



What is the Plant-A-Tree Program?

People often wish to leave living memorials for those they have lost or commemorate a tree in someone's name. In response to these wishes, the U.S. Forest Service has established the Plant-A-Tree Program, allowing individuals to donate money toward planting trees on national forest lands. The minimum donation towards the Plant-A-Tree Program is \$10. Your entire donation qualifies as a charitable deduction with the Internal Revenue Service (IRS), and therefore you will be sent confirmation of your donation for filing purposes.

How does the Program work?

The first step is to complete the attached Plant-A-Tree Nomination form and mail the form and your donation to the Hidden Springs Ranger District, Shawnee National Forest. Once the request is received a Plant-A-Tree Certificate (suitable for framing) is completed with the name of the person being recognized and signed by an official from the U.S. Forest Service. The certificate also lists the name of the person making the contribution. The certificate is then mailed to the address you indicate on the nomination form (see attached form), along with an explanation of the Plant-A-Tree Program.

Where are the trees planted?

The trees are planted on general Forest lands. They are not designated on the ground as a memorial, but are planted for multiple-use purposes. The size and species of the trees planted will be appropriate to the site and will be at the discretion of the U.S. Forest Service. The contributor does not receive any guarantees on the future use of these trees and the trees are the property of the United States of America.

Can I pay on-line or with a credit card?

Unfortunately, No. We are not set up to accept donations at this time on-line or with a credit card. Although we'd be happy to handle your Plant-A-Tree request by mail. Just complete the attached nomination form, enclose a check for your donation, and mail it to the Hidden Springs Ranger District address listed on the Nomination Form.

Can I nominate more than one person?

Yes, you can. The minimum donation is \$10. If you would like to list more than one person on the certificate, that can be done, as long as you indicate this clearly on the nomination form.

For more information:

Feel free to contact the Plant-A-Tree Program Coordinator, Donna Mason at (618) 658-1315.





Plant-a-Tree Nomination Form

NAME OF PERSON TO BE RECOGNIZED: _____

PLEASE SELECT TYPE OF RECOGNITION:

_____ *In Loving Memory of ...*

_____ *In honor of*

PLEASE MAIL CERTIFICATE TO: _____

THIS CONTRIBUTION WAS MADE BY: _____

ADDRESS: _____

PHONE: (_____) _____

AMOUNT ENCLOSED: \$ _____ [MINIMUM IS \$10.00; TAX DEDUCTIBLE]
(MAKE CHECKS PAYABLE TO: U.S. FOREST SERVICE)

IF YOU HAVE QUESTIONS PLEASE CONTACT DONNA MASON AT: (618) 658-1315.

MAIL THIS FORM AND YOUR CHECK TO:

PLANT-A-TREE PROGRAM
USDA FOREST SERVICE
HIDDEN SPRINGS RANGER DISTRICT
ATTN: DONNA MASON
602 N. 1ST ST.
VIENNA, IL 62995



SHAWNEE NATIONAL FOREST