

# **Madera County Resource Advisory Committee Meeting Notes**

## **6/16/10**

**Location:** Bass Lake Ranger District Office, North Fork, CA

**Time:** 7:00 pm to 9:00 pm

- **Attendance:** Don Warnock, Lynn Cogdill, Ronald Davies, Keith Sauer, Gary Gilbert, John Younquist, Roger Mitchell, Mike Wubbels, Steve Haze, Warren Branche, Joanne Freemire, Dave Martin, Julie Roberts, and Joe Frank via conference call. Two persons from the public were in attendance. Tom Wheeler and Frank Bigelow were at prior obligations, Dan Carter was sick and unable to attend.

### **7:04 pm the meeting was called to order.**

- The meeting notes from last meeting were read and no changes were made. The motion to accept the notes was seconded and the committee voted to approve the notes.
- Dave Martin read the meeting agenda.
- Introductions were done.
- The question on if a quorum was need to vote in general rules came up and answered that a quorum was not needed for general votes, ie: chairperson election. Quorums were required for project approvals.

### **The following were discussed, motioned for acceptance, seconded and voted as accepted by the committee:**

- Roberts rules of order would be followed for meetings.
- Steve Haze was nominated at chairperson, Gary Gilbert was also nominated. Steve withdrew from the election. The question came up as to what the roles are for the Chairperson and the Facilitator, and were answered as follows; The Chairperson-speaks for the group and signs for the group. The Facilitator helps keep the meetings on track and helps the process. Gary was elected and accepted as chairperson. Mike Wubbels was accepted as assistant chairperson.
- If absent from a meeting for more than 2 times in a row without a legitimate excuse the absent person will be removed from the RAC. Dave Martin and Gary Gilbert will decide if an absence is legitimate. There was discussion about proxies and it was decided not to accept proxies. If you want to vote, be at the meeting to vote.
- Meetings will be on the third Wednesday of every month. There was discussion about the time being changed from 7 to 9 to 6 to 8. It was decided that the meetings be from 6:30 pm to 8:30 pm. Since the next meeting was already posted in the Fresno Bee and the Federal Registry it was agreed that the 6:30 pm to 8:30 pm time would start with the meeting in August.

### **The following was discussed:**

The role of US Forest Service will be to facilitate meetings. The Forest Supervisor approves the projects. Dave Martin will give input to the committee as to his beliefs of whether the Forest Supervisor will agree to the projects or not.

## **6/16/10 RAC meeting notes continued.**

- Discussion about monitoring included, who would be doing the monitoring? The group would be mostly responsible. Intent of monitoring is follow through to see that the dollars are spent on what the group agreed that the dollars would be spent on. Monitoring varies from one project to another. Monitoring could be used for future projects if the applicant is asking for more dollars. Monitoring could lead to audits. RAC would have to call the audit. RAC decides how monitoring will be done. Word the grant to have built in requirements for monitoring. Ideas included, monitoring will be included in the proposal. Past proposals included how the applicant will monitor. Dave brought up that the committee should come up with a way for the committee to monitor from their side. Somebody on the ground to look at the projects, photos and documentation showing that they are doing the work. Part of the requirement could be for the applicant to provide any member of the committee to be able to go out and actively look at any project at any time that they request to look. Committee will look for bench marks in the proposals. The online proposal was brought up on the overhead screen.
- Discussion was brought up about the time of year that requests are accepted, and if person proposing should be required to have matching funds or a percentage of other funds. Some contracts need to be approved for work during certain parts of the year.
- Discussion was brought up about groups dividing into their categories to figuring out what the groups view is.
- We went over the web-site directions on the overhead screen. Everyone was given a form with the directions.
- It was asked if we could get some type of news coverage. Dave said that he would talk to the Forest PIO.
- Dave went over past projects with the committee. Everyone had hand outs for 5 past projects. It was brought up that the FS biologist could come in and give a presentation about her past projects. Discussion on the Goat Mountain past proposal. The proposal included projected monitoring dollars. It was asked if the University that proposed the project could be brought and asked questions about the whole systems management. The answer was that This RAC cannot question people or organizations about past RAC projects, but if the recipient proposes a new project they can bring up the past project and ask questions about the new project in relation to the wording as it relates to the past project wording.
- Discussion was brought up about using high school volunteers to get projects done. RAC pay for materials and kids do the work. Or house the kids somewhere for a project so they don't have to drive back and forth. Would have to be a group who can accept the dollars as a 501 (c) (3) organization. Or, a group sponsored by the high school.
- Any member of the RAC can submit an application. There is no conflict of interest. It was further stated that to avoid a conflict of interest, the RAC member submitting the project should refrain from voting.

## **The agenda for next month's meeting will include:**

- The RAC Mission statement for approval.
- Project priorities. Gary will bring in the past RAC priorities.
- Discussion on the types of projects that the RAC will accept, and requirements for the projects.
- Facilitated group meetings.

**6/16/10 RAC meeting notes continued.**

A List of members will be e-mailed to all committee members and will include member towns and phone numbers

The next meeting is on July 21<sup>st</sup>, 7:00 pm to 9:00 pm, at the Bass Lake Ranger District Office in North Fork.

**9:03 pm, the meeting adjourned.**