

Solicitation Number AG-64R4-S-0008JS

Contractor must be registered in www.ccr.gov and <https://orca.bpn.gov> in order to submit an offer on this project. Due to the short turnaround each prospective bidder is encouraged to start registration as soon as possible.

Facilities Maintenance Services for Logger's Lake Campground located on the Salem Ranger District of the Mark Twain National Forest. Closest town Bunker, MO approximately 7 miles north.

This is a combined synopsis/solicitation for commercial items prepared in accordance with the format in FAR Subpart 12.6, as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; proposals are being requested and a written solicitation will not be issued.

This solicitation is issued as an RFQ and the documents incorporate provisions and clauses in effect through Federal Acquisition Circular 2005-54.

This procurement is set aside for Small Business.

The NAICS code is 561720 and the Small Business Size Standard is \$16.5 million.

See attached document (Logger's Lake Maintenance) for schedule and specifications.

Contractor Acceptance Statement: By submitting the offer, the Contractor agrees to all terms, conditions, and provisions included in the solicitation and agrees to furnish any awarded items at the price set in the schedule unless otherwise excepted as follows:

_____.

The following FAR clauses and provisions apply to this solicitation. Those that are incorporated by reference can be viewed in full text at <https://www.acquisition.gov/far>

52.212-1 Instructions to Offerors – Commercial Items (JUN 2008)

52.212-2 Evaluation – Commercial Items (JAN 1999)

(a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate offers:

PRICE

PAST PERFORMANCE

CAPACITY TO PERFORM WORK

Technical factors and past performance, when combined, are approximately equal to cost or price.

(b) *Options*. The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).

(c) A written notice of award or acceptance of an offer mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

52.212-3 Offeror Representations and Certifications – Commercial Items (NOV 2011)

(Offeror must complete this certification online at <https://orca.bpn.gov> or print this clause in full, complete the appropriate blocks, and submit with your offer)

52.212-4 Contract Terms and Conditions – Commercial Items (JUNE 2010)

52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders – Commercial Items (NOV 2011)

Clauses listed in 52.212-5 that apply to this solicitation:

[52.219-6](#), Notice of Total Small Business Set-Aside (Nov 2011) ([15 U.S.C. 644](#)).

Alternate II (Nov 2011).

[52.232-33](#), Payment by Electronic Funds Transfer—Central Contractor Registration (Oct 2003) ([31 U.S.C. 3332](#)).

[52.222-41](#), Service Contract Act of 1965 (Nov 2007) ([41 U.S.C. 351](#), *et seq.*).

[52.223-18](#), Encouraging Contractor Policies to Ban Text Messaging While Driving (AUG 2011) (E.O. 13513).

52.217-9 Option to Extend the Term of the Contract (Mar 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 180 days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 30 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 5 years.

52.232-19 Availability of Funds for the Next Fiscal Year (Apr 1984)

Funds are not presently available for performance under this contract beyond October 31, 2012. The Government's obligation for performance of this contract beyond that date is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise for performance under this contract beyond October 31, 2012 until funds are made available to the Contracting Officer for performance and until the Contractor receives notice of availability, to be confirmed in writing by the Contracting Officer.

FAR 52.215-5 Facsimile Proposals (OCT 1997)

Offerors may submit facsimile proposals as responses to this solicitation. Facsimile proposals are subject to the same rules as paper proposals. The telephone number of receiving facsimile equipment is: 573-364-6844

52.217-5 Evaluations of Options (JUL 1990)

Offers shall be submitted to:

USDA-Forest Service
ATTN John Swizdor
401 Fairgrounds Road
Rolla, MO 65401-2911

No later than March 21, 2012

Technical questions may be referred to Tim Petty at 573-729-6656.

Administrative questions may be referred to John Swizdor 573-341-7407.

**SUPPLIES OR SERVICES AND PRICES/COSTS
SCHEDULE OF ITEMS**

ITEM NO.	DESCRIPTION	EST. QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	Mowing services for Logger's Lake Recreation Area Check here if quote includes trimming <input type="checkbox"/>				
	Base Year – Date of Award to 10/31/12	12	TRIP	\$	\$
	Option Year I – 04/01/13 to 10/31/13	12	TRIP	\$	\$
	Option Year II – 04/01/14 to 10/31/14	12	TRIP	\$	\$
	Option Year III – 04/01/15 to 10/31/15	12	TRIP	\$	\$
	Option Year IV – 04/01/16 to 10/31/16	12	TRIP	\$	\$
ITEM NO.	DESCRIPTION	EST. QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
2	Cleaning Services for Logger's Lake Recreation Area				
	Base Year – Date of Award to 10/31/12	28	TRIP	\$	\$
	Option Year I – 04/01/13 to 10/31/13	28	TRIP	\$	\$
	Option Year II – 04/01/14 to 10/31/14	28	TRIP	\$	\$
	Option Year III – 04/01/15 to 10/31/15	28	TRIP	\$	\$
	Option Year IV – 04/01/16 to 10/31/16	28	TRIP	\$	\$

ITEM NO.	DESCRIPTION	EST. QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	Trash Hauling for Logger's Lake Recreation Area				
	Base Year – Date of Award to 10/31/12	28	TRIP	\$	\$
	Option Year I – 04/01/13 to 10/31/13	28	TRIP	\$	\$
	Option Year II – 04/01/14 to 10/31/14	28	TRIP	\$	\$
	Option Year III – 04/01/15 to 10/31/15	28	TRIP	\$	\$
	Option Year IV – 04/01/16 to 10/31/16	28	TRIP	\$	\$

Contractor Acceptance Statement: By signing the offer, the Contractor agrees to all terms, conditions, and provisions included in the solicitation and agrees to furnish any awarded items at the price set in the schedule unless otherwise excepted as follows: _____.

Additional Contractor Notes:

1. Contractor must be registered in www.ccr.gov and <https://orca.bpn.gov> in order to submit an offer on this project.
2. There is no pre-bid meeting scheduled. Site visits to the campground may be granted by contacting Tim Petty at 573-729-6656.
3. Award will be made to one contractor. You must submit pricing for all items, including any option items and/or option years.
4. The Government reserves the right to increase or decrease the quantity of services depending on annual requirements and/or funding.

DESCRIPTION/SPECIFICATIONS/STATEMENT OF WORK

SCOPE:

Furnish all labor, transportation, supervision, materials, equipment, tools, supplies, and incidentals (except those listed in General Specifications: Government-Furnished Property) necessary to perform campground maintenance services on the Salem Ranger District of the Mark Twain National Forest in accordance with the terms, conditions, and specifications of this solicitation and any resultant contract.

IF DAMAGE TO PERSONAL PROPERTY OF RECREATION SITE USERS OCCURS AS A RESULT OF CONTRACTOR'S ACTIVITIES, THE U.S. FOREST SERVICE IS NOT LIABLE FOR COSTS ASSOCIATED WITH INCIDENT. THE CONTRACTOR ASSUMES THIS LIABILITY.

LOCATION:

Services to be performed at the following locations:
(Reference attached vicinity and area maps.)

1. Loggers Lake Campground Area – Shannon County, approximately seven miles south of Bunker Missouri.

GOVERNMENT-FURNISHED PROPERTY

The Government shall deliver to the Contractor, the following listed materials, supplies, and property (hereinafter referred to as "Government-furnished property") at the place and time specified below. The Contractor shall be liable for all loss or damage of such delivered Government-furnished property until completion and final acceptance of work required under this contract. The contractor shall call the district office @ (573) 729-6656 at least 48 hours prior to pickup of requested Government furnished supplies. If the Government fails to make delivery of such Government-furnished property suitable for its intended use, and upon written request from the Contractor, the price, the quantity, or both may be modified pursuant to the "Changes" clause of the Federal Acquisition Regulations.

Fuel

Fuel for mowing equipment will be provided by the Forest Service at the rate of ten (10) gallons per completed, invoiced, and accepted item. Cans will be provided, and they may be picked up at the Salem office or delivered to the worksite as COR is available.

Cleaning Tools and Supplies

Mops, buckets, brooms, brushes, towels, rubber gloves, and cleaning supplies. May be picked up at the Salem office or delivered to the worksite as COR is available. Unused items will be returned or stowed per COR direction.

Trash Bags

Refuse bags to line cans inside corrals. May be picked up at the Salem office or delivered to the worksite as COR is available. Unused items will be returned or stowed per COR direction.

Personal Protective Equipment (PPE)

Safety Glasses, Leather Gloves, and Earplugs (1 each per employee up to 2 except earplugs. 1 dozen disposable earplugs will be provided. May be picked up at the Salem office or delivered to the worksite as COR is available.

Master Lock Key

The Forest Service will provide the Contractor with a key for access to locked sites. The contractor will be required to return the key at the end of the contract period before final payment will be processed.

SUPPLIES, EQUIPMENT, AND LABOR

A. Contractor shall furnish all equipment, labor, materials, supplies, transportation, supervision, and incidentals necessary to perform the described work, except supplies listed under Government-furnished property above.

B. The Contractor shall, without additional expense to the Government, transport his equipment and personnel to, from, and between all work areas.

C. The Contractor shall ensure that his employees operate vehicles in a manner so as not to endanger the rights or safety of other persons or in a manner or at a speed that would endanger or be likely to endanger any person or property. The Contractor will be notified by the COR if his employees are observed operating the vehicles in a careless or reckless manner, and the Contractor will be required to correct the problem or replace the employee.

TECHNICAL SPECIFICATIONS - Mowing**Schedule of Grounds Maintenance**

All sites shall be maintained a **minimum** of once every 15 days (twice a month).

Each mowing event (per item) should occur Monday thru Friday of the same week.

Dates of maintenance will be within April 1 – October 31, for each period of order.

The need for mowing is highly dependent upon area use, rainfall, and temperature; therefore, the mowing schedule is subject to adjustment at the request of the Contracting Officer's Representative (COR) or as mutually agreed.

The Government reserves the right to request additional mowing service if the normal schedule will be inadequate to handle grass growth beyond 8-10 inches.

Care of Recreation Grounds

Mow open grassed areas as designated on attached map(s).

Keep all grass and weeds under 8 inches in height.

Mow around all impact areas, site amenities and signs as needed.

Equipment Requirements

Mower: The Contractor is to provide a mower capable of efficiently cutting the grass within campground mowing areas. All equipment furnished by the Contractor shall be maintained and operated in a safe manner. All safety devices associated with the equipment (brakes, shield, muffler, etc.) are to be in good working order.

Work to be Performed

Work to be performed by the Contractor will consist of the following:

1. Recon area prior to mowing for rocks, wire, or other hazardous items.
2. Pick up litter before mowing to prevent scattering debris.

3. Operating the mower in such a manner so as to prevent undue damage to lawn (rutting, scalping, etc.)
4. Avoid mowing during weekends and/or adjacent to occupied campsites to minimize camper disturbance.
5. Trimming (weed-eating) will be completed by FS crews ONLY if contractor elects to forego providing for in mowing quote.
6. Appropriate PPE will be used. Safety Glasses are mandatory, gloves and earplugs are recommended.
7. No open toed shoes. Boots or leather shoes are recommended.

TECHNICAL SPECIFICATIONS - Cleaning

Schedule of Restroom Maintenance

All sites shall be maintained a **minimum** of once every 7 days (4 times a month), with an additional cleaning immediately following a holiday (Memorial, Independence, Labor, and Columbus Day).

Dates of maintenance will be within April 1 – October 31, for each period of order.

The need for cleaning is highly dependent upon facilities use; therefore, the cleaning schedule is subject to adjustment at the request of the Contracting Officer's Representative (COR) or as mutually agreed.

The Government reserves the right to request additional cleaning service if the normal schedule will be inadequate to maintain sanitary conditions of facilities.

Care of Facilities

Clean facilities with detergents and equipment provided. Do not use abrasives or solvents that will damage surfaces and/or fixtures.

Report damage or vandalism to COR to initiate repairs.

Equipment Requirements

Mops, brooms, brushes, and towels will be provided by FS. Cleaning supplies will be provided on site in secure areas.

Work to be Performed

Work to be performed by the Contractor will consist of the following:

1. Pick up any debris or trash.
2. Sweep and Mop floors.
3. Clean and sanitize fixtures, doors, risers, toilet seats, and walls.

TECHNICAL SPECIFICATIONS – Refuse/Trash Hauling

Schedule of Refuse Removal

All sites shall be maintained a **minimum** of once every 7 days (4 times a month), with an additional removal immediately following a holiday (Memorial, Independence, Labor, and Columbus Day).

Dates of maintenance will be within April 1 – October 31, for each period of order.

The need for refuse removal is highly dependent upon facilities use; therefore, the cleaning schedule is subject to adjustment at the request of the Contracting Officer's Representative (COR) or as mutually agreed.

The Government reserves the right to request additional refuse removal service if the normal schedule will be inadequate to maintain sanitary conditions of facilities.

Care of Refuse Facilities

Trash can corrals will be maintained free of debris, and new liners installed consummate with use each cycle of service.

Report unauthorized use, dumping, littering, damage, or vandalism to COR to initiate Law Enforcement action, cleanup, or repairs.

Equipment Requirements

Legal licensed vehicle capable of hauling up to 500 pounds of bagged refuse. Trash bags will be provided by FS.

Work to be Performed

Work to be performed by the Contractor will consist of the following:

1. Pick up any debris or trash within and around corrals.
2. Load and secure trash.
3. Replace can liners and secure lids.
4. Transport to Marcoot Tower site for disposal in bin provided.
5. Rinse cans and wash out corrals the end of each month.

PERSONNEL REQUIREMENTS

The Contractor shall ensure that the clothing and appearance of the Contractor and his employees or agents, and the equipment are in a clean and presentable condition. A courteous attitude shall be maintained toward the users of recreation areas at all times during the performance of this contract. Violations, if any, will be investigated and, if substantiated, may require corrective action.

INSPECTION

The Contracting Officer's Representative (COR), with such help as is needed, will make unannounced inspection of contract requirements. Contract violations called to the attention of the Contractor shall be corrected promptly and without additional charge to the Forest Service.

PAYMENTS

Contractor shall be paid monthly at the unit prices quoted for services performed after inspection and acceptance by the COR.