

WAYNE NATIONAL FOREST
Vacancy Notice
Athens District Ranger – GS-0340-12/13
Nelsonville, OH

Wayne National Forest



Wayne National Forest

The Wayne National Forest is located in the hills of southeastern Ohio in the heart of the heavily populated Midwest. The Forest covers almost a quarter million acres of Appalachian foothills and is divided into three blocks administered by two Ranger Districts at Athens and Ironton. A field office is also located east of Marietta.

Visitors to national forest lands are welcome to camp, hike, hunt and fish. The Forest boundaries surround a checkerboard pattern of ownership, with public and private ownership interspersed.

There are over 300 miles of trails on the Forest for hiking, all-terrain vehicle (ATV) riding, mountain biking, or horseback riding.

The Wayne National Forest will soon be filling a permanent full-time District Ranger GS-0340-12/13 position, located in Nelsonville, OH. This position serves as the Athens District Ranger with responsibility for the management of the resources, goods, and services of The Athens Ranger District, including the Athens and Marietta units.

Position Duties:

Serves as a key member of the Forest Management Team to formulate plans, policies, and objectives for the Forest. Provides recommendations and information to the Forest Supervisor concerning important programs within the District in such areas as budget and personnel resources, timber, recreation, fire, wildlife, visual and wilderness management, range, lands and minerals, law enforcement, forage, watershed, pest management and interrelated social, economic, and political considerations. Makes recommendations and provides information concerning dependent communities and industry. Informs and justifies to the Forest Supervisor the implementation and execution the District's portion of the Forest Plan. Recommends amendments as necessary.

Implements and executes the Forest Plan. Responsible for the quality, quantity, and coordination of all work performed on the District. Directs the activities of subordinate programs to ensure Forest Plan requirements and goals are accomplished. Maintains awareness of new technological developments in forestry. Oversees study projects to develop guidelines, standards and procedures for analyzing public needs, demands, and resource capabilities. Oversees preparation of draft environmental impact statements including identification of goals and plan of action. Supervises the development of alternative land-use strategies; forecasts the benefits and consequences.

Makes changes to program or project parameters within delegated authority. Monitors the intensive multiple use management activities of subordinates considering all federal, state, and local legislation. Advises on appropriate actions and make decisions. Supervises timber sale appeal cases and all NEPA document preparation documents.

Coordinates resource management planning activities. Continuously appraises resources in light of changing economic and public concern factors, range and weather conditions, and fire and disease activity. Reviews all long range and short range action plans to ensure consistency with strategies and program emphasis in the approved Forest Plan.

Establishes and maintains cooperative relations with local, county, and State representatives, special interest groups, civic groups, private industry, Tribal government, permittees, and the general public. Promotes understanding and acceptance for Forest Service program goals and objectives, policies, and regulations. Stays informed of all current social, political, and economic issues within assigned geographical area and Forest Service wide. Promotes ecosystem management, ensuring long term productivity and ecologically sustainable goals are implemented, maintained and achieved. Coordinates District resource management with public officials, industry representatives, and citizen groups. Ensures, through persuasion, negotiations, or similar tactics that such plans are consistent with the District's multiple use resource objectives.

Is responsible for program management, planning, budgeting and management information (PBMI) for identifying work force and organizational needs, and district priorities. Is also responsible for ensuring district expenditures are legal, meet charged-as-worked and congressional intent, and remain within budget limits.

Supervises the District staff. Plans and directs the overall work of the unit performed through subordinate supervisors, team leaders, committee chairs or comparable similar personnel. Exercises significant responsibilities in dealing with officials of other units or organizations, and/or in advising management officials of higher rank. Sets and adjust short-term priorities and schedules and makes decisions on work problems of subordinate supervisors. Work is assigned based on the skills and specialties of staff and priorities of the work. Sets standards for work, does performance ratings, and assures equity of work, performance standards and ratings prepared by subordinate supervisors and other employees in the unit. Has significant influence in the selection of unit subordinate supervisors and other unit employees. Makes decisions on special, controversial, costly or routine training. Responsible for ensuring a safe and healthy work environment by promoting

safe work practices and providing necessary resources and equipment. Ensures federal personnel programs including incentive awards, career opportunities, grievance procedures, suggestion program, and counseling services are promoted and publicized to the subordinate workforce.

Hears and resolves minor complaints and group grievances from nonsupervisory personnel. Effects minor disciplinary measures such as letters of warning, caution, or admonishment, and recommends other official disciplinary actions.

Provides leadership, allocates resources, and implements activities to accomplish Forest Service multicultural organization direction and Equal Opportunity and Civil Rights requirements, goals, policies, and objectives. Supports and participates in the Work Environment Continuous Improvement Process. Ensures all communication - written, oral, visual, signed - is non-discriminatory and sensitive to all employees and publics. Creates a work environment which respects, appreciates, and accepts the contributions and perspectives of all employees.

For questions about the position, or needing additional information, you can contact:

Tony Scardina, Forest Supervisor at either (740) 753-0880 or ascardina@fs.fed.us

Please complete the attached Outreach Response Form and return it to Tony Scardina, Forest Supervisor, by the close of business on July 3, 2015. When we receive your outreach response form, we will notify you of the announcement number in USAJOBS automated application system at WWW.USAJOBS.GOV for you to apply for the position.

HOW TO APPLY: go to <https://www.usajobs.gov/>

Step 1 — Create a USAJOBS account (if you do not already have one). It is recommended that as part of your profile you set up automatic email notification to be informed when the status of your application changes. If you choose not to set up this automatic notification, you will need to log into your USAJOBS account to check on the status of your application.

Step 2 — Create a resume with USAJOBS or upload a resume into your USAJOBS account profile. You may want to customize your resume to ensure it accurately depicts your duties and accomplishments as they pertain to the position for which you're applying. Include accurate information about the length of time you performed such duties as it is a key factor in determining whether or not you qualify for a specific grade. In addition, your resume must support your responses to the online questionnaire (you may preview the online questionnaire by clicking on the link at the end of the "How You Will Be Evaluated" section of the job announcement).

Step 3 — Search for the job announcement number or simply click on the provided hyperlink. Please read the entire announcement and all the instructions before you begin. Click "Apply Online" and follow the prompts to complete the "Occupational Questionnaire" and attach any additional documents that may be required.

You may update your application or documents anytime while the announcement is open. Simply log into your USAJOBS account and click on "Application Status." Click on the position title, and then select "Update Application" to continue.

If you need assistance with navigating through the USAJOBS website, please visit:
https://help.usajobs.gov/index.php/Main_Page

Non-Discrimination Statement

The U.S. Department of Agriculture (USDA) prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

To File an Employment Complaint

If you wish to file an employment complaint, you must contact your agency's EEO Counselor (PDF) within 45 days of the date of the alleged discriminatory act, event, or in the case of a personnel action. Additional information can be found online at http://www.ascr.usda.gov/complaint_filing_file.html.

To File a Program Complaint

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Persons with Disabilities

Individuals who are deaf, hard of hearing or have speech disabilities and you wish to file either an EEO or program complaint please contact USDA through the Federal Relay Service at (800) 877-8339 or (800) 845-6136 (in Spanish). Persons with disabilities, who wish to file a program complaint, please see information above on how to contact us by mail directly or by email. If you require alternative means of communication for program information (e.g., Braille, large print, audiotape, etc.) please contact USDA's TARGET Center at (202) 720-2600 (voice and TDD).

OUTREACH REPLY FORM
USDA, Forest Service, Wayne National Forest
Athens District Ranger, GS-0340-12/13

Please respond by June 26, 2015

NAME: _____

E-MAIL ADDRESS: _____

MAILING ADDRESS: _____

TELEPHONE NUMBER: _____

CURRENT POSITION TITLE:

How did you hear about this position? Organization Name _____
Agency Contact _____ Other _____

**IF NOT A CURRENT PERMANENT (CAREER OR CAREER CONDITIONAL)
EMPLOYEE, ARE YOU ELIGIBLE TO BE HIRED UNDER ANY OF THE FOLLOWING
SPECIAL AUTHORITIES:**

- _____ **PERSON WITH DISABILITIES**
- _____ **VETERANS READJUSTMENT**
- _____ **DISABLED VETERANS W/30% COMPENSABLE DISABILITY**
- _____ **VETERANS EMPLOYMENT OPPORTUNITIES ACT OF 1998**
- _____ **FORMER PEACE CORPS VOLUNTEER**
- _____ **PATHWAYS INTERNS/STUDENT CAREER EXPERIENCE PROGRAM**
- _____ **OTHER _____**

Please return this form to Tony Scardina at:

Email: ascardina@fs.fed.us

Mail: 13700 US HWY 33, Nelsonville, OH 45764-9880

If you need further information, please call Tony Scardina at 740-753-0880