



**Danny Rhynes Interagency Training Center**  
**602 S. Tippecanoe Ave.**  
**San Bernardino, CA 92408**  
**(909) 382-2984 Fax (909) 382-4192**  
**Email: drtc@fs.fed.us**

## Memorandum

**DATE: March 11, 2011**

**SUBJECT: S230/S231 Single Resource Boss Crew/Engine**

**TO: Students**

You have been selected to attend the S230/S231 Crew/Engine Boss course at the **Del Rosa Work Center, located at 4121 Quail Canyon Road, San Bernardino, CA 92404**, on April 11-15, 2011. **Class will begin at 0800 hours on Monday, April 11 and conclude at approximately 1700 hours on Friday, April 15, 2011.**

We realize some of you will only be attending one portion of the course. Please see the start times for each session below.

**S-230 Crew Boss** will begin on Monday, April 11 at 0800 and conclude at approximately 1700 hours on Wednesday, April 13, 2011.

**S-231 Engine Boss** will begin on Thursday, April 14 at 0800 and conclude at approximately 1700 hours on Friday, April 15, 2011.

This is a classroom and skill course designed to produce student proficiency in the performance of duties associated with the single resource and engine boss position from initial dispatch through demobilization to the home unit. Topics include: operational leadership, preparation and mobilization, assignment preparation, risk management, entrapment avoidance, safety and tactics, offline duties, demobilization, post incident responsibilities, engine and crew capabilities and limitations, information sources, fire size-up considerations, tactics and wildland / urban interface.

### **Trainee prerequisites are:**

1. Qualified as a FFT1
2. Successful completion of S290 Basic Fire Behavior

### **Please bring the following to class on the first day:**

1. Fireline Handbook that includes Appendix "B"
2. Field Operations Guide
3. Incident Response Pocket Guide

**Prior to class, you will need to contact Neil Gamboa or Dave Borero @ 909-382-2980 to receive your resource order. This must be done prior to the first day of class.**

**\*\*ALL STUDENTS: Please complete and return the pre-registration form to the training center no later than close of business **Monday, March 28, 2011**. FAX copies are sufficient.**

## **Tuition**

Your tuition cost is **\$300.00**

All students must submit a NWCG Nomination Form with proper agency charge codes and signatures for payment. Forms can be attained on-line at: “nationalfiretraining.net.”

### **Allan Hancock College – Community College District Program:**

DRTC has an agreement with Allan Hancock College to provide this class as part of their curriculum. Upon successful completion, the course will be entered on your college transcript. Allan Hancock College enrollment process is now online and students are required to enroll prior to the first day of class.

**Out of State students are not required to register with the college. This is due to the out of state fees that would be incurred by the student to enroll.**

### **Instructions for Completing College Registration**

1. Go to [www.hancockcollege.edu](http://www.hancockcollege.edu)
2. Click on the Credit Admission Application link on the far right.
3. Fill out the form and click the Begin Admission Process button
4. Once the above step is completed you will be given a student ID (H number) a username and a temporary password. Please keep these for your records.
5. Please write your Student ID (H number) on your pre-registration form that you will need to submit to us.

### **Billing Information:**

**Forest Service (Other Regions):** The approved NWCG Nomination Form will be used for payment. This form must include proper agency charge codes and signatures.

**Other Federal Agencies:** The approved NWCG Nomination Form will be used for payment. This form must include proper agency codes, agreement numbers and signatures.

**Other Non Federal Agencies:** It is recommended that students pay with check or money order at the facility at the start of class. There is an additional 7.1% administrative fee added to this tuition charge. If payment is not received, a bill of collection will be issued to your agency.

**Cancellations:** Cancellations must be made two weeks prior to the course start date. If a cancellation occurs after the two-week cut off and the slot goes unfilled, there will be a charge not to exceed the tuition charge for the course. **The last date to cancel for this course is Monday, March 28, 2011.**

If a student cancels within the two-week period and pre work has already been received, the student needs to return pre work to the training facility.

**Dress:** Students are to wear casual office attire. This means attire suitable for public contact (no shorts, tank tops, flip flops, etc).

Any questions regarding this course may be directed to your unit training coordinator or appropriate training representative. If you are self-sponsored, you may contact the training center directly at [drtc@fs.fed.us](mailto:drtc@fs.fed.us)

**Travel:** For travel and lodging information navigate on the internet to the DRTC website:  
<http://www.fs.fed.us/r5/sanbernardino/train/travel.shtml>

/s/ Kristel Johnson

Kristel Johnson  
Forest Training Officer

Enclosures:

Training Center & Lodging Information, Driving Directions  
Student Pre-Registration Form