

Volunteer Application

Lewis and Clark National Historic Trail Interpretive Center

Name: _____ Work Phone: _____

Mailing Address: _____ Home Phone: _____

City: _____ State: _____ Zip: _____ Birthdate: _____

Email: _____

In an emergency, notify: _____ Phone: _____

Medical problems we should be aware of: _____

Please check the types of Volunteer work which interest you:

- Behind the Scenes.** Assists Center operations by answering the telephone and mailed inquiries, computer data entry, artifact registration, library maintenance, file maintenance, publication design, photography, or other interesting projects.
- Docent.** Gives introductions for scheduled groups, works at the front desk or in the exhibit hall providing visitor information. Requires special training at the Center, as well as knowledge of the local area.
- Educational.** Provides special programs for school groups, using educational materials and activities specially developed to provide curriculum-based programs at the Center. Requires special training at the Center; must enjoy working with youth.
- Living History Interpreter.** Demonstrates the day-to-day activities of Expedition members in period clothing, using historically accurate equipment and methods. Requires special training at the Center and personal research on specific topics.
- Fee Collector.** Front Desk, greet visitors, collect entrance fees and sell federal passes. Requires special training.
- Museum Store.** Helps the Lewis and Clark Interpretive Association operate the Portage Cache store. Requires special training and references.
- Special Events Volunteer.** Assists during special events on an as-called basis; especially useful for people available on an irregular schedule.
- Sherman Library and Archives.** Assists the Library Director with archival collections, cataloging, maintaining databases and processing slide and photographic collections.
- Summer River Camp Trail Docents.** Gather visitors to go to River Camp (interactive programs)
- Summer River Camp Docent.** Presents interactive educational programs at River Camp.

Volunteers normally work one half-day a week (9:00 a.m. to 1:00 p.m. or 1:00 p.m. to 5:00 p.m. I could volunteer (circle one) 1 / 2 / 3 / more sessions per week. These are the times I am available: Check all that are appropriate.

- | | |
|--|--|
| <input type="checkbox"/> Monday 9:00 a.m. – 1:00 p.m. | <input type="checkbox"/> Monday 1:00 p.m. – 5:00 p.m. |
| <input type="checkbox"/> Tuesday 9:00 a.m. – 1:00 p.m. | <input type="checkbox"/> Tuesday 1:00 p.m. – 5:00 p.m. |
| <input type="checkbox"/> Wednesday 9:00 a.m. – 1:00 p.m. | <input type="checkbox"/> Wednesday 1:00 p.m. – 5:00 p.m. |
| <input type="checkbox"/> Thursday 9:00 a.m. – 1:00 p.m. | <input type="checkbox"/> Thursday 1:00 p.m. – 5:00 p.m. |
| <input type="checkbox"/> Friday 9:00 a.m. – 1:00 p.m. | <input type="checkbox"/> Friday 1:00 p.m. – 5:00 p.m. |
| <input type="checkbox"/> Saturday 9:00 a.m. – 1:00 p.m. | <input type="checkbox"/> Saturday 1:00 p.m. – 5:00 p.m. |
| <input type="checkbox"/> Sunday 9:00 a.m. – 1:00 p.m. | <input type="checkbox"/> Sunday 1:00 p.m. – 5:00 p.m. |

I would be available to begin work: (earliest date) _____ to (latest date) _____

We would like to know something about your experience:

Education: Highest grade attended _____ Degree(s): _____ Major(s): _____

Work Experience:

Position: _____ Firm: _____ Dates: _____

Duties: _____
_____ Contact: _____

Position: _____ Firm: _____ Dates: _____

Duties: _____
_____ Contact: _____

Volunteer or other interesting life experiences:

Organization: _____ Dates: _____

Duties: _____ Contact: _____

Organization: _____ Dates: _____

Duties: _____ Contact: _____

Organization: _____ Dates: _____

Duties: _____ Contact: _____

Other Experiences: _____

Special Skills: Check all that apply

- | | | |
|---|---|--|
| <input type="checkbox"/> Sign Language | <input type="checkbox"/> Sewing | <input type="checkbox"/> History Research |
| <input type="checkbox"/> Foreign Language _____ | <input type="checkbox"/> Library | <input type="checkbox"/> Public Speaking |
| <input type="checkbox"/> Typing | <input type="checkbox"/> Geography, Navigation | <input type="checkbox"/> Administrative Clerical |
| <input type="checkbox"/> Word Processing | <input type="checkbox"/> Botany | <input type="checkbox"/> Audio-Visual Equipment |
| <input type="checkbox"/> Computer Data Entry | <input type="checkbox"/> Geology | <input type="checkbox"/> Early 19 th Century Lifeways |
| <input type="checkbox"/> Computer Programming | <input type="checkbox"/> Native American Art/Lifeways | <input type="checkbox"/> Early 19 th Century Military |
| <input type="checkbox"/> Photography | <input type="checkbox"/> Biology/Zoology | <input type="checkbox"/> Other Skills |

Other Skills: _____

Signature: _____ **Date:** _____

Signature of Parent or Guardian, if applicant is under 18 Years of Age: _____

Please return this application to Volunteer Coordinator, Lewis and Clark Interpretive Center, 4201 Giant Springs Road, Great Falls, MT 59405. Thank you for your interest in volunteering. If you have questions, call (406) 727-8733.