Land Management, National Park Service, Fish and Wildlife, and Bureau of Indian Affairs. The purpose of the CFMA is “to document the commitment of the Agencies to this Agreement to improve efficiency by facilitating the coordination and exchange of personnel, equipment, supplies, services, and funds among the Agencies to this Agreement.” The CFMA discusses interagency coordination, fire protection responsibilities, joint use of resources, and cost sharing. Differences in agency missions are represented by the understanding of each agency’s mission objectives, authorities, and policies.

The CFMA defines which lands the different agencies will take wildfire responsibility for (including fiscal responsibility) and how fire will be managed on those lands, which are documented in Direct Protection Area (DPA) maps. The agencies will review and update the DPAs annually. DPAs indicate where it is most efficient for each agency to assume wildland protection responsibilities. DPAs can include lands managed by several different agencies—boundaries are defined without regard to jurisdictional responsibility.

The full CFMA agreement is available on the Region 5 Incident Business website.

## **REGION 5 INCIDENT FINANCE/ADMINISTRATIVE OPERATIONS**

# **CALIFORNIA FIRE ASSISTANCE AGREEMENT (CFAA)**

The CFAA is an agreement between the State of California Office of Emergency Services (CAL OES), CAL FIRE; USDA Forest Service, Pacific Southwest Region; the USDI Bureau of Land Management, California Office; the USDI National Park Service, Pacific West Region; USDI Fish and Wildlife Service, Pacific Southwest Region, and USDI Bureau of Indian Affairs, Pacific Region. The purpose of this agreement is to allow the various State and Federal Fire Agencies access to the California Fire and Rescue Mutual Aid System and its resources. The CFAA is an all-risk agreement and has been utilized on various emergency events.

Through this agreement, State and Federal Fire Agencies can request resources from the California Fire and Rescue Mutual System through CAL OES. This agreement is the primary fiscal authority for reimbursing local government agencies for the use of their resources. Local Federal and State cooperative agreements will point out this agreement and follow the same terms and conditions of reimbursement. In some cases on a single incident, the State and Federal Fire Agencies may need to convert resources that were ordered under statewide Master Mutual Aid (MMA) to be reimbursed resources under the CFAA. In these cases, MMA resources will be released by the responsible agency and reordered by through the CFAA.

The CFAA can be viewed at the following website: <http://www.fs.fed.us/r5/fire/cooperators/index.php>

## **LOCAL AGREEMENTS**

The State and Federal Agencies have many Cooperative Fire Protection agreements with local fire departments that are both reciprocal and provide firefighting resources. These agreements provide emergency equipment, aviation, and personnel (including IMT members). These agreements provide the authority for cost sharing activity with local government agencies.

Forest Service local agreements can be viewed at this website: [http://www.fs.fed.us/r5/fire/management/incident\\_business\\_practices/ag\\_aop/index.php](http://www.fs.fed.us/r5/fire/management/incident_business_practices/ag_aop/index.php)

# **CALIFORNIA DISASTER AND CIVIL DEFENSE MASTER MUTUAL AID AGREEMENT (MMA)**

**The Federal agencies are not signatory to this agreement.**

MMA is an agreement between the State of California, its various departments and agencies, and the various political subdivisions, municipal corporations, and other public agencies of the State of California. The purpose is to allow neighboring jurisdictions to assist one another without reimbursement ("neighbor helping neighbor"). As outlined in the CFAA, resources need to be converted from MMA to CFAA for reimbursement, they must first be released and then reordered under the CFAA.

## **STATE FIRE AND RESCUE RESOURCE MUTUAL AID GUIDE**

**The Federal agencies are not signatory to this agreement.**

The MMA provides the authorization for CAL FIRE, as a State agency, to provide mutual aid to local governments. Mutual aid, without reimbursement, is authorized when an emergency incident has exceeded, or is likely to exceed, the ability of the responsible entity to control it, assuming the local government entity has taken all actions within its capacity and has exhausted local resources.

# **CALIFORNIA CONSERVATION CORPS (CCC) MASTER AGREEMENT**

The Forest Service and the CCC have established an agreement for the purpose of utilizing corps members to work on various conservation projects, emergency projects occasioned by natural disasters, fire prevention and suppression, rescue of lost or injured person and any other activity for the protection of the public lands and/or preservation of natural resources. This agreement provides an opportunity to integrate CCC personnel directly with Forest Service crews, thereby providing an internship program for purposes of job training and development.

The Forest Service will reimburse the CCC for project cost as agreed upon in the Agreement Addendum (CCC Form 96A) and using Sponsor Verification (CCC Form 124). Reimbursement will be made for all costs directly related to and necessitated by the projects. The Forest Service may contribute non-monetary items for the project, such as technical supplies, supervision, tools, materials, equipment, supplies and instruction, and environmental education training. The Forest Service is not liable for sickness, accidents, or death of individuals engaged in any activity conducted under this agreement, unless caused by the negligence of the United States.

A copy of the agreement can be viewed at the following website: [http://www.fs.fed.us/r5/fire/management/incident\\_business\\_practices/docs/11\\_ccc\\_agreement\\_master.pdf](http://www.fs.fed.us/r5/fire/management/incident_business_practices/docs/11_ccc_agreement_master.pdf)

## REGION 5 INCIDENT FINANCE/ADMINISTRATIVE OPERATIONS

# COST SHARE AGREEMENTS

A cost share agreement is needed when there is a **multi-jurisdictional incident with a single or unified command and a decision has been made to share resources among jurisdictional agencies**, or, an incident threatens to burn across the Direct Protection Areas (DPAs) of the fire agencies involved and the mutual aid period has been exceeded.

There are four different methods for sharing costs for fires with multi-agency responsibility, which have been agreed upon by the State and Federal Fire Agencies. **All methods require documenting the results in a cost share agreement for that incident.** The complexity of each incident will dictate the simplicity or complexity of each agreement. DO NOT mix cost share methods for the incident cost share period.

### Initial Attack

Agency administrators or representatives may agree to assume full cost responsibility for resources their agencies have provided to the incident regardless of which agency dispatched the resources. If the incident goes beyond initial attack, another cost share methodology will be used.

### You Order You Pay

Each agency is fiscally responsible for the resources they order, regardless of where they are used on the incident. A unified ordering point is required and agencies agree who will order which resources. Clear documentation in the resource order system must be defined to avoid conflicts/confusion with billings. On-incident support costs may be split by the percentage of agency requested resources. Off-incident support costs are paid for by the ordering unit.

### Acres Burned

All costs are divided between agencies based on the acreage percentage of the fire within their protection area. **This method is only used when agencies' responsibilities, objectives, and suppression costs are similar.** This method becomes questionable when one agency's responsibility or objective is more complex and thus more costly in terms of fire suppression.

### Cost Apportionment

For incidents which involve multi-operational periods and/or high cost incidents, as determined by Incident Commanders, for which cost sharing is appropriate, Incident Commanders will use the cost apportionment method in developing incident cost share agreements. State and Federal Cost Apportionment Technical Specialists (CATS) are available to assist an incident command in developing the cost share documentation and agreements for appropriate incidents. These technical specialists are identified in the "California Mobilization Guide" and are available as outlined in Chapter 60, under Cost Apportionment Ordering.

**All cost share agreements that the Forest Service is signatory to are to be signed by the unit Forest Supervisor or their delegated line officer.**

## ALL HAZARD INCIDENTS

The Federal Emergency Management Agency (FEMA) is responsible for coordinating Federal response to emergencies and disasters under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, (Stafford Act), 42 U.S.C. 5121-5206, and Executive Order 12148. One method for managing disasters is through the issuance of mission assignments (MAs) to other Federal agencies under the provisions established in the Stafford Act and its implementing regulations, and the National Response Framework (NRF).

A MA results from a State request for Federal assistance for unmet emergency needs, or from an internal Federal request to support overall Federal response operations. FEMA uses MAs to direct Federal agencies to perform certain tasks in anticipation of or in response to Presidential-declared disasters and emergencies. A MA is a response-oriented instrument that identifies a specific task to be performed by the assigned Federal agency.

### **Emergency Support Function #4 (ESF4), Firefighting**

The NRF establishes a comprehensive, all-hazard approach to enhance the ability of the United States to manage domestic incidents. The Forest Service, and cooperative support agencies, participate in the NRF in coordination with and through FEMA. The Forest Service is the Coordinator and Primary Agency for implementing ESF4, under the NRF.

Standard Operating Procedures can be found at the following website: <http://www.fs.fed.us/fire/ibp/all-hazard/all-hazard.html>

# REGION 5 AT A GLANCE

## CONTACTS

### CONTRACTING OFFICERS BY SERVICE AREA

#### Northern Service Area

Lassen NF, Modoc NF, Klamath NF, Mendocino NF, Shasta-Trinity NF, Six Rivers NF

Marilyn Ladd, Designated Service Area Contracting Officer  
Office (530) 226-2451

Katherine Pasini, Contracting Officer  
Office (530) 252-6621

Lara Newburn, Contracting Officer  
Office (530) 226-2453

PJ Vilhauer, Contracting Officer  
Office (530) 226-2454

### CONTRACTING OFFICERS (CONTINUED)

#### Central Service Area

Plumas NF, Tahoe NF, Eldorado NF, Lake Tahoe Basin Mgmt. Unit, Inyo NF, Stanislaus NF

Don Tinsley, Supervisory Contracting Officer  
Office (530) 478-6121

Matt Gagnon, Contracting Officer  
Office (530) 478-6826

Wendy Whiteman, Contracting Officer  
Office (530) 478-6142

Tracy Martinez, Contracting Officer  
Office (530) 478-6823

### CONTRACTING OFFICERS (CONTINUED)

#### Southern Service Area

Angeles NF, Cleveland NF, Los Padres NF, San Bernardino NF, Sierra NF, Sequoia NF

Nancy Ruggeri, Designated Service Area Contracting Officer  
Office (559) 784-1500  
Ext. 1240

Linda Phipps, Purchasing Agent  
Office (559) 784-1500  
Ext. 1241

Ilene Mora, Purchasing Agent  
Office (559) 297-0706  
Ext. 4832

### CONTRACTING OFFICERS BY SERVICE AREA

California Team #1  
Judy Reddin, Contracting Officer  
Office (559) 297-0706x4834  
Cell (559) 283-1852

California Team #2  
Matt Gagnon, Contracting Officer  
Office (530) 478-6826 Cell (530) 249-2995



Consult California Mobilization Guide for other emergency contact numbers.

## REGION 5 AT A GLANCE

### **BURN AREA EMERGENCY REHABILITATION (BAER)**

Brent Roath, Regional Soil Scientist/  
BAER Coordinator  
Office (707) 562-8941  
Cell (707) 853-1782

Jeff TenPas, Region 5 Watershed  
Improvement Program Manager,  
Central Sierra  
Office (209) 532-3671  
Ext. 254

### **REGION 5 HAZARDOUS SPILLS COORDINATOR**

Dennis Geiser, Regional  
Environmental Engineer  
Office (707) 562-8729

Belinda Walker, Asst. Regional  
Environmental Eng.  
Office (909)382-2607

### **CALIFORNIA WILDLAND FIRE COORDINATING GROUP (CWCG)**

Paul Bannister, Bureau of Land  
Management, Chairperson  
Office (916) 978-4433  
Cell (916) 798-3350

Kim Zagaris, Cal OES Vice Chairperson  
Office (916) 845-8726  
Cell (916) 765-2199

Shawna Legarza, Forest Service  
Office (707) 562-8925  
Cell (707) 373-7626

Sid Beckman, National Park Service  
Office (415) 623-2210  
Cell (415) 990-1370

Glenn Gibson, Fish & Wildlife  
Office (916) 414-6508  
Cell (702) 423-2250

Joshua Simmons, Bureau of Indian  
Affairs  
Office (916) 978-6177  
Cell (916) 207-7223

Ken Pimlott, CAL FIRE  
Office (916) 653-6031  
Cell (916) 717-6237

Jason Weber, Contract Counties  
Office (415) 473-4100  
Cell (415) 717-1500

### **BUREAU OF LAND MANAGEMENT**

Paul Bannister, State Fire  
Management Officer  
Office (916) 978-4433  
Cell (916) 798-3350

AnnMarie Carlson, Fire Finance and  
Incident Business Management  
Specialist  
Office (916) 978-4446  
Cell (916) 496-0518

### **BUREAU OF INDIAN AFFAIRS**

Joshua Simmons, Regional FMO  
Office (916) 978-6177  
Cell (916) 207-7233

Julie White, Fire Administrative Offcr.  
Office (916) 978-6146  
Cell (916) 215-5653

### **NATIONAL PARK SERVICE**

Sid Beckman, Fire Mgmt. Officer  
Office (510) 817-1371  
Cell (415) 613-7752

Christine Peters, Incident Business  
Specialist  
Office (208)407-6558  
Cell

### **FISH AND WILDLIFE SERVICE**

Glen Gibson, Regional FMO  
Office (916) 414-6508  
Cell (702) 423-2250

Richard Hadley, Assistant RFMO,  
Planning and Budget  
Office (916) 414-6483  
Cell (916) 769-3918

Jessica Wade, Assistant RFMO, Fire  
Operations Specialist  
Office (916) 978-6181  
Cell (916) 230-1730



Consult California  
Mobilization  
Guide for other  
emergency contact  
numbers.