



United States
Department of
Agriculture

Forest
Service

Arapaho and Roosevelt
National Forests and
Pawnee National Grassland

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Date: August 5, 2010

Dear Interested Party:

The Arapaho-Roosevelt National Forests and Pawnee National Grassland is issuing a Prospectus today for campground concession operations beginning January 1, 2012. The Prospectus solicits for proposals to operate campgrounds and day-use areas under a special use permit. The operator is responsible for all operations of the recreation facilities. Fees collected from users accrue to the concessionaire, with a percentage returned to the government as the permit fee. A single permit to provide high-quality public service in the operation and maintenance of Government-owned recreation facilities will be issued to replace the current special use permit which terminates December 31, 2011. The term of the permit is five (5) years, with an additional five (5) years that may be awarded non-competitively upon satisfactory completion of the original term. At the end of the second 5-year period the permit will automatically terminate and a new permit may be issued through a competitive process. Additional revenue generating opportunities through the sale of specific items may be proposed.

The Prospectus includes 61 campgrounds, group campgrounds and/or day use sites and the Brainard Lake Recreation Area (8 day-use sites) located on Boulder, Canyon Lakes, Clear Creek, Pawnee and Sulphur Ranger Districts in north-central Colorado. The Forest Headquarters is located in Fort Collins, with district offices in Boulder, Fort Collins, Idaho Springs, Granby and Greeley, Colorado.

An informational meeting and tour of sites included in the Prospectus is offered August 16th-19th, 2010. This field trip will be an overview of the area and types of facilities however, not every site will be visited. You are also encouraged to visit the areas on your own. An itinerary of the trip is attached to this letter. Attendance is optional, but is recommended to familiarize yourself with the facilities and to have questions answered about the proposal process. Interested participants are asked to notify James Cuthbertson by e-mail at jcuthbertson@fs.fed.us or by phone at 970-295-6615 by August 13, 2010.

A Draft Prospectus, Sample Operating Plan and other appendices are available. This Prospectus will serve for discussions during the on-site tours. Any clarifications or missing information will be updated and the Final Prospectus will be issued in October 2010. Proponents will have 90 days from the date of issuance of the Final Prospectus to complete applications. Detailed information on this business opportunity, Forest Service concession program and policies, special use permit, application and post-selection requirements are available in the Prospectus. The Prospectus can be downloaded from the National Forest website www.fs.usda.gov/arp now or at www.FedBizOps.gov beginning approximately mid-October 2010. Requests for alternative



Prospectus formats (CD-ROM or hard copy) and any questions should be directed to James Cuthbertson at the address listed above. Please include full contact information with your Prospectus request.

Proposals submitted in response to the final prospectus are subject to cost recovery pursuant to 36 CFR 251.58(c)(1)(ii) and (c)(3)(iii). Applicants must submit an initial processing fee of \$750.00 to cover the cost of the prospectus and review of the application. Payments due the United States for this proposal must be paid in the form of a bank draft, money order, or cashier's check payable to the USDA-Forest Service. Payments will be credited on the date received by the designated Forest Service collection officer or deposit location.

Sincerely,

/s/ Jacqueline L. Parks
GLENN P. CASAMASSA
Forest Supervisor

Enclosure