



MODIFICATION OF GRANT OR AGREEMENT	PAGE	OF PAGES
	1	2

1. U.S. FOREST SERVICE GRANT/AGREEMENT NUMBER: 12-PA-11090700-022	2. RECIPIENT/COOPERATOR GRANT or AGREEMENT NUMBER, IF ANY:	3. MODIFICATION NUMBER: 03
4. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING GRANT/AGREEMENT (unit name, street, city, state, and zip + 4): Cathy Ansami, Lake States Acquisition Team E6248 US Highway 2, Ironwood, MI 49938	5. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING PROJECT/ACTIVITY (unit name, street, city, state, and zip + 4): Ottawa National Forest, E6248 US Highway 2, Ironwood, MI 49938	
6. NAME/ADDRESS OF RECIPIENT/COOPERATOR (street, city, state, and zip + 4, county): Iron County Conservation District 2 S. 6th St. #15, Crystal Falls, MI 49920	7. RECIPIENT/COOPERATOR'S HHS SUB ACCOUNT NUMBER (For HHS payment use only):	

8. PURPOSE OF MODIFICATION

CHECK ALL THAT APPLY:	This modification is issued pursuant to the modification provision in the grant/agreement referenced in item no. 1, above.
<input type="checkbox"/>	CHANGE IN PERFORMANCE PERIOD:
<input checked="" type="checkbox"/>	CHANGE IN FUNDING: Commit additional \$37,500 in funding, for AIS prevention in 2015 & 2016. Job code NFXFEP14.
<input type="checkbox"/>	ADMINISTRATIVE CHANGES:
<input checked="" type="checkbox"/>	OTHER (Specify type of modification): Additional work. See revised scope of work.

Except as provided herein, all terms and conditions of the Grant/Agreement referenced in 1, above, remain unchanged and in full force and effect.

9. ADDITIONAL SPACE FOR DESCRIPTION OF MODIFICATION (add additional pages as needed):
Additional GLRI funding to continue AIS prevention and boat washing in Iron County, Michigan, as well as additional funding for WePIC terrestrial invasive plant work.

10. ATTACHED DOCUMENTATION (Check all that apply):

<input checked="" type="checkbox"/>	Revised Scope of Work
<input checked="" type="checkbox"/>	Revised Financial Plan
<input type="checkbox"/>	Other:

11. SIGNATURES

AUTHORIZED REPRESENTATIVE: BY SIGNATURE BELOW, THE SIGNING PARTIES CERTIFY THAT THEY ARE THE OFFICIAL REPRESENTATIVES OF THEIR RESPECTIVE PARTIES AND AUTHORIZED TO ACT IN THEIR RESPECTIVE AREAS FOR MATTERS RELATED TO THE ABOVE-REFERENCED GRANT/AGREEMENT.

11.A. SIGNATURE (Signature of Signatory Official)	11.B. DATE SIGNED 2/8/15	11.C. U.S. FOREST SERVICE SIGNATURE (Signature of Signatory Official)	11.D. DATE SIGNED 2/12/15
11.E. NAME (type or print): DALE CARLSON		11.F. NAME (type or print): LINDA L. JACKSON	
11.G. TITLE (type or print): Chair, Iron County Conservation District		11.H. TITLE (type or print): Forest Supervisor	

12. G&A REVIEW

12.A. The authority and format of this modification have been reviewed and approved for signature by: CATHY ANSAMI U.S. Forest Service Grants Management Specialist	12.B. DATE SIGNED 2/13/15
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Burden Statement

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AVAILABILITY OF FUNDS. U.S. Forest Service funds in the amount of **\$37,500.00** are currently available for performance of this agreement through **1/31/2017**. The U.S. Forest Service's obligation for performance of this agreement beyond this date is contingent upon the availability of appropriated funds from which payment can be made. No legal liability on the part of the U.S. Forest Service for any payment may arise for performance under this agreement beyond **1/31/2017** until funds are made available to the U.S. Forest Service for performance and until the Cooperator receive(s) notice of availability to be confirmed in a written modification by the U.S. Forest Service

SYSTEM FOR AWARD MANAGEMENT REGISTRATION REQUIREMENT (SAM)

The Cooperator shall maintain current information in the System for Award Management (SAM) until receipt of final payment. This requires review and update to the information at least annually after the initial registration, and more frequently if required by changes in information or agreement term(s). For purposes of this agreement, *System for Award Management (SAM)* means the Federal repository into which an entity must provide information required for the conduct of business as a Cooperative. Additional information about registration procedures may be found at the SAM Internet site (currently at <https://www.sam.gov>).

PARTICIPATING AGREEMENT
BETWEEN THE
IRON COUNTY CONSERVATION DISTRICT
And The
USDA, FOREST SERVICE
OTTAWA NATIONAL FOREST

Modification #3
REVISED SCOPE OF WORK
(Modification changes are in bold)

Background: The Iron County Conservation District has been a key partner with the U.S. Forest Service in managing invasive species in the western Upper Peninsula of Michigan. Together we worked on several projects through the Western Upper Peninsula Cooperative Weed and Pest Management Area (2005 to 2010) and the Western Peninsula Invasives Coalition (WePIC, 2011 to present). **This agreement has provided Great Lakes Restoration Initiative (GLRI) funds to support two invasive species projects: The WePIC Cooperative Weed Management Area and AIS prevention in Iron County, Michigan.**

Since 2010 the Forest Service has partnered with the Conservation District to use GLRI funds to help prevent the spread of aquatic invasive species in Iron County (agreements 10-PA-11090700-009 and 11-PA-11-090700-039). The U.S. Forest Service provided a trailered pressure washer, and the Conservation District hired temporary employees to take the washer to public boat launches and conduct Michigan "Clean Boats Clean Waters" boater education. The pressure washer allowed boats to be cleaned before and after launching, hopefully removing aquatic invasive species and preventing them from being spread from one lake to another. **Modification #3 would continue funding for 2015 and 2016.**

Some of the U.S. Forest Service GLRI funding is intended to strengthen Cooperative Weed Management Areas. The Western Peninsula Invasives Coalition (WePIC) covers Gogebic, Iron, and Ontonagon Counties. In 2010 and 2011 the Conservation District worked with the Upper Peninsula Resource Conservation & Development Council's "RRIP-IT-UP" program to provide invasive plant education, mapping, and control in Iron County. In 2012 the District continued public education and invasive plant mapping and control in Iron County under this agreement. Under Modification #1, the Iron County Conservation District began providing a coordinator for WePIC, continuing invasive species prevention and control throughout Gogebic, Iron, and Ontonagon Counties. **Modification #2 added funding to increase capacity for 2014 to 2016. Modification #3 would add more funding for 2015 and 2016 (additional hours for a WePIC worker).**

I. PURPOSE:

The purpose of this modification is to document the cooperation between the parties to manage non-native invasive species in Gogebic, Iron, and Ontonagon Counties, Michigan, in accordance with the following provisions and hereby incorporated Financial Plan, attached as **Exhibit B**.

II. STATEMENT OF MUTUAL BENEFITS AND INTERESTS:

Both the U. S. Forest Service and the Iron County Conservation District are concerned with natural resources, including the spread of non-native invasive species (NNIS) such as Eurasian watermilfoil, spiny waterflea, zebra mussel, garlic mustard, and purple loosestrife within the Western Upper Peninsula of Michigan. As we have seen in Iron County, non-native aquatic species like these reproduce rapidly, replace native species, and interfere with recreation and landscape health. Aquatic Invasive Species (AIS) are primarily spread from waterbody-to-waterbody by people, attached to their boats, trailers, or equipment. Teaching boaters the proper method to clean their vehicles before moving from one location to another, while providing a pressure washer for better cleaning, when requested, can help prevent the spread of AIS. Since NNIS originate from both private and public lands, and since infestations often occur on adjacent jurisdictions, it is in the interest of all parties to this agreement to work together in a cost effective manner to locate and treat infestations and prevent their spread.

It is therefore mutually beneficial to enter into this agreement to continue public education, boat washing, and infestation control, and to provide **an additional \$32,500** of GLRI funds to the Iron County Conservation District.

IRON COUNTY CONSERVATION DISTRICT SHALL:

Provide an additional \$9,922 in non-federal match, for example from hours of volunteer time. This is in addition to the \$11,320.80 of match planned under Modification #1, covering 2013 to 2016, and the \$6,765 of match planned under Modification #2, covering 2015 and 2016.

	WePIC Volunteer Hours 2015	AIS Volunteer Hours 2015	WePIC Volunteer Hours 2016	AIS Volunteer Hours 2016	Total: 2015 & 2016
Original Agreement	0	0	0	0	0
Modification #1	80	60	80	60	280
Modification #2	150	0	150	0	300
Modification #3	0	220	6	220	440
Total	230	280	230	220	1020

Prepare an annual performance report documenting the work completed each year under this agreement (see original agreement Section V Item M). Submit report to the Forest Service by March 1 of each year.

Provide an invasive species coordinator for Iron County, Michigan. His/her duties will be to supervise and schedule the washer staff, and conduct other public education concerning AIS, including public presentations, meeting with Lake Associations, working with local schools, and preparing news releases about AIS.

Staff one portable pressure washer with personnel. Their duties will be to conduct "Clean Boats Clean Waters" (CBCW) public education, teaching people about AIS and how to prevent the spread of AIS. When the boaters agree, Conservation District personnel will operate the pressure washer and wash the boats and trailers.

Provide AIS prevention services for Iron County, Michigan. Use news releases, public presentations, signs, written materials, and a boat-launch education program to teach people how to slow the spread of aquatic invasive species. Staff the trailered pressure washer (provided by the USFS

For all public contacts, complete a Clean Boats Clean Waters activities form, to be developed cooperatively between the U. S. Forest Service and Conservation District. At a minimum this form must include the date, time, location, number of people contacted, and number of boats washed. Conservation District will type data into an Excel spreadsheet and provide same to the U. S. Forest Service by July 1, October 1, and November 15th of each year. The U. S. Forest Service will review the report and forward the data to GLRI in a timely manner. All other Clean Boats Clean Waters work remains the same as in the original agreement.

Retain a coordinator for WePIC from 2013 to 2016. Duties will include communicating with WePIC members, planning WePIC meetings, conducting public education on invasive species in Gogebic, Iron, and Ontonagon Counties, writing news releases about WePIC and invasive species, recruiting and supervising WePIC volunteers, and providing information on the management of invasive plants. WePIC Coordinator will follow the WePIC annual operating plans to be developed cooperatively with the WePIC Steering Committee.

WePIC Coordinator must complete the Midwest Invasive Species Information Network (MISIN) training modules for Bells honeysuckle, common buckthorn, curly pondweed, Eurasian watermilfoil, European swamp thistle, garlic mustard, glossy buckthorn, Japanese barberry, Japanese knotweed, Morrow's honeysuckle, phragmites, purple loosestrife, and Tartarian honeysuckle. Completion of the modules is required to enter reports of new infestations in MISIN.

Direct WePIC Coordinator to treat 300 acres of invasive plant infestations by 9/30/2016, approximately 75 acres per year. Treat a minimum of four invasive plant species each year. Emphasize garlic mustard, purple loosestrife, Japanese barberry, glossy buckthorn, common buckthorn, and exotic honeysuckle. Acres will count if the WePIC Coordinator or WePIC volunteers under their supervision participated in the work.

Document at least 20 previously-unknown invasive plant infestations every year. At a minimum record the species, specific location, abundance, date observed, and observer name. Provide data to the U.S. Forest Service and enter into the Michigan Invasive Species Information Network (MISIN) map system.

Provide the U.S. Forest Service with a minimum of 10 photos documenting invasive species activities every year.

Write a minimum of four news releases per year concerning invasive species in the WePIC area. Provide news releases to the Iron County Reporter, Ironwood Daily Globe, Ontonagon Herald and local radio (WOBE, WIKB, WUPY, WIMI, WJMS, WUPM, WHRY). Provide copies of news releases, and other outreach documents, to the U. S. Forest Service.

If any work under this agreement is completed by contract, then the Iron Conservation District will pay at least half the contract costs.

Attachment:

USFS Agreement No.:
Cooperator Agreement No.:

Mod. No.:

Note: This Financial Plan may be used when:
 (1) No program income is expected and
 (2) The Cooperator is not giving cash to the FS and
 (3) There is no other Federal funding

Agreements Financial Plan (Short Form)

Financial Plan Matrix: Note: All columns may not be used. Use depends on source and type of contribution(s).

COST ELEMENTS	FOREST SERVICE CONTRIBUTIONS		COOPERATOR CONTRIBUTIONS		(e) Total
	(a) Noncash	(b) Cash to Cooperator	(c) Noncash	(d) In-Kind	
Direct Costs					
Salaries/Labor	\$0.00	\$31,520.00	\$0.00	\$9,922.00	\$41,442.00
Travel	\$0.00	\$3,162.50	\$0.00	\$0.00	\$3,162.50
Equipment	\$1,400.00	\$0.00	\$0.00	\$0.00	\$1,400.00
Supplies/Materials	\$0.00	\$2,817.50	\$0.00	\$0.00	\$2,817.50
Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contract	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other					\$0.00
Subtotal	\$1,400.00	\$37,500.00	\$0.00	\$9,922.00	\$48,822.00
Coop Indirect Costs		\$0.00	\$0.00		\$0.00
FS Overhead Costs	\$0.00				\$0.00
Total	\$1,400.00	\$37,500.00	\$0.00	\$9,922.00	\$48,822.00
Total Project Value:					\$48,822.00

Matching Costs Determination	
Total Forest Service Share = (a+b) ÷ (e) = (f)	(f) 79.68%
Total Cooperator Share (c+d) ÷ (e) = (g)	(g) 20.32%
Total (f+g) = (h)	(h) 100.00%

WORKSHEET FOR

FS Non-Cash Contribution Cost Analysis, Column (a)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract= \$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Days		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
Non-Standard Calculation					
Total Salaries/Labor					\$0.00

Travel					
Standard Calculation					
Travel Expense	Employees	Cost/Trip	# of Trips		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
Non-Standard Calculation					
Total Travel					\$0.00

Equipment					
Standard Calculation					
Piece of Equipment	# of Units	Cost/Day	# of Days		Total
FS provides a Hydro Tek Mobile Wash Skid pressure washer for FY14 & FY15					\$1,400.00
					\$0.00
					\$0.00
					\$0.00
Non-Standard Calculation					

Total Equipment	\$1,400.00
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Supplies/Materials				
Standard Calculation				
Supplies/Materials		# of Items	Cost/Item	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Non-Standard Calculation				

Total Supplies/Materials	\$0.00
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Printing				
Standard Calculation				
Paper Material		# of Units	Cost/Unit	Total
				\$0.00
Non-Standard Calculation				
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Non-Standard Calculation				

Total Printing	\$0.00
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Other Expenses				
Standard Calculation				
Item		# of Units	Cost/Unit	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Non-Standard Calculation				

Total Other	\$0.00
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Subtotal Direct Costs	\$1,400.00
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Forest Service Overhead Costs				
Current Overhead Rate	Subtotal Direct Costs			Total
	\$1,400.00			\$0.00
Total FS Overhead Costs				\$0.00

TOTAL COST	\$1,400.00
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WORKSHEET FOR

FS Cash to the Cooperator Cost Analysis, Column (b)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract= \$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor

Standard Calculation

Job Description	Cost/Day	# of Days	Total
Iron Cons. Dist. Boat Wash Staff 2015	\$130.00	50	\$6,500.00
Iron Cons. Dist. Boat Wash Staff 2016	\$130.00	50	\$6,500.00
Iron Cons. Dist. AIS Coordinator 2015	\$150.00	30	\$4,500.00
Iron Cons. Dist. AIS Coordinator 2016	\$150.00	30	\$4,500.00
Launch Educator 2015	\$88.00	20	\$1,760.00
Launch Educator 2016	\$88.00	20	\$1,760.00
WePIC Worker 2015	\$150.00	20	\$3,000.00
WePIC Worker 2016	\$150.00	20	\$3,000.00

Non-Standard Calculation

Total Salaries/Labor

\$31,520.00

Travel

Standard Calculation

Travel Expense	Employees	Cost/Trip	# of Miles	Total
Iron County CD truck use, boat washer		\$0.575	4000	\$2,300.00
Iron County vehicle use CBCW		\$0.575	1500	\$862.50

Non-Standard Calculation

Total Travel

\$3,162.50

Equipment

Standard Calculation

Piece of Equipment	# of Units	Cost/Day	# of Days	Total
				\$0.00
				\$0.00

Non-Standard Calculation

Total Equipment **\$0.00**

Supplies/Materials

Standard Calculation

Supplies/Materials	# of Items	Cost/Item	Total
Fuel for boat washer	100	\$4.00	\$400.00

Non-Standard Calculation

AIS educational items, boat washer supplies	\$800.00
Boat washer maintenance, New hoses, wands, repairs etc.	\$917.50
CBCW Display Board, pop up tent for rainy days at the launch, and new a frame sign	\$700.00

Total Supplies/Materials **\$2,817.50**

Printing

Standard Calculation

Paper Material	# of Units	Cost/Unit	Total
			\$0.00

Non-Standard Calculation

\$0.00

Total Printing **\$0.00**

Other Expenses

Standard Calculation

Item	# of Units	Cost/Unit	Total
			\$0.00
			\$0.00
			\$0.00

Non-Standard Calculation

Total Other **\$0.00**

Subtotal Direct Costs	\$37,500.00
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Cooperator Indirect Costs

Current Overhead Rate	Subtotal Direct Costs	Total
	\$37,500.00	\$0.00

Total Coop. Indirect Costs **\$0.00**

TOTAL COST	\$37,500.00
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WORKSHEET FOR

Cooperator In-Kind Contribution Cost Analysis, Column (d)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix.
 NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract= \$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Hours		Total
Additional volunteer AIS work 2015		\$22.55	220		\$4,961.00
Additional volunteer AIS work 2016		\$22.55	220		\$4,961.00

(Also see the volunteer work promised under Modifications 1 and 2.)

Non-Standard Calculation

Total Salaries/Labor	\$9,922.00
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Travel					
Standard Calculation					
Travel Expense	Employees	Cost/Trip	# of Trips		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

Non-Standard Calculation

Total Travel	\$0.00
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Equipment					
Standard Calculation					
Piece of Equipment	# of Units	Cost/Day	# of Days		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

Non-Standard Calculation

Total Equipment		\$0.00
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Supplies/Materials				
Standard Calculation				
Supplies/Materials		# of Items	Cost/Item	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Non-Standard Calculation				

Total Supplies/Materials		\$0.00
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Printing				
Standard Calculation				
Paper Material		# of Units	Cost/Unit	Total
				\$0.00
Non-Standard Calculation				

Total Printing		\$0.00
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Other Expenses				
Standard Calculation				
Item		# of Units	Cost/Unit	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Non-Standard Calculation				

Total Other		\$0.00
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Subtotal Direct Costs	\$9,922.00
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TOTAL COST	\$9,922.00
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