

Section 3. Project Organization

The responsibilities and authorities of organizations involved in NTCRA are briefly described below.

3.1. FOREST SERVICE

Pete Jones is the Contracting Officer's Representative (COR), as well as the On-Scene Coordinator (OSC) for the Forest Service. The COR is the Forest Service technical administrator of the contract. The COR is authorized by the Contracting Officer to monitor daily progress of the contract and serves as liaison in routine matters with the Contractor.

The OSC is the NTCRA Project Manager who is responsible for overall management, execution, and quality of the project. The OSC arranges for technical assistance from other agencies and directs or reviews the work of other agencies and contractors to ensure compliance with CERCLA. The OSC reviews all decision documents, enforcement orders, and work plans; oversees all expenditures of government funds; and ensures all staff working on the site have been informed of the operating and safety procedures.

3.2. ENGINEER

The original contract scope of work defined the Engineer will be responsible for development and update of the RA design documents. URS is the Engineer of Record and prepared the Removal Design (RD). However, the Engineer was not contracted by the Forest Service to oversee the Removal Action. Engineering/Remediation Resources Group, Inc. provided engineering design to evaluate the repository waste rock capacity, evaluate the remaining and total waste rock to remove, and prepare design modifications to the repository cap to accommodate the increased total waste rock volume.

3.3. REMOVAL ACTION CONTRACTOR

ERRG is the Removal Action Contractor. The Removal Action Contractor is responsible for professional and timely execution of the removal in accordance with the Removal Design. The Removal Action Contractor is responsible for providing all construction and personnel protective equipment (PPE), materials, transportation, and subcontractors to complete the work. Additionally, the Removal Action Contractor schedules regular meetings with the Independent QA Team (IQAT) to conduct QA reviews.

3.4. INDEPENDENT QA TEAM

JBR Environmental, Inc. is the IQAT. The IQAT reviews all submittals from the Removal Action Contractor for compliance with the Removal Design, performs independent inspections, and attends regular QA progress meetings scheduled by the Removal Action Contractor.

The original contract scope of work defined an Independent Quality Assurance Team (IQAT) that would (1) review all Removal Action Contractor submittals for compliance with the Removal Design, (2) perform independent inspections and sampling detailed in the QA Project Plan (in addition to similar inspections and testing conducted by the Removal Action Contractor), (3) reject defective work, (4) document daily oversight, (5) produce regular progress reports, and (6) attend regular QA progress meetings scheduled by the Removal Action Contractor. However, the request for proposal also allowed the bidders to propose alternatives to the scope of work execution method that would meet the RAOs and satisfy the intent of the NTCRA. ERRG proposed reducing the involvement of the IQAT from that described in the QA Project Plan to reduce duplication of effort and costs while maintaining QA/QC procedures. The IQAT scope of work was reduced to (1) reviewing the Removal Action Contractor's QC documentation to verify they meet the project objectives, (2) observing fieldwork and final work products to verify they meet the intent of the Removal Design, (3) attending progress meetings at the site to be familiar with the status of the planned and completed activities, and (4) provide a final review and confirmation that the work complies with the construction tolerances and waste rock removal goals to meet the removal action objectives.

3.5. OPERATIONS AND MAINTENANCE CONTRACTOR

ERRG is the O&M Contractor. The O&M Contractor will execute and report results of O&M activities in accordance with the Removal Design following completion of the Removal Action.