

File Code: 2340
Date: June 15, 2015

Dear Interested Applicant:

Enclosed is *A Prospectus for the Delivery of Visitor Services*. Through this competitive application process, known as a prospectus, the Tongass National Forest is seeking to provide visitor services in Tenakee Inlet using the Corner Bay Administrative Facility. Potential opportunities may include use as recreational lodging or a resort with or without services like outfitting or guiding. The term of the permit will be a minimum of five years, with longer terms possible depending on the nature of the proposed service and level of investment.

Please study the prospectus carefully before submitting an application. The Forest Service cannot ensure a profitable operation to the successful applicant. For this reason, each prospective applicant is encouraged to make a careful economic appraisal of the opportunities offered by this solicitation.

A web link to downloadable copies of this Prospectus and appendices is available at: <http://www.fs.usda.gov/goto/tongass/sitkard/cornerbay>.

The deadline for receipt of applications is 4:30 p.m., Tuesday, September 15, 2015 at the Sitka Ranger District office. Late or incomplete applications will not be accepted.

Based on federal regulations at 36 CFR 251.58 all proposals accepted under this solicitation will be processed as applications. Applicants will pay a processing fee for the full cost to review and evaluate applications and conduct financial reviews. This processing fee covers administrative costs incurred by the Forest Service in processing the applications. The selected applicant must pay additional processing fees for any needed post-selection environmental analysis and any authorization preparation costs.

Applications received before the deadline will be notified once processing fees are determined for processing applications and financial reviews. Applicants will be sent a bill for collections. For any applicants that do not pay processing fees by the due date on the bill for collections, their application will not be processed and will not be considered.

A pre-application meeting for prospective applicants may be scheduled if there is interest. The purpose of the meeting would be to answer questions about the Prospectus, the facilities, and potential recreation opportunities.

Persons interested in scheduling such a meeting, or who have questions regarding the Prospectus, should contact Annemarie LaPalme at the above address, telephone (907) 747-4209, or by email alpalme@fs.fed.us.

Sincerely,

J. PERRY EDWARDS
District Ranger

