

Note: Document produced using the desktop Adobe Reader version 10.1.1. If you open maps in the web browser some tools may not be available. Instructions may differ slightly for other versions of adobe reader.

Download Adobe Reader for Free: <http://www.adobe.com/products/reader.html>

Links to the NEPA website and PDF Maps

Douglas Ranger District:

http://www.fs.fed.us/nepa/nepa_project_exp.php?project=36555

Nogales Ranger District:

http://www.fs.fed.us/nepa/nepa_project_exp.php?project=29223

Safford District Ranger District:

http://www.fs.fed.us/nepa/nepa_project_exp.php?project=36561

Santa Catalina Ranger District:

http://www.fs.fed.us/nepa/nepa_project_exp.php?project=29215

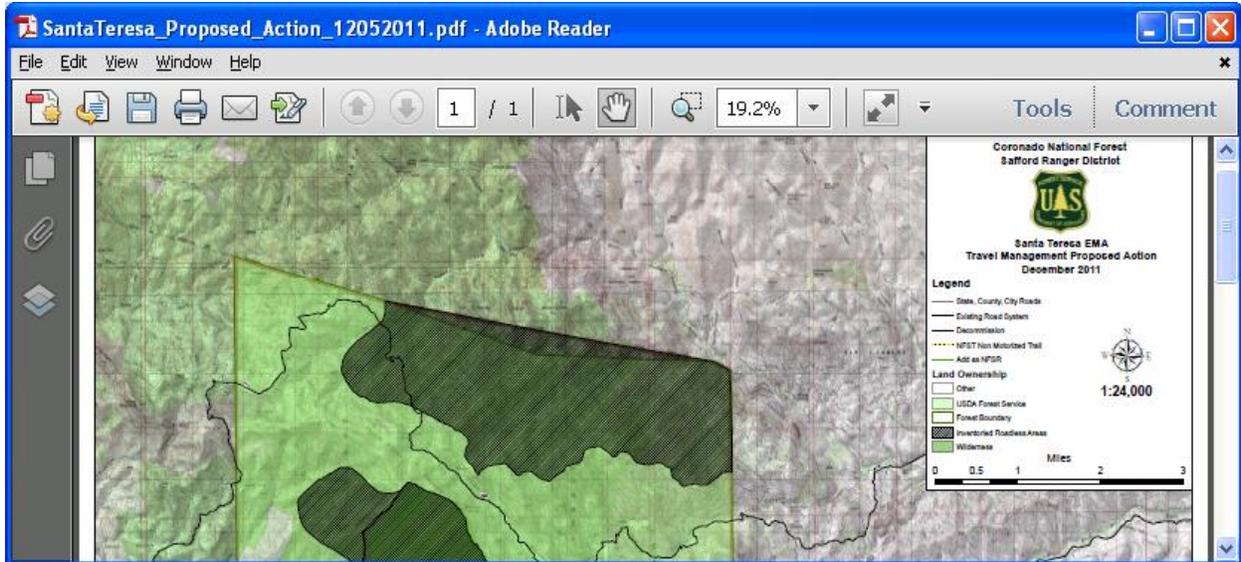
Sierra Vista Ranger District:

http://www.fs.fed.us/nepa/nepa_project_exp.php?project=36560

Downloading and Opening PDF Maps

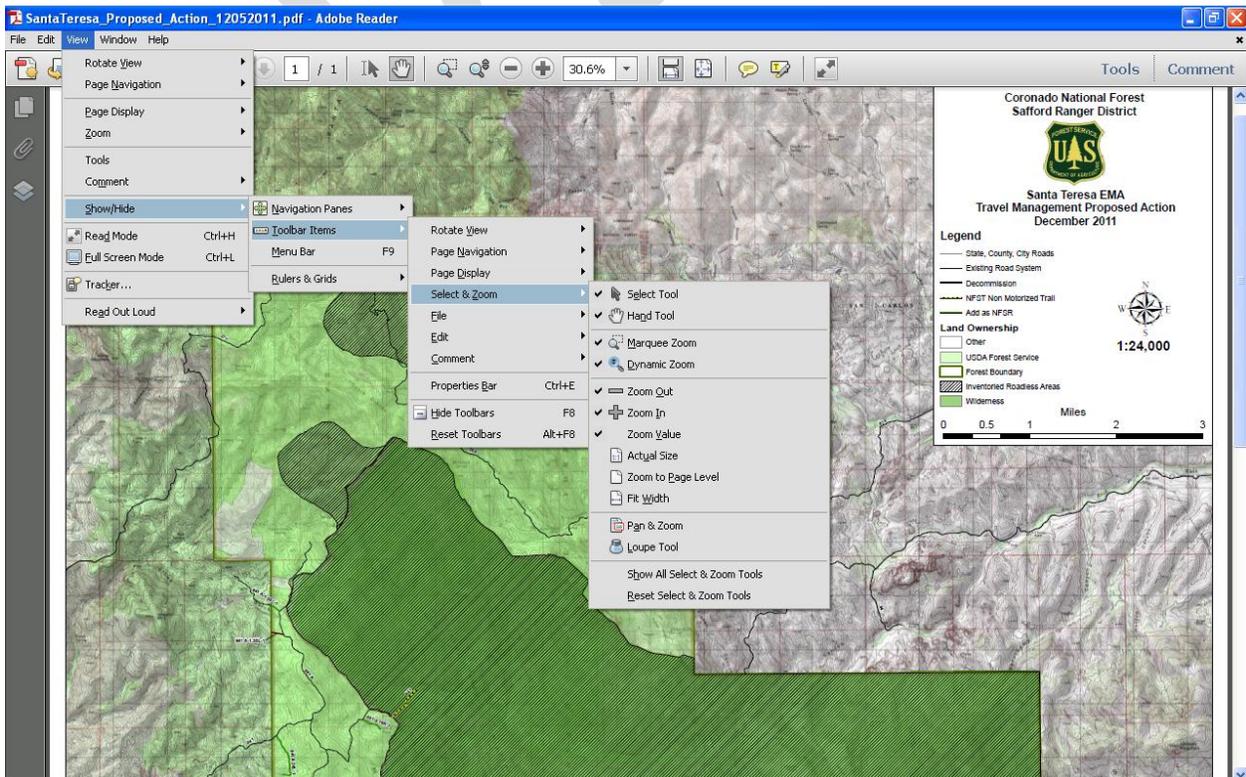
It is highly recommended that you download the map to your PC and open the map in Adobe to avoid compatibility issues that may occur with different web browsers. The images that you will see in the instructions below came from the Santa Teresa Proposed Action Map.

Go to one of the Forest Service public website links listed above. Depending on your browser, right click on a proposed action map [hyperlink](#) and then click “Save Target As” or “Save Link As...” (or similar). Choose a location to save to such as “My Documents” then click “Save.” Once the map is saved, navigate to the location you saved the map to and open the map by double-clicking on it. When the map opens, you will see a window similar to the one below:

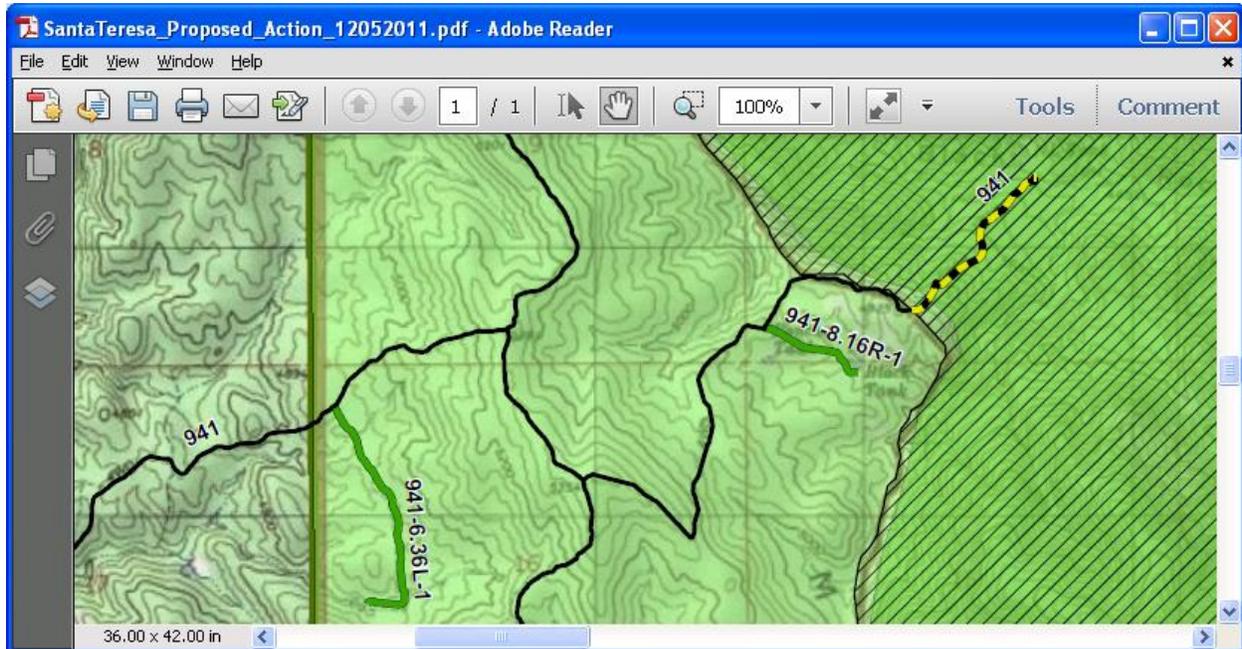


Navigating and Tools

You will need to activate a couple of tools in order to navigate around the maps. Some of the tools that you will need are *Zoom In (+)* and *Zoom Out (-)*, *Select Tool* (arrow), and the *Hand Tool*. If these tools are not available, you will need to activate them by going to *View > Show/Hide > Toolbar Items > Select & Zoom*. Check each tool and repeat the process before you continue. The *Zoom In and Zoom Out* tool will allow you to get the map to a legible scale, the *Select Tool* allows you to highlight text on the page, and the *Hand Tool* allows you to “Pan” around the map.



Now you can use your *Zoom Tools* to enlarge sections of the map. It is recommended that you use at least the *100% scale* so that you can view the map at its intended size. Now click on the *Hand Tool* and you can pan around the map to your area of interest.



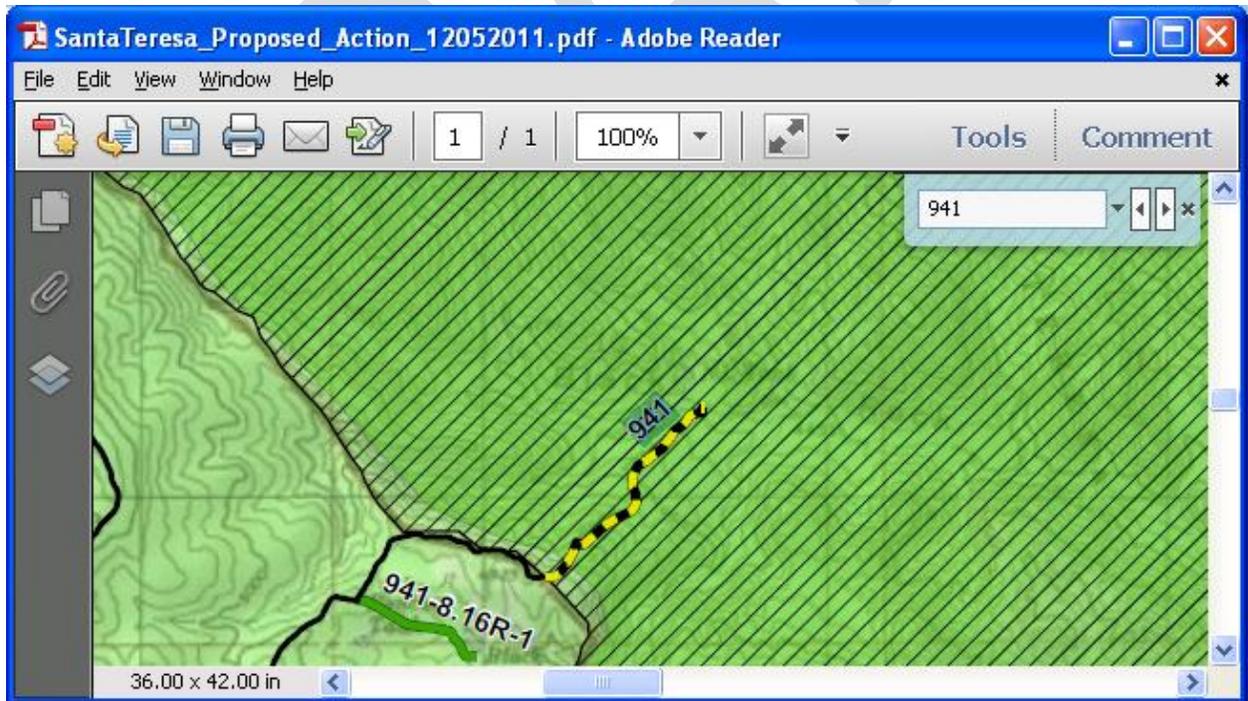
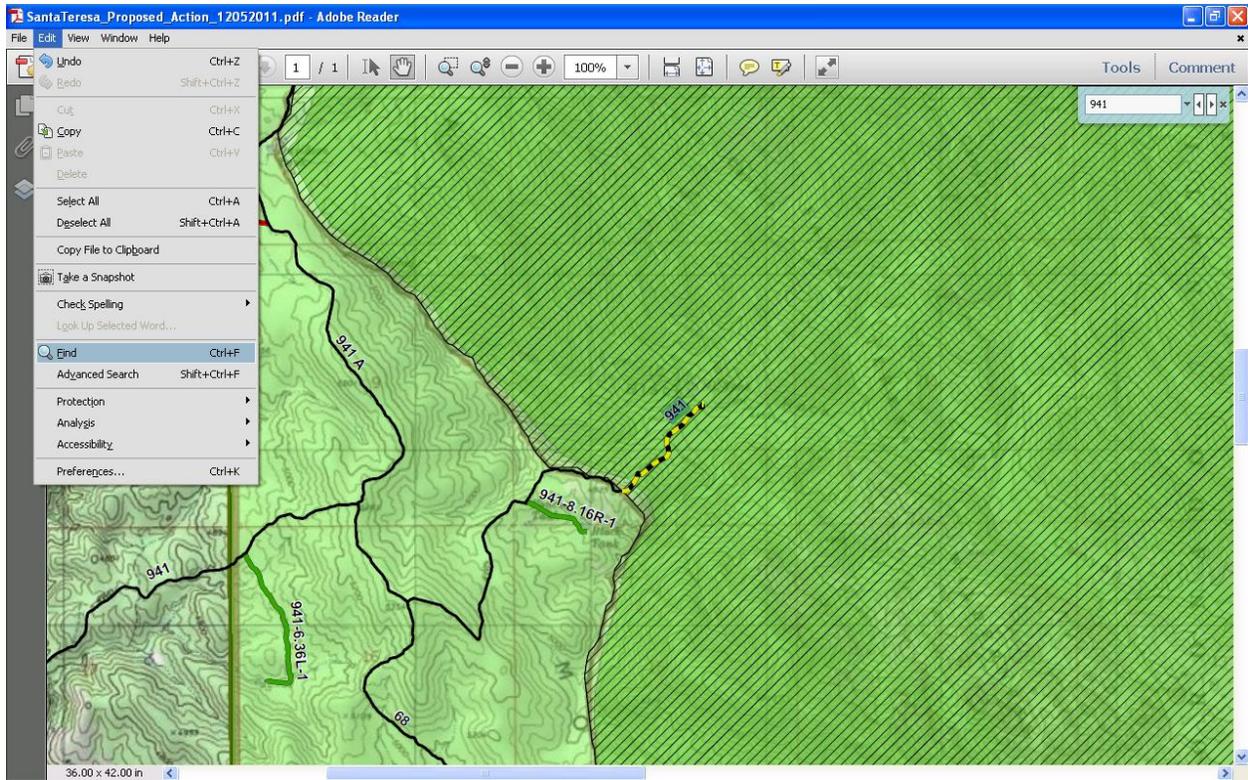
Using the “Find” search function

The *Find* function allows you to search for text located in the map. If you are interested in finding a particular road that had a proposed change, you can simply type the road number from the table and Adobe will highlight the road.

To activate the *Find* search function, click on *Edit>Find* or simply type *Ctrl+F*. In the upper right hand part of the screen, you will now see a screen where you can type text to search. To search, *type* the road number and press *Enter*, or click on the *right/left arrows* in the search field.

For example, NFSR 941 has a proposed change to NFST Non Motorized Trail. Using the *Find* function, you can find where NFSR 941 is located on the map. Now that you are “*Zoomed In*,” continue clicking on the *right/left arrows* to run through each road labeled “941” Adobe will automatically *Pan* around the map for you as you search through the roads labeled “941.” In some cases, roads may be labeled several times, so continue searching until you find the portion of the road you are looking for. Eventually you will come around to the proposed change to the road with the correct symbol (Black/Yellow Line).

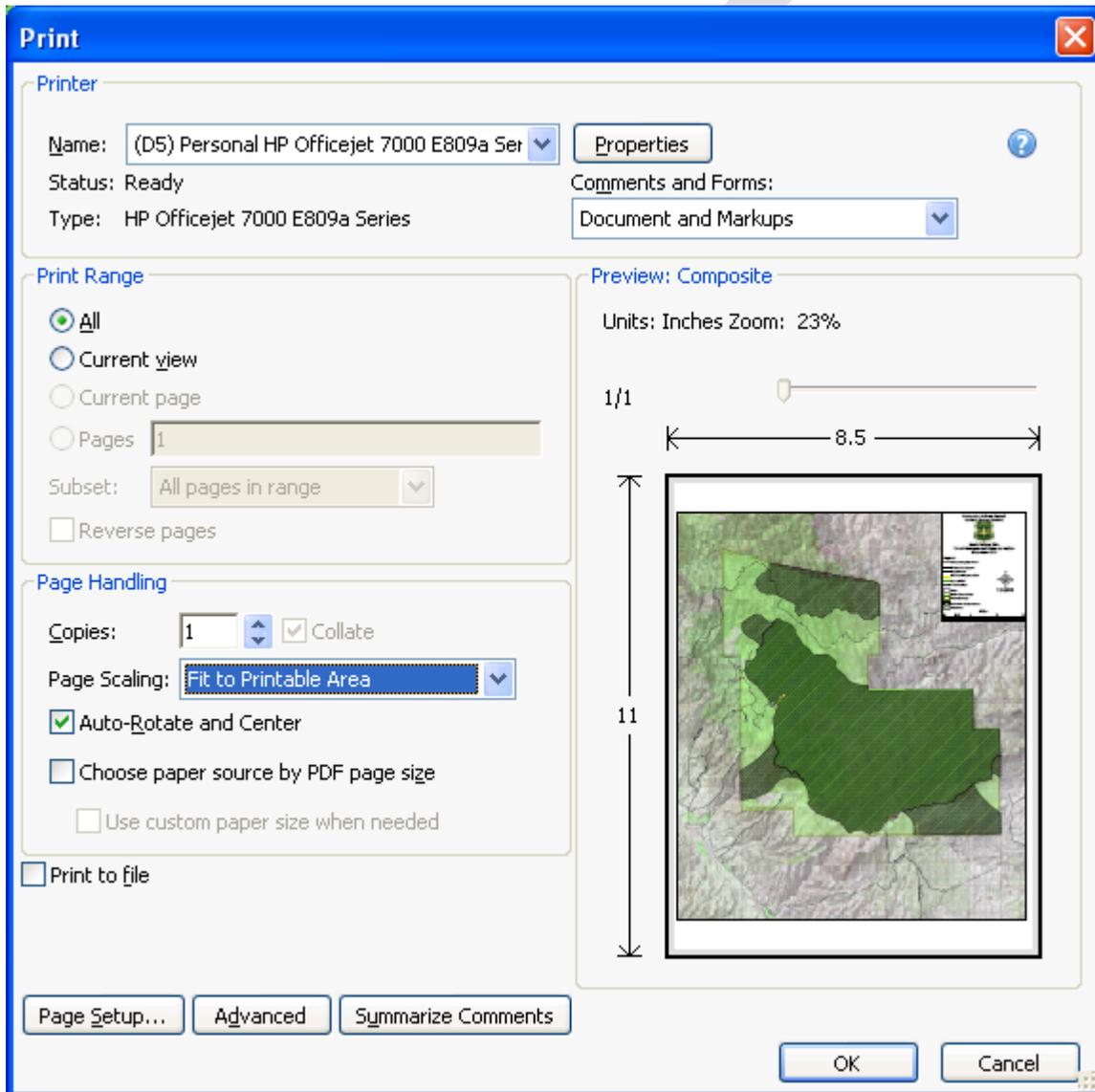
The first image below shows how to activate the *Find* search function. The second image is a representation the example described above.



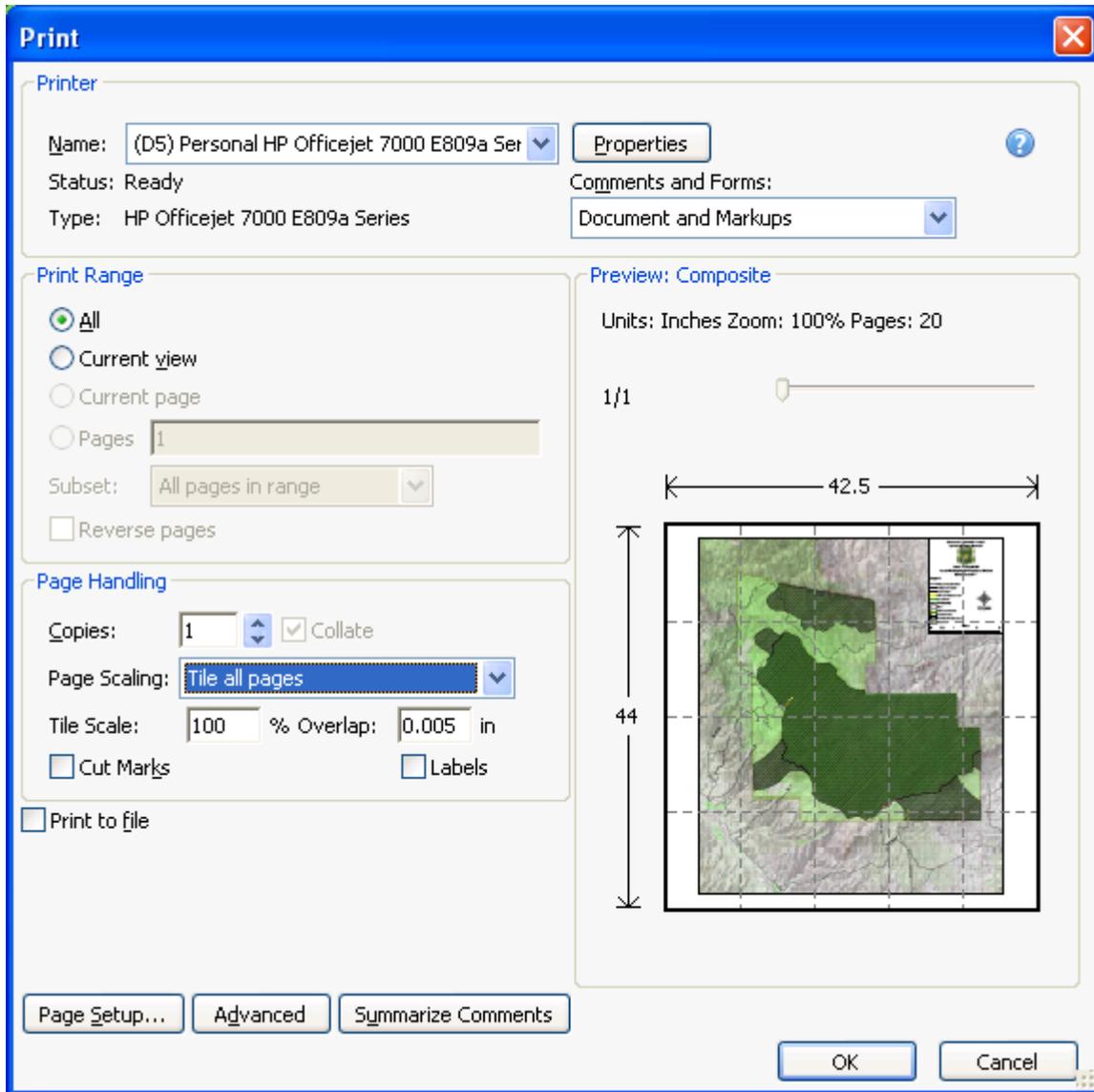
Printing Maps

There are several ways to print these PDF maps. The maps can be printed in their original size but not everyone has access to a large format printer or plotter. Most of us do have access to some sort of desktop printer that may print in 8.5 x 11-inch paper or larger. The maps can be “Rescaled” to fit the printable area of your sheet of paper. You can “Tile” the maps so that you can print out the whole map in sections. You can also print only what you want by printing the “Current View” on your screen.

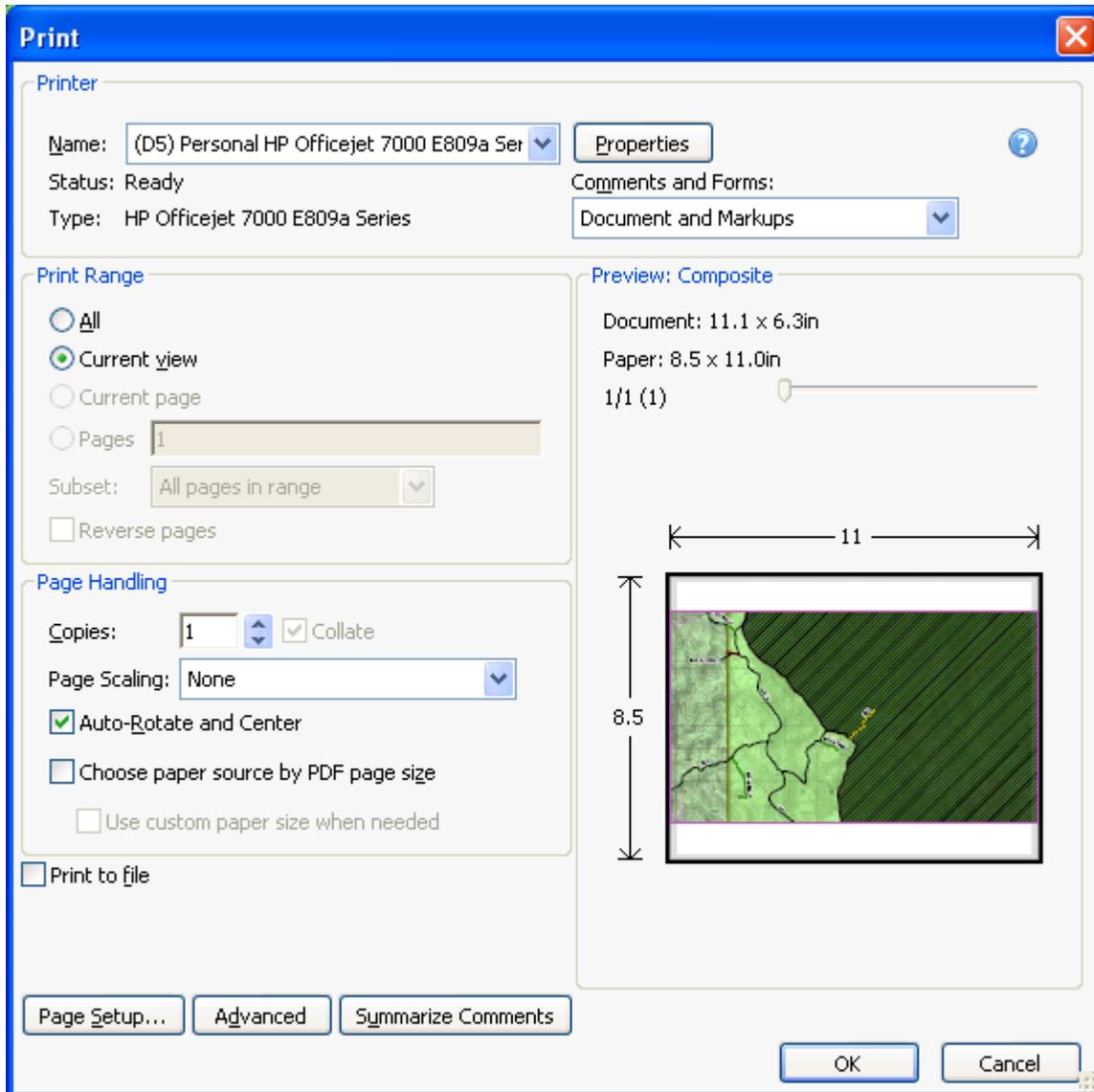
To print the map, click *File>Print*, click the *Printer Tool* (on the toolbar), or simply type *Ctrl+P*. You will now see an image similar to the image below:



To rescale the map to fit to the “Printable Area” or “Tile” the maps to fit the paper click on the drop down menu next to *Page Scaling*. The above image shows a print preview of the fit to printable area. The image below shows a print preview of the tiled map.



Lastly, you can print just the *Current View*. Using the same example of the proposed change to NFSR 941, you want to print only the portion of the map with the proposed road change to NFST Non Motorized Trail. In the Print Range, click on the bullet “*Current view*.” Now you will see a print preview of just the current view. Below is the image of this scenario:



Finally, click “OK” when you are ready to print out your selected map.

Final Advice

If you still need some guidance in operating Adobe Acrobat Reader, it is recommended that you use the help section by clicking on Help in the menu bar or by pressing the “F1” key on your keyboard. Try using the search option to find an answer to your question or navigate through the support and forum pages on the help page.