

OUTREACH NOTICE OUTREACH NOTICE



**USDA FOREST SERVICE
R4 Southwest ID/NV Acquisition Center
Boise, ID
8 November 2012**

Position to be Advertised

Region 4 Southwest Idaho/Nevada Acquisition Center (SWINAC), will soon be filling one permanent full-time GS-1102-9/11 Property Management Specialist position located in Boise, ID.

Duties

The position will be responsible for the supervision of two Property Management Technicians and the management of the property workload for the SWINAC. Duties include the inventory, monitoring, utilization and disposal of government Personal Property and Real Property. This position also oversees the Government Quarters program for all Forest Service housing on the SWINAC units.

Qualification Requirements

Those who are interested must meet the qualification requirements for the GS-1101 series that is covered by the Administration and Management standards. The OPM Qualification Standards Handbook Manual is available for the review at any Federal Human Resource office OR on the Internet at <http://www.opm.gov/qualifications/SEC-IV/A/gs-admin.asp>. Applicant must have one year of specialized experience at the next lower level. Specialized experience is that which has equipped the applicant with the particular knowledge, skills, and abilities to perform successfully the duties of the position that is typically in or related to the work of the position to be filled.

Duty Station

Southwest Idaho/Nevada Acquisition Center (SWINAC) located at the Boise NF Supervisor's Office, Boise, Idaho. Incumbent may be required to travel to other forests within the SWINAC area of responsibility to support workload at those locations. These locations include the Boise NF in Boise, ID area; Humboldt-Toiyabe NF in Nevada and eastern California area; Payette NF in McCall, ID area; and Sawtooth NF in Twin Falls, ID area.

Community Information

Boise, Idaho

Boise is the capital city and is the largest metropolitan community in the state. Numerous world, national, regional, and state corporations operate from home offices in Boise. The population (2011) of Boise City is 205,671. However, approximately 409,367 people live in the Boise Metropolitan Statistical Area, which includes Ada and Canyon Counties. Nampa and Caldwell, both located 10 to 15 miles west of Boise, are the major cities within Canyon County. The area is growing at a rapid rate.

Boise's elevation is 2,842 feet. The city's moderate climate adds to life's quality. Winter storms cover the mountains and nearby ski resorts with snow, but generally bring only rain with occasional snow to the valley. Summers consist of clear blue sky and warm to hot

temperatures. Annual precipitation in Boise is 12 inches, most of which occurs in the form of rain during November through May. "Sunshine" days occur on the average of 234 days per year. The average temperature in January is 22-36 degrees F.; in April is 37-61 degrees F.; in July is 58-90 degrees F. and, in October is 39-65 degrees F.

Boise State University and other educational institutions are located in Boise and the surrounding area.

Median home sales average \$264,000, and a two-bedroom apartment rents for \$767 per month. The cost of living index is 92.62 (second quarter of '11) based on a National average of 100.

Additional Information

Boise Chamber of Commerce (208-344-5515) www.boise.org
City of Boise <http://www.cityofboise.org/>

Additional Contacts

The vacancy announcement for this position will be posted on the U.S. Government's official website for employment opportunities at: www.usajobs.gov. All Applicants who will have applied to the announcement and are found to be qualified and in the quality group will be referred for consideration.

Interested applicants please complete the attached Outreach Response and e-mail to Becky Briggs babriggs@fs.fed.us or fax to 208-373-4197 no later than November 21, 2012. If you have any questions or need additional information please contact Becky Briggs at 208-373-4190

R4-Southwestern Idaho/Nevada Acquisition Center
OUTREACH RESPONSE FORM

To complete form, use tab key to move between fields (gray blocks), or left click on any field. Entries in check box fields are made by a single click to select or unselect. Type entries in other fields.

Position Identification

Position Title: Property Management Specialist
Series/Grade: GS-1101-9/11
Location: Boise, ID

Applicant Information

Name: _____ E-Mail Address: _____

Current Title, Series, Grade _____

Current Organization/Location: _____

Current Appointment: Permanent Temporary Term Not Current Employee

If you are NOT a current permanent (career or career conditional) employee, are you eligible to be hired under any of the following authorities:

- | | |
|---|---|
| <input type="checkbox"/> Reinstatement | <input type="checkbox"/> Person with Disabilities |
| <input type="checkbox"/> Disabled Veteran with 30% Compensable Disability | <input type="checkbox"/> Former Peace Corps Volunteer |
| <input type="checkbox"/> Veteran's Employment Opportunities Act of 1998 | <input type="checkbox"/> Demonstration Project |
| <input type="checkbox"/> Other | (external Recruitment from the general public) |

Position Interest

I would like to be considered for this position in the series identified.

- Series currently identified and classified
 Other appropriate series for which I am qualified

I would like to be considered for this position at the grade level identified.

- Target grade level currently identified.
 Other grade level for which I am qualified (below target grade)

I would like to be considered for this position at the location identified:

***Please identify the job locations you are interested in and the order of their preference:

-

I wish to be considered for this position(s) as:

- Permanent Assignment (lateral/promotion/change to lower grade)
 NTE 1 Year Detail or Promotion opportunity
 Term Appointment

Applicants May Use This Space to Identify Special Qualifications, Interests, Needs or Provide Other Information:

Please send this completed form to Becky Briggs at babriggs@fs.fed.us or fax it to 208-373-4197 no later than **November 21, 2012**.