

## Appendix D: Sample Holder Maintenance Plan

The holder maintenance plan listed below is an example only. Actual holder maintenance plans will be prepared for each recreation site and included in the annual Operating Plan. The Forest Service will provide standards for these requirements.

<b>Maintenance Requirement</b>	<b>Frequency</b>	<b>Remarks</b>
Straighten/replace broken/missing barriers, site marker signs, and posts.	Within one week of discovery.	FS must approve materials.
Repair / refinish all wooden tables, prioritizing those in worst condition.	As needed.	FS must approve materials.
Paint interior and exterior of all buildings.	Every 3 years, as specified.	FS must approve materials.
Paint all benches.	Every 3 years, or as needed.	FS must approve materials.
Paint over all graffiti.	As needed.	FS must approve materials.
Inspect and repair or replace all toilet door locks.	Prior to opening, and as needed.	FS must approve materials.
Repaint entrance sign.	Every 3 years, or as needed.	FS must approve materials.
Repair sign boards.	As needed.	FS must approve materials.
Remove and properly dispose of ashes in fire rings when half full. Clean grills.	Prior to opening, after closing, and as needed.	To FS standards.
Remove visitor-made fire rings.	Prior to opening, and after each one is built.	To FS standards.
Pump vault toilets and properly dispose of waste.	Prior to opening, after closing, and as needed during season when $\frac{3}{4}$ full.	To FS standards.
Inspect septic tanks; pump if needed	Every 3 years, or as needed	To FS standards.
Inspect and repair all damaged or leaking plumbing fixtures.	Prior to opening, and as needed.	FS must approve materials.
Inspect all vehicle gates, repair bent sections, and paint gates.	Prior to opening, and as needed.	FS must approve materials.

<b>Maintenance Requirement</b>	<b>Frequency</b>	<b>Remarks</b>
Winterize all hydrants.	Prior to closing.	FS must approve materials.
Remove hazard trees. Clean up bucked blowdown and hazard trees.	Prior to opening each year, and as needed during season.	To FS standards.
Fill in potholes in campground parking pads and and walkways.	Prior to opening, and as needed.	To FS standards.
Cover all signs with six-millimeter plastic.	End of operating season.	FS must approve materials.
Clean and maintain culverts on trails.	As needed.	To FS standards.
Excavate and clean water faucet sumps.	Annually, and as needed.	To FS standards.
Patrol for, collect, and remove litter.	Daily or more often, as needed.	To FS standards.
Clean toilets.	At least once per day, mid-morning.	To FS standards.
Remove garbage.	Weekly or more frequently, as needed.	Prevent trash from overflowing containers.
Test potable water.	According to state/Federal standards.	
Brush, limb, and perform tread maintenance on interior trails.	Annually, and as needed.	To FS standards.
Brush and limb along interior campground roads. Mow road shoulders.	Annually, and as needed.	To FS standards.