

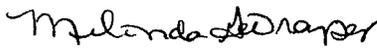
DESIGNATION OF CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR)  (REF. FSH 6309.11 and FSH 6309.32)	CONTRACT NO. See attached list	FILE CODE 6300
	UNIT Fire & Aviation Management	
TO: See attached list of Contracting Officers Technical Representatives	PROJECT  National Mobile Food Services	
	CONTRACTOR See attached list	

This is your designation as Contracting Officer's Technical Representative to administer the above contracts. Your major duties and responsibilities are contained in the Contract Administration Handbook (FSH 6309.11). You are delegated full authority under the contracts except for the following actions which are reserved for the Contracting Officer and/or Administrative Contracting Officer:

1. Issue a Notice to Proceed to the Contractor.
2. Approve Change Orders or Modifications.
3. Take action to terminate the contract for default or Government convenience.
4. Make contract adjustments under the Differing Site Conditions clause.
5. Grant extensions of contract time.
6. Approve Assignment of Claims.
7. Make final decisions under the Disputes Clause.
8. Make final acceptance under the contract.
9. Make final decisions under the Suspension of Work Clause.
10. Make equitable adjustments.
11. Authorize change in amount of Payment Retention.
12. Approve subcontractors.
13. Approve use and possession prior to completion.
14. Enforce the warranty provisions.

In addition to the duties and responsibilities contained in the Contract Administration Handbook, you are hereby delegated the following major duties and responsibilities:

1. Ensure Contractor's compliance with the technical specifications, work schedules and Labor Standards of the contract.
2. Ensure designated Inspectors are performing their delgated duties.
3. Resolve differences or disputes between Inspectors and Contractors. If resolution can not be reached, contact the ACO. Written documentation regarding all disputes must be forwarded to the ACO.
4. Ensure contract daily diaries and/or unit logs are maintained documenting all contract actions, in regards to deficiencies, that may be useful at a later date in the event of a dispute or investigation. All documentation shall be forwarded to the ACO.
5. Immediately contact the ACO whenever the Contractor's equipment or personnel are not in condition to perform or fail to perform the services required.
6. Review and sign invoices for acceptance of services. Ensure Contractors submit daily invoices to Inspectors for signature prior to submitting to the Albuquerque Service Center.

CONTRACTING OFFICER'S NAME (Print or Type)	SIGNATURE	DATE
MELINDA G. DRAPER, Contracting Officer		2/18/10

CC: Contractor, Contract File, Albuquerque Service Center

**2010-2014**  
**NATIONAL MOBILE FOOD CONTRACTORS**

<b>CONTRACTOR</b>	<b>CONTRACT NUMBER</b>
BIG SKY MOBILE CATERING	AG-024B-C-10-9005
BISHOP SERVICES, INC.	AG-024B-C-10-9006
BLAGG'S FOOD SERVICE, INC.	AG-024B-C-10-9007
CATTLEMEN'S MEAT COMPANY	AG-024B-C-10-9008
D.F. ZEE'S FIREFIGHTER CATERING	AG-024B-C-10-9009
FOR STARS EXPRESS, INC.	AG-024B-C-10-9010
HOUSTON'S CATERING, INC.	AG-024B-C-10-9011
HOUSTON'S TOO, LC	AG-024B-C-10-9012
INCIDENT CATERING SERVICES	AG-024B-C-10-9013
MORMON LAKE LODGE	AG-024B-C-10-9014
NU-WAY, INC.	AG-024B-C-10-9015
PORT-A-PIT CATERING SERVICES	AG-024B-C-10-9016
PRESTIGE FOODS CORPORATION	AG-024B-C-10-9017
SCOFIELD CATERING & MANAGEMENT	AG-024B-C-10-9018
STEWART'S FIREFIGHTER FOOD CATERING, INC.	AG-024B-C-10-9019
THE LAKE, INC.	AG-024B-C-10-9020
THUNDER MOUNTAIN CATERING, INC.	AG-024B-C-10-9021
YELLOWSTONE KELLY'S CATERING CO.	AG-024B-C-10-9022

**CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVES (COTRs)  
FOR THE  
2010-2014 NATIONAL MOBILE FOOD SERVICE CONTRACTS  
(02/18/2010)**

1. Lothar Kososik, Lead COTR  
US Forest Service  
3833 S. Development Ave.  
Boise, ID 83705  
Wk: 208-387-5676  
Cell: 208-608-2853  
[lkososik@fs.fed.us](mailto:lkososik@fs.fed.us)
  
2. Bill Menke  
46375 HWY 58  
Westfir, OR 97492  
Wk: 541-782-5209  
Cell: 541-517-6932  
[bmenke@fs.fed.us](mailto:bmenke@fs.fed.us)
  
3. Mary Fields  
US Forest Service  
PO Box 7669  
Missoula, MT 59807  
Wk: 406-329-3451  
Cell: 406-370-7312  
[mfields@fs.fed.us](mailto:mfields@fs.fed.us)
  
4. Richard (Rick) Martin  
929 N. 900 E.  
Shelley, ID 83274  
Cell: 208-317-3707  
[Alpha28@aol.com](mailto:Alpha28@aol.com)