



# OUTREACH NOTICE

Mark Twain National Forest

Ava, MO

*“Caring for the Land and Serving People”*



Timber Sale Administrator

GS-0462-7/8/9

**Mark Twain National Forest** (USDA – Forest Service) is planning to fill one Timber sale Administrator position located in Ava, Missouri at the Houston Ranger District.

Reviews the contract and related pre-sale data such as preliminary logging plan, environment assessment report, appraisal, etc. Determines that all prerequisites to contract work are taken care of such as, but not limited to, advance deposits, delegations of authority, road construction and timber cutting coordination, improvement locations, operating schedule, logging plan preparation, scaling arrangements, and environmental protection measures. Reviews plans and schedules with purchasers to assure common understanding of conditions and responsibilities.

Throughout the life of the sale, is responsible for continuing field inspection and control of purchaser's operations such as falling, skidding yarding, loading, and hauling. Determines whether utilization, slash disposal, and erosion control are adequate. Documents all findings for the sale record. Takes appropriate action to correct deficiencies, and assesses penalties when needed. Insures that stream courses and other land features are protected.

Advise purchaser's field representatives of adequacy or inadequacy of operations and achieves compliance with contract terms, including safety and employment requirements.

Determines when log hauling may be allowed on system roads under construction, agreements, and monthly reports of progress. Initiates requests for payment, bond changes, or cooperative work. Reviews timber sale statements of account and maintains controls to insure that all payments and deposits are made.

Serves as the Contracting Officer's Representative (COR) on service contracts and inspects work for compliance with contract specifications and provisions. Uses approved procedures and techniques in preparing service contracts that include delineating areas and preparing the sample contract. Ensures that all contractual obligations are met before making final inspection and recommending sale closure.

May train and supervise one or two inspectors or trainees who perform limited phases of sale administration.

## **Vacancy Announcement**

This notification is being circulated to inform prospective applicants of this upcoming opportunity and to determine the interest in this position. Vacancy announcement for this position has not yet been posted on USA Jobs. Applicants are encouraged to check [USA Jobs](#) website for information.

FOREST SERVICE EMPLOYEES ON THE WORKFORCE REDUCTION AND PLACEMENT LIST

WILL RECEIVE PRIORITY CONSIDERATION; AND CTAP/ICTAP CANDIDATES WILL RECEIVE THE APPROPRIATE CONSIDERATION.

**Interested candidates are encouraged to obtain/create a USA Jobs profile and prepare their resume in that format. The vacancy will be advertised at [http:// the USJOB site at http://www.usajobs.gov](http://www.usajobs.gov).**

Because of the new hiring process with eRecruit, we will be contacting those responding to the outreach listed regarding the application process and vacancy announcement details. We expect the vacancy announcement to be posted by April 20, 2015.

**Office of Personnel Management Qualifications:** Complete qualification requirements for this position can be found in the Office of Personnel Management (OPM) Operating Manual for Qualification Standards for General Schedule Positions, which is available from any Federal Government Personnel Office and OPM on their web site [web site \(www.opm.gov/qualifications/index.htm\)](http://www.opm.gov/qualifications/index.htm).

**Time-in-Grade Requirement:** If you are a current or former federal employee and applying for a promotion opportunity, you must have 52 weeks of Federal service at the next lower grade in the normal line of progression for the position being filled. This requirement must be met within 30 days of the closing of this announcement.

### **ABOUT THE FOREST:**

[Mark Twain National Forest](#) is made up of six ranger districts, mainly located in the southern third of the state. The Forest Supervisor's Office is located in Rolla, Missouri. The Forest contains approximately 1.5 million acres, comprised mainly of upland hardwoods and some associated shortleaf pine. A full range of vegetation and recreation management activities on the forest include timber harvest and regeneration activities, TSI, prescribed fire, developed and dispersed recreation, and mining.

### **DISTRICT INFORMATION:**

The ACW RD covers approximately 320,000 acres of federal ownership. It is located in seven southwestern Missouri counties: Barry, Christian, Douglas, Howell, Ozark, Stone, and Taney.

A/C/W RD hosts 25 permanent fulltime positions. The District program of work includes management of the largest acreage of federally-owned glades in the State of Missouri; management of three State Natural Areas; timber harvesting for utilization and other resource objectives; three recreation fee demo campgrounds (one of which connects to 85 miles of ATV and motorcycle trails), two day use areas, three National Forest scenic byways, one national recreation trail and many dispersed recreation opportunities. The program of work also includes the management of three Wilderness areas: Hercules Glades – 12,315 acres (Ava unit); Piney Creek – 8,142 acres (Cassville unit); and Devil's Backbone – 6,595 acres (Willow Springs unit); special uses management is increasing with the emphasis in road access, recreation events, utilities and commercial outfitter and guide uses.

There are numerous non-recreational caves (currently under a Forest Closure Order) on the District and Forest, managed for various threatened, endangered and sensitive species. An active heritage program exists on the A/C/W RD. It is rich in cultural resources including Native American, Civil War and Civilian Conservation Corps history.

Ecosystems on the District include cedar glade, oak, oak-pine, and pine forests, oak savanna, and open woodlands. The terrain ranges from the rough breaks and dissected hill country to the flat plains. Walking conditions can range from open park-like conditions to steep slopes with dense mid and

understories.

## **ABOUT THE COMMUNITY:**

Ava, Missouri has a population of approximately 3,000 and is located in south central Missouri in the heart of the Missouri Ozarks in Douglas County (population est. 15,000). It is 60 miles southeast of Springfield, Missouri, 13 miles south of U.S. Route 60 and 60 minutes east of Branson, Missouri. Branson is just a stone's throw from our units of Ava and Cassville. Ava is the Douglas County seat. It is a full service community.

**Recreation:** Outdoor recreation opportunities abound and include fishing, hunting, hiking, nature watching, camping, mountain biking, and boating. Ava is 45 to 90 minutes from Table Rock Lake, Lake Taneycomo, and Bull Shoals lakes for boating and fishing. A municipal pool was recently built for the town of Ava and a private pool exists at the Ava Country Club. With a Parks and Recreation director Ava offers: playgrounds, Little League, , girls softball, Toss and Tee Ball, soccer, football, baseball; a 9-hole country club golf course (grass greens), tennis courts, indoor archery, a community skate park, and a new community fitness center. Ava is also the home of the Missouri Fox Trotting Horse Breed Association, which is the only place in the world where a fox trotter can be registered.

**Industry:** is primarily rural-agricultural with the emphasis of dairy farms, cattle ranching, sawmills and small businesses. Copeland Manufacturing is Ava's only large industrial plant.

**Real estate:** Homes in the Ava community and surrounding areas range from \$45,000 to \$150,000 plus; some include acreage. The majority are two to three bedroom homes. Rental houses are difficult to obtain, rental rates are \$300 to \$450 per month plus utilities. There are four trailer parks in the area. Buildable land at reasonable prices is available.

**Government Quarters:** **None.**

**Education:** Education opportunities include public primary and secondary schools. In addition, Drury University and Southwestern Missouri State University have satellite extensions in Ava. The Ava High School has AAA classification and hosts a vocational education program. Douglas County Public Library is also located in Ava.

**Medical:** There are health care facilities in Ava however, the nearest hospitals and specialists are located an hour away in Springfield, West Plains and Branson, Missouri.

**Shopping:** facilities are better than average for a town of this size. Ava hosts a natural food store, Walmart, antiques stores, archery shop, and a variety of restaurants. In addition Ava is approximately one hour from Springfield and Branson. Branson is world famous for musical shows and Silver Dollar City amusement park. There are four banks with full banking facilities and three full service savings and loan establishments as well. Movie goers have access to one theater in Ava.

**Churches:** of many denominations can be found in Ava and the surrounding area. Civic organizations include: Lion's Club, Rotary, and Kiwanis Clubs.

**Weather:** summers average 85° F, however, occasionally temperatures reach 100° F and above in July and August. Winters have an average high temperature of 44 °F. Temperatures may drop below 0 degrees for short periods of time. Annual rainfall averages just over 44 inches.

For more information, check out the Ava Chamber of Commerce website, [Ava Missouri Area Chamber of Commerce](#) (hit Ctrl and click on this hyperlink to connect to the website).



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If you are interested in this position, please complete this form by May 27<sup>th</sup>, 2015 and send:

**E-mail** to: Brian Emerson (<mailto:bemerson@fs.fed.us>)

**Mail** to: USDA Forest Service, Mark Twain National Forest, ATTN: Brian Emerson, 108 S. Sam Houston Blvd, 65483, or

**FAX** to: 417-967-2524, ATTN: Brian Emerson

### Timber Sale Administrator

Location: *Eastern Region, Region 9, Mark Twain National Forest, Ava/Caseville/Willow Springs Ranger District*

### PERSONAL INFORMATION

Name:

Date:

Mailing Address

E-Mail Address

Phone: Work:

Home:

Are you currently a Federal employee? Yes \_\_\_\_\_ No \_\_\_\_\_

Permanent? \_\_\_\_\_ Temporary? \_\_\_\_\_ TERM? \_\_\_\_\_ VRA? \_\_\_\_\_ PWD? \_\_\_\_\_ OTHER? \_\_\_\_\_

Current Title/Series/Grade:

Agency Employed with and location:

Thank you for your interest!