



Region 4 – Utah Acquisition Support Center Instructional Cover Sheet

ISSUING OFFICE:

USDA-Forest Service
Utah Acquisition Support Center
2222 West 2300 South
Salt Lake City, UT 84119-2020
FAX: 801-975-3483 Phone: 801-975-3367

SOLICITATION NO:

AG-84N8-S-15-0023

SET-ASIDE:

SMALL BUSINESS

PROJECT NAME:

INSTALLATION OF MODULAR CARPET_ASHLEY NATIONAL FOREST

IMPORTANT NOTICE TO OFFEROR – AT A MINIMUM, OFFEROR SHALL SUBMIT THE FOLLOWING DOCUMENTS WITH THEIR OFFER:

REPLY DUE: MARCH 31, 2015 @ 3:00 P.M. MST

- SF1442 – complete, sign, & date (Page 2)
 - Schedule of Items (PAGE 3)
 - AGAR 104A (Page 15)
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ENSURE THE SOLICITATION NUMBER IS ON THE OUTSIDE OF YOUR ENVELOPE & RETAIN A COPY OF THE SOLICITATION FOR YOUR RECORDS. RETURN TO ADDRESS ABOVE (ISSUING OFFICE).

ATTN: ELOUISE FOWLER

SOLICITATION: **AG-84N8-S-15-0023**

FAR 52.204-7 In order to be considered for any award, it is required that contractors be **REGISTERED, ACTIVE, AND VALID** in the System For Award Management (SAM) Database at the time of the award. Contractors must also be registered in the SAM database under the NAICS code that this solicitation is issued under.

INSTRUCTIONS FOR REGISTERING AT SAM CAN BE FOUND AT THE FOLLOWING WEBSITES:

<https://www.sam.gov> or <http://www.acquisition.gov>

This solicitation is issued through the federal business opportunities (FBO) website at:

[HTTPS://WWW.FBO.GOV](https://www.fbo.gov); IT IS THE OFFERORS' RESPONSIBILITY TO WATCH FOR ANY AND ALL AMENDMENTS TO THE SOLICITATION AT THIS WEBSITE.

SOLICITATION/CONTRACT/ORDER AL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30				1. REQUISITION NUMBER 739324	PAGE 1 OF	
2. CONTRACT NO.	3. AWARD/EFFECTIVE DATE	4. ORDER NUMBER	5. SOLICITATION NUMBER AG-84N8-S-15-0023	6. SOLICITATION ISSUE DATE March 20, 2015		
7. FOR SOLICITATION INFORMATION CALL:	a. NAME Elouise Fowler, Contracting Officer		b. TELEPHONE NUMBER(No collect calls) 801-975-3367	8. OFFER DUE DATE/ LOCAL TIME 03/31/15 @ 3:00 p.m. MST		
9. ISSUED BY Utah Acquisition Support Center 2222 West 2300 South Salt Lake City, UT 84119-2020			10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED OR <input checked="" type="checkbox"/> SET ASIDE: 100% FOR <input checked="" type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> EMERGING SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> SERVICE-DISABLED VETERAN- OWNED SMALL BUSINESS <input type="checkbox"/> 8(A) NAICS: 442210 SIZE STANDARD: \$7.5			
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input checked="" type="checkbox"/> SEE SCHEDULE	12. DISCOUNT TERMS	<input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		13b. RATING		
15. DELIVER TO Ashley National Forest, Red Canyon Visitor Center		16. ADMINISTERED BY Utah Acquisition Support Center		14. METHOD OF SOLICITATION <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP		
17a. CONTRACTOR/ OFFEROR	CODE	FACILITY CODE	18a. PAYMENT WILL BE MADE BY (See block 9)			
TELEPHONE NO.			18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM			
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER						
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES		21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	See Schedule of Items, Page 3 (Use Reverse and/or Attach Additional Sheets as Necessary)					
25. ACCOUNTING AND APPROPRIATION DATA				26. TOTAL AWARD AMOUNT (For Govt. Use Only)		
<input checked="" type="checkbox"/>	27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA			<input checked="" type="checkbox"/> ARE	<input type="checkbox"/> ARE NOT ATTACHED	
<input type="checkbox"/>	27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.2124. FAR 52.212-5 IS ATTACHED. ADDENDA			<input type="checkbox"/> ARE	<input type="checkbox"/> ARE NOT ATTACHED	
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED			29. AWARD OF CONTRACT: REF. OFFER DATED .. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR			31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)			
30b. NAME AND TITLE OF SIGNER (Type or print)		30c. DATE SIGNED	31b. NAME OF CONTRACTING OFFICER (Type or print)		31c. DATE SIGNED	

SCHEDULE OF ITEMS
 Carpet Project
 Ashley National Forest, Dutch John W.C.
 Red Canyon Visitor Center
 Dutch John, Daggett County, Utah

Section 2—Schedule of Items

RED CANYON CARPET INSTALLATION PROJECT						
ITEM NUMBER	DESCRIPTION	METHOD OF MEAS	UNIT	QUANTITY	PRICE	SUBTOTAL
	Base Bid					
096813-1	Installation of Modular Carpet, (includes surface preparation, furnishing and installing, carpet tiles)	DQ	SY	188	\$	\$
TOTAL						\$

This solicitation is set-aside for SMALL BUSINESS.

****Offeror to provide a detailed specification sheet6 of the carpet they providing a quote on ****

Name of Company (please print): _____

Signature of Company Agent: _____

Phone Number: _____ Date: _____

DUNs Number: _____ Email: _____

Section 3 – Description/Specifications/Statement of Work**GENERAL SPECIFICATIONS**
Installation of Modular Carpet

USDA FOREST SERVICE, R-4

RED CANYON VISITOR'S CENTER

SECTION 096813 - TILE CARPETING

PART 1 - GENERAL**1.1 SUMMARY**

- A. Section includes modular carpet tile.

1.2 PREINSTALLATION MEETINGS

- A. Preinstallation Conference: Conduct conference at Project site.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Samples: For each exposed product and for each color and texture required.

1.4 INFORMATIONAL SUBMITTALS

- A. Warranty.

1.5 WARRANTY

- A. Special Warranty for Carpet Tiles: Manufacturer agrees to repair or replace components of carpet tile installation that fail in materials or workmanship within specified warranty period.
 - 1. Warranty Period: 10 years from date of Substantial Completion.

1.6 MEASUREMENT AND PAYMENT:

- A. Measurement and Payment shall be square yards of carpet installed as measured on the floor upon completion of the installation. Payment shall include concrete floor preparation and patching as necessary to produce a smooth finished floor, furnishing and installing modular

carpet, and all other incidentals necessary to complete the work. **The contractor shall also provide 10 additional (24"x24") tiles for future replacements.**

PART 2 - PRODUCTS

2.1 CARPET TILE

- A. **Manufacturers:** Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - 1. Mohawk
 - 2. Interface, LLC.
 - 3. Mannington Mills, Inc.
 - 4. Shaw Contract Group; a Berkshire Hathaway company.
 - 5. Tandus; a Tarkett company.
- B. Color: Mohawk Firewall or approved equal as selected by COR from manufacturer's full range.
- C. Pattern: Mohawk 1A95 Energized or approved equal
- D. Fiber Content: 100 percent nylon with Protection Plus or approved equal.
- E. Fiber Type: ColorStrand Nylon or approved equal.
- F. Pile Thickness: 0.127 inches (minimum) for finished carpet tile according to ASTM D 6859.
- G. Stitches: Minimum 10 stitches per inch.
- H. Gauge: 1/10 Minimum.
- I. Total Weight: Minimum 93 oz.
- J. Primary Backing/Backcoating: Woven Polypropylene or approved equal
- K. Secondary Backing: Fiberglass Reinforced Thermoplastic Composite or approved equal
- L. Size: 24 by 24 inches.
- M. Applied Treatments:
 - 1. Soil-Resistance Treatment: Soil Protection Plus Stain Blocker or approved equal.
- N. Performance Characteristics:
 - 1. Appearance Retention Rating: Severe Commercial, 2.5 minimum according to ASTM D 7330.
 - 2. Critical Radiant Flux Classification: Not less than 0.45 W/sq. cm according to NFPA 253.
 - 3. Dry Breaking Strength: Not less than 100 lbf according to ASTM D 2646.

4. Colorfastness to Light: Not less than 4 after 60 AFU (AATCC fading units) according to AATCC 16, Option E.

2.2 INSTALLATION ACCESSORIES

- A. Trowelable Leveling and Patching Compounds: Latex-modified, hydraulic-cement-based formulation provided or recommended by carpet tile manufacturer.
- B. Adhesives: Water-resistant, mildew-resistant, nonstaining, pressure-sensitive type to suit products and subfloor conditions indicated, that comply with flammability requirements for installed carpet tile, and are recommended by carpet tile manufacturer for releasable installation.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Examine substrates, areas, and conditions with Installer present, for compliance with requirements for maximum moisture content, alkalinity range, installation tolerances, and other conditions affecting carpet performance. Examine carpet for type, color, pattern and potential defects. Proceed with installation only after unsatisfactory conditions have been corrected.
- B. General: Comply with CRI's "CRI Carpet Installation Standards" and with carpet tile manufacturer's written installation instructions for preparing substrates indicated to receive carpet tile.
- C. Use trowelable leveling and patching compounds, according to manufacturer's written instructions, to fill cracks, holes, depressions, and protrusions in substrates. Fill or level cracks, holes and depressions **1/8 inch** wide or wider, and protrusions more than **1/32 inch** unless more stringent requirements are required by manufacturer's written instructions.
- D. Concrete Substrates: Remove coatings, including curing compounds, and other substances that are incompatible with adhesives and that contain soap, wax, oil, or silicone, without using solvents. Use mechanical methods recommended in writing by adhesive and carpet tile manufacturers.
- E. Broom and vacuum clean substrates to be covered immediately before installing carpet tile.

3.2 INSTALLATION

- A. General: Comply with CRI's "CRI Carpet Installation Standard," Section 18, "Modular Carpet" and with carpet tile manufacturer's written installation instructions.
- B. Installation Method: As recommended in writing by carpet tile manufacturer.
- C. Maintain dye-lot integrity. Do not mix dye lots in same area.
- D. Maintain pile-direction patterns recommended in writing by carpet tile manufacturer.

- E. Cut and fit carpet tile to butt tightly to vertical surfaces, permanent fixtures, and built-in furniture including cabinets, pipes, outlets, edgings, thresholds, and nosings. Bind or seal cut edges as recommended by carpet tile manufacturer.
- F. Extend carpet tile into toe spaces, door reveals, closets, open-bottomed obstructions, removable flanges, alcoves, and similar openings.
- G. Maintain reference markers, holes, and openings that are in place or marked for future cutting by repeating on carpet tile as marked on subfloor. Use nonpermanent, nonstaining marking device.
- H. Install pattern parallel to walls and borders.
- I. Protect carpet tile against damage from construction operations and placement of equipment and fixtures during the remainder of construction period. Use protection methods indicated or recommended in writing by carpet tile manufacturer.

END OF SECTION 096813

MARCH 2015

Section 4 – Packaging and Marking

(This section is not applicable to this solicitation)

Section 5 – Contract Administration Data

5.1 Government Points of Contact:

Technical: Lance Valentine, COR
Ashley National Forest
355 Vernal Avenue
Vernal, UT 84078-1703
Phone: 435-781-5113
Email: lvalentine@fs.fed.us

Contractual: Elouise Fowler, CO
Utah Acquisition Support Center
2222 West 2300 South
Salt Lake City, UT 84119-2020
Phone: 801-975-3367
Email: efowler@fs.fed.us

5.2 Invoice Processing Platform (IPP)

The Contractor shall utilize the Invoice Processing Platform for the electronic submission and tracking of purchase order, invoices, and payment information. IPP is a secure Governmentwide, web-based invoice processing service offered free of charge to Government Agencies and their suppliers.

A one-time enrollment in IPP will generate a series of emails that will be sent to the point of contact established in your SAM.gov account. The first email will be from “IPP User Administration” and will contain the IPP login ID and link to the IPP website. A second email from “Treasure UPS User Administration” containing the password will be sent within 24 hours. Once both emails are received, the Contractor will login to the IPP application and complete the registration process. After login, you will be able to access IPP training information.

IPP System benefits include the ability to create invoices directly from a contract award and submit them electronically, as well as:

- Email notification when invoices are paid
- Online payment history
- Email notification when you are awarded a new contract

The email notification of payment is sent when a payment is electronically transferred to your bank account and will include all pertinent payment information. For additional information, please visit the www.ipp.gov website to learn more. The IPP Customer Support Desk is available to assist users Monday through Friday (excluding Federal holidays) from 8 a.m. to 6 p.m. ET, to answer questions related to accessing IPP or completing the registration process. Their toll-free number is 1-866-973-3131 or they can be reached at IPPCustomerSupport@fms.treas.gov.

Proper Invoice - When accessing the IPP system, Contractors will be required to provide information necessary for the creation of a proper invoice. A proper invoice shall contain, at a minimum, the following information:

Name and address of the contractor

Invoice date and invoice number

Contract number or other authorization for supplies delivered or services performed

Description, quantity, unit of measure, unit price, and extended price of supplies delivered or services performed

Shipping and payment terms

Name and address of contractor office to where payment is to be sent

Name, title, phone number, and mailing address of person to notify in the event of a defective invoice

Taxpayer Identification Number if required by agency

Electronic funds transfer banking information (only if required by agency)

Section 6 – Contract Clauses

6.1 52.211-6 -- Brand Name or Equal (Aug 1999)

(a) If an item in this solicitation is identified as “brand name or equal,” the purchase description reflects the characteristics and level of quality that will satisfy the Government’s needs. The salient physical, functional, or performance characteristics that “equal” products must meet are specified in the solicitation.

(b) To be considered for award, offers of “equal” products, including “equal” products of the brand name manufacturer, must—

(1) Meet the salient physical, functional, or performance characteristic specified in this solicitation;

(2) Clearly identify the item by—

- (i) Brand name, if any; and
- (ii) Make or model number;

(3) Include descriptive literature such as illustrations, drawings, or a clear reference to previously furnished descriptive data or information available to the Contracting Officer; and

(4) Clearly describe any modification the offeror plans to make in a product to make it conform to the solicitation requirements. Mark any descriptive material to clearly show the modification.

(c) The Contracting Officer will evaluate “equal” products on the basis of information furnished by the offeror or identified in the offer and reasonably available to the Contracting Officer. The Contracting Officer is not responsible for locating or obtaining any information not identified in the offer.

(d) Unless the offeror clearly indicates in its offer that the product being offered is an “equal” product, the offeror shall provide the brand name product referenced in the solicitation.

6.2 52.223-1 -- Biobased Product Certification (May 2012)

As required by the Farm Security and Rural Investment Act of 2002 and the Energy Policy Act of 2005 (7 U.S.C. 8102(c)(3)), the offeror certifies, by signing this offer, that biobased products (within categories of products listed by the United States Department of Agriculture in 7 CFR part 3201, subpart B) to be used or delivered in the performance of the contract, other than biobased products that are not purchased by the offeror as a direct result of this contract, will comply with the applicable specifications or other contractual requirements.

6.3 52.223-2 -- Affirmative Procurement of Biobased Products Under Service And Construction Contracts (Sep 2013)

(a) In the performance of this contract, the contractor shall make maximum use of biobased products that are United States Department of Agriculture (USDA)-designated items unless—

(1) The product cannot be acquired—

(i) Competitively within a time frame providing for compliance with the contract performance schedule;

(ii) Meeting contract performance requirements; or

(iii) At a reasonable price.

(2) The product is to be used in an application covered by a USDA categorical exemption (see 7 CFR 3201.3(e)). For example, all USDA-designated items are exempt from the preferred procurement requirement for the following:

(i) Spacecraft system and launch support equipment.

(ii) Military equipment, i.e., a product or system designed or procured for combat or combat-related missions.

(b) Information about this requirement and these products is available at <http://www.biopreferred.gov>.

(c) In the performance of this contract, the Contractor shall—

(1) Report to <http://www.sam.gov>, with a copy to the Contracting Officer, on the product types and dollar value of any USDA-designated biobased products purchased by the Contractor during the previous Government fiscal year, between October 1 and September 30; and

(2) Submit this report not later than—

(i) October 31 of each year during contract performance; and

(ii) At the end of contract performance.

6.4 452.209—71 (Alternate 1) Assurance Regarding Felony Conviction or Tax Delinquent Status for Corporate Applicants

(a) This award is subject to the provisions contained in section 433 and 434 of the Consolidated Appropriations Act, 2012 (P.L. No. 112-74), Division E, as amended and /or subsequently enacted, regarding corporate felony convictions and corporate federal tax delinquencies. Accordingly, by accepting this award the contractor acknowledges that it –

(1) does not have a tax delinquency, meaning that it is not subject to any Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, and

(2) has not been convicted (or had an officer or agent acting on its behalf) of a felony criminal violation under any Federal or State law within 24 months preceding the award, unless a suspending and debarring official of the United States Department of Agriculture has

considered suspension or debarment of the awardee, or such officer necessary to protect the interests of the Government.

(b) If the awardee fails to comply with these provisions, the Forest Service may terminate the contract for default and may recover any funds the awardee has received in violation of sections 433 or 434, as amended and/or subsequently enacted.

Section 7 – Representation and Certifications

(No information provided under this section)

Section 8 – Instructions, Conditions, and Notices to Bidders

(No information provided under this section)

Section 9 – Evaluation

9.1 52.212-2 -- Evaluation -- Commercial Items (Oct 2014)

(a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate offers:

- (i) *technical capability of the item offered to meet the Government requirement;*
- (ii) *price;*
- (iii) *past performance (see FAR 15.304);*

Technical and past performance, when combined, are significantly more important than cost or price.

(b) *Options.* The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).

(c) A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

Appendix 1

AGAR Advisory 104 A**AGAR 452.209-70 Representation by Corporations Regarding an Unpaid Delinquent Tax Liability or a Felony Conviction (Deviation 2012-01) (FEB 2012)**

(Contractor is required to fill out this form and return with any quote submitted for this solicitation)

Alternate 1 (Feb 2012). The Contracting Officer shall use this alternate for all **Forest Service** solicitations above the micro-purchase threshold:

(a.) Awards made under this solicitation are subject to the provisions contained in section 433 and 434 in the Consolidated Appropriations Act, 2012 (P.L. No. 112-74), Division E, as amended and/or subsequently enacted, regarding corporate felony convictions and corporate federal tax delinquencies. To comply with these provisions, all offerors must complete paragraph (1) of this representation, and all corporate offerors also must complete paragraphs (2) and (3) of this representation.

(b) The Offeror represents that –

- (1) The Offeror is [], is not [] (*check one*) an entity that has filed articles of incorporation in one of the fifty states, the District of Columbia, or the various territories of the United States including American Samoa, Federated States of Micronesia, Guam, Midway Islands, Northern Mariana Islands, Puerto Rico, Republic of Palau, Republic of the Marshall Islands, U.S. Virgin Islands. (Note that this includes both for-profit and non-profit organizations.)

If the Offeror checked “is” above, the Offeror must complete paragraphs (2) and (3) of the representation. If Offeror checked “is not” above, Offeror may leave the remainder of the representation blank.

- (2) (i) The Offeror has [], has not [] (*check one*) been convicted of a felony criminal violation under Federal or State law in the 24 months preceding the date of offer.

(ii) The Offeror has [], has not [] (*check one*) had any officer or agent of Offeror convicted of a felony criminal violation for actions taken on behalf of Offeror under Federal law in the 24 months preceding the date of offer.

- (3) The Offeror does [], does not [] (*check one*) have any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.

Name of Company: _____

Name of Company Representative: _____

Signature of Representative: _____

Date: _____