

**INTERAGENCY MOBILE FOOD SERVICES
PERFORMANCE EVALUATION
(Reference: FAR 42.15)**

Contractor: _____	Contract No: _____	
Unit No: _____	Incident Name: _____	
Inclusive Dates: _____		
Ratings: Summarize Contractor performance and circle in the column on the right the number that corresponds to the performance rating for each rating category. The rating official must provide comments supporting each numerical rating assigned.		
Quality of Services	Comments: _____	0
		1
		2
		3
		4
		5
Equipment	Comments: _____	0
		1
		2
		3
		4
		5
Timeliness of Performance	Comments: _____	0
		1
		2
		3
		4
		5
Business Relations: Working With Government and Other Contractors	Comments: _____	0
		1
		2
		3
		4
		5

Form 1276-E (01/2010)

**INTERAGENCY MOBILE FOOD SERVICES
PERFORMANCE EVALUATION – (CONTINUATION SHEET)**

Key Personnel Performance: Name:	Comments:
Name:	Comments:
Name:	Comments:
Would you select this Contractor again, given the choice? Explain.	
Rating Official Name/Title: _____	
Signature: _____	Phone Number: _____
Date: _____	E-Mail Address: _____
Contractor Representative Name/Title: _____	
Signature: _____	Phone Number: _____
Date: _____	

Form 1276-H (01/2010)

Any Contractor comments regarding this performance evaluation must be submitted, in writing, to the Contracting Officer within 30 days of receipt by the Contractor's Representative.

ORIGINAL – CONTRACTING OFFICER, NIFC; COPY 1 – MFSU; COPY 2 - CONTRACTOR; COPY 3 – FDUL; COPY 4 – USING AGENCY

CONTRACTOR PERFORMANCE EVALUATION GUIDELINES

Use the following table as a guideline to complete the Contractor Performance Evaluation Form.

	Quality of Services	Equipment	Timeliness of Performance	Business Relations
Rating	-Compliance with contract requirements. -Adhered to Quality Control Plan. -Accuracy of reports. -Notification of problems.	-Compliance with contract specifications. -Sanitary and well maintained.	-Met agreed upon date and time to report to the incident. -Equipment repairs are completed in a timely manner. -Water tests are completed in a timely manner.	-Effective Management. -Businesslike correspondence. -Cooperative/flexible/professional. -Responsive to contract requirements. -Ability to work with other Contractor's assigned to the incident.
0 Unsatisfactory	Non-conformance's are compromising the achievement of contract requirements, despite use of Agency resources.	Equipment issues are compromising performance of contract requirements.	Delays are compromising the achievement of contract requirements, despite use of Agency Resources.	Response to inquiries, technical, service, administrative issues is not effective and responsive. Unable to work with other Contractor's compromising performance of contract requirements.
1 Poor	Non-conformance's require major Agency resources to ensure achievement of contract requirements.	Equipment issues require major Agency resources to ensure achievement of contract requirements.	Delays require major Agency resources to ensure achievement of contract requirements.	Response to inquiries, technical/service/administrative issues are marginally effective and responsive. Inability to work with other Contractor's requires major Agency resources to ensure contract performance.
2 Fair	Non-conformance's require minor Agency resources to ensure achievement of contract requirements.	Equipment issues require minor Agency resources to ensure achievement of contract requirements.	Delays require minor Agency resources to ensure achievement of contract requirements.	Response to inquiries, technical/service/administrative issues are somewhat effective and responsive. Inability to work with other Contractor's requires minor Agency resources to ensure contract performance.
3 Good	Non-conformance's do not impact achievement of contract requirements.	Equipment issues do not impact achievement of contract requirements.	Delays do not impact achievement of contract requirements.	Response to inquiries, technical/service/administrative issues are usually effective and responsive. Inability to work with other Contractor's does not impact contract performance.
4 Excellent	There are no quality problems.	There are no equipment issues.	There are no delays.	Response to inquiries, technical/service/administrative issues are effective and responsive. There are no issues in working with the Government and other Contractor's.
5 Outstanding	The contractor has demonstrated an Outstanding performance level that was significantly in excess of anticipated achievements and is commendable as an example for others, so that it justifies adding a point to the score. It is expected that this rating will be used in those rare circumstances where contractor performance clearly exceeds the performance levels described as "Excellent".			