



OUTREACH NOTICE OUTREACH NOTICE



USDA FOREST SERVICE
INTERMOUNTAIN REGION, R4
Boise National Forest
May 11, 2010

About the Position

The Boise National Forest will soon be filling the Materials Handler, WG-6907-07, position located at the Boise National Forest, with a duty station in Boise, ID.

Duties Include

Manages the Boise National Forest warehouse, handles or oversees one or more product lines, prepares material for dispatching and routes to final destination. Receives inbound shipments; offloads and inspects for quantity and quality. Following agency regulations, coordinates storage and space utilization for specific commodities, general supplies, construction materials, medical supplies, high value items, or electronic systems.

Additional duties include being the driver's examiner for the Supervisor's Office, testing applicants for Forest Service licenses, issuing licenses to qualified applicants, administering the defensive driving course and maintaining proper files. Position also requires that the incumbent is knowledgeable in fire pre-use inspections of heavy trucks, passenger buses and heavy equipment and will participate in the pre-season inspections of such equipment.

Operates motor vehicles with a gross vehicle weight of more than 26,000 pounds, including dump trucks, stake trucks, van trucks, fuel trucks and passenger buses. Vehicles are equipped with air brakes. Drives over rough, mountainous terrain, in close quarters on narrow roads and in heavy traffic on both long and short hauls.

Assists in dispatching by processing telephonic requests for transportation services, manages and directs up to 15 AD employees that help during the fire season in the delivery of supplies and personnel to the various fire locations. Manages the logistics involved in coordinating the lease of vehicles needed for the fire teams, keeps track of vehicle locations, assures that vehicles are being used responsibly and is responsible for the proper demobilization of all equipment at the end of the fire season. Investigates any damage to leased vehicles and follows the proper channels in resolving responsibility, and processes the paperwork necessary for resolution.

Performs a full range of fleet management support duties using specific guidelines, such as performing acceptance inspection of newly received vehicles and prepares the vehicles before distribution to forest personnel, helps process the sale vehicles and is the main contact during the sale and handles the paperwork involved in transferring the vehicles to their new owners. Responsible for the collection and inputting of the monthly vehicle mileage, resolving with proper research any errors encountered. Prepares fleet-related transactions and documents, such as checklists for inspection of vehicles, verifies information, maintains records, and records fleet information, e.g. , vehicle mileage, preventative maintenance, and/or accident information.

Boise, Idaho

Boise is the capital city and is the largest metropolitan community in the state. Numerous world, national, regional and state corporations operate from home offices in Boise. The population (1998) of Boise City is 168,300. However, approximately 387,800 people live in the Boise Metropolitan Statistical Area, which includes Ada and Canyon Counties. Nampa and Caldwell, both located 10 to 15 miles west of Boise, are the major cities within Canyon County. The area is growing at a rapid rate.

Boise's elevation is 2,842 feet. The city's moderate climate adds to life's quality. Winter storms cover the mountains and nearby ski resorts with snow, but generally bring only rain with occasional snow to the valley. Summers consist of clear blue sky and warm to hot temperatures. Annual precipitation in Boise is 12 inches, most of which occurs in the form of rain during November through May. "Sunshine" days occur on the average of 234 days per year. The average temperature in January is 22-36 degrees F.; in April is 37-61 degrees F.; in July is 58-90 degrees F. and, in October is 39-65 degrees F.

Boise State University and other educational institutions are located in Boise and the surrounding area. Ninety-three percent of the Boise School District students complete high school and fifty-five percent of Boise's high school graduates enroll in college.

Median home sales average \$119,000 and \$85,900 in Ada and Canyon counties, respectively, and a two-bedroom apartment rents for \$700 per month. The cost of living index is 103.4 (third quarter of '98) based on a National average of 100.

Additional Information

Boise Chamber of Commerce

208-344-5515

www.boise.org

Outreach Response

Interested applicants, or those desiring further information, should contact Wally Olson at (208) 384-3245 or email at wolson@fs.fed.us no later than June 19, 2010.